

GARDEN FARMS COMMUNITY WATER DISTRICT
Walnut Avenue, Atascadero, CA 93422
(805) 438-3751

MINUTES OF THE REGULAR MONTHLY MEETING
Board of Directors
Wednesday July 10, 2024 at 6:30 PM

Board Members Present: Jay Jamison, John Pinson, and Charron Sparks

Board Members Absent: Cory Pereria, John Billings

Employees Present: Marcia Joyce, Isaac Kwid via phone for a portion

Regular Meeting Called to Order: Co-Chair John Pinson called the regular meeting of the Garden Farms Community Water District to order at 6:36 p.m.

Public Comment: None

Consideration of minutes from the June regular meeting: *A motion was made to approve the June minutes as written. Jay Jamison/Charron Sparks. All in Favor.*

Consideration of Financial Report and Recent Expenses:

There will be no financial reports provided by Tracey until the audit is completed. Charron provided information as to checks written and reported that Moss Levy would again do the audit and the cost was \$5,500. *A motion was made to approve the contract with the Auditors for a cost of \$5,500. John Pinson, Jay Jamison. All in Favor.* Marcia noted that the PG & E bill this past month was significantly higher than in the past. Isaac to research the cause – more pumping or are we pumping at peak periods?

Communications

- Marcia informed the board that LAFCO wants to schedule a meeting with the District to review boundaries, services, etc.
- There are two new customers due to sold properties at 16600 and 17355 Walnut Avenue.

General Manager's Report/Safety/System Maintenance:

- Roof replacement at well 1: Waiting on Page roofing.
- CWSS is requesting information for a state report listing the materials of each customer service line after the meter. There are a number of lines marked as unknown.
- The CCR has been completed by CWSS. Marcia brought the certification form to the meeting to fill out and have the chairman sign. John signed it and she will post it.
- Eric will continue weed abatement as weather permits. Rick to mow.

New Business

1. **Candidates for 2024 Election** – John Pinson and John Billings are in the expiring terms.
2. **Election Resolutions:** The three board members present (majority) ratified the resolutions.

Old Business

1. **Well Log Report** – Nothing out of the ordinary noted.
2. **Tank Cleaning** – CWSS is still trying to get on the schedule for when the company is next in the area.
3. **Drought & Conservation Reporting** – Marcia sent the Board a copy of the 2013 document related to a long term power outage and not conservation. The document is no longer relevant because the District has a generator now. The Board needs to draft a new policy.
4. **Well 2 issues and update** – The well is back on line and being run 5 times per week.
5. **Main Line Replacement** – CWSS (Butch) contacted Charron about mainline replacement. Charron clarified with him that the District is only considering replacing the old section of line on Walnut north of the Bridge. Prior discussions with contractors have all indicated that most likely this needs to be a “time and materials” bid (versus a fixed bid) due to the lack of a clean and accurate map combined with issues of current meter locations.
6. **District Map** – Charron will be meeting with Joann after the fair to see if the work done so far has value and if so, what more needs to be done.
7. **Clubhouse property “lease”** –The lease has been sent back to Corban for review and signature. His initial response, clearly without reading, was to ask what had changed. Charron responded that the terms were the same but the language all new. She has not heard anything since.

Action Item Review

- Charron to work with Corban and our attorney (if needed) on the lease
- Charron to work with Joann on the map after the fair.
- Marcia to follow up with Page roofing.
- Next meeting is August 7th at 6:30 pm.

Adjournment of Regular Meeting: *A motion was made to adjourn the regular meeting at 7:09 p.m. Charron Sparks/Jay Billings. All in favor.*

Respectfully submitted by,

Charron Sparks

Charron Sparks, Board Member