

**GARDEN FARMS COMMUNITY WATER DISTRICT
17005 Walnut Avenue, Atascadero, CA 93422
(805) 438-3751**

**MINUTES FOR THE REGULAR MONTHLY MEETING
Board of Directors
Wednesday April 5, 2023 7:00 PM
Garden Farms Bible Chapel Meeting Hall
17025 Walnut Avenue, Atascadero, CA 93422**

Board Members Present: Chair Cory Pereira, John Pinson, John Billings and Charron Sparks

Board Members Absent: Jay Jamison

Employees Present: Marcia Joyce

Members of the Public Present: None

Meeting Called to Order – Chair Cory Pereira called the regular meeting of the Garden Farms Community Water District to order at 7:07 p.m.

Public Comment: None

Consideration of Recent Expenses:

- Tracey provided Charron with a list of checks written for the month of January – no unusual expenses. A motion was made to provide a credit against the water bill to Doug and Carla Bowlin for use of their golf cart to perform meter reading. Charron Sparks/John Billings. All in favor.
- The Board discussed the CD with the May 2023 date and requested that Tracey again do rate research (at the bank where the CD is located) to determine, if by extending the term for no more than 15 months, the district could get a significantly better rate. ***A motion was made to roll the CD expiring in May 2023, at Pacific Western, for 15 months or less, at the best rate possible. John Pinson/John Billings/All in favor.***

Consider Minutes of March 2023 Meeting – ***A motion was made to approve the minutes with two provided corrections. John Pinson/John Billings. All in favor.***

Communications:

- SDRMA sent estimates on our Property/Liability and Workers' Compensation renewals. The property/liability is estimated at \$6,230 - \$6,417 and will be finalized in June. The worker's comp is \$819 to be confirmed in May.
- Marcia brought up her concern as to whether she or FRM is completing the 2022 EAR and CCR report. Marcia has done it in past years and will be the primary in gathering data. When she emailed FRM asking if this was a requirement per state regulations, she did not get an answer to that question, but was informed that it is within their (FRM) scope of work per contract. If FRM is to complete the report, Marcia will need to provide them with, sales

revenue, water pumped versus water sold, connections, population, etc. The Board agreed it would make more sense for Marcia to continue to do the report. Cory will talk with Carinna about this.

- AMWC has sent the yearly GSA report. A copy can be forwarded by request.

General Manager's Report/Safety/System Maintenance

- AT&T provided Marcia with several options for placement of the generator. The Board discussed the various options with Marcia's assistance. ***A motion was made to approve and request that AT&T go with Option 1. Charron Sparks/John Pinson. All in favor.***
- FRM continues to make some of the same mistakes on the well log. One curious thing noted on the W2 log is that the well was heavily chlorinated and flushed to zero chlorine yet there are no hours or water meter usage for the well 2 even though it was flushed. They may have used system water but Marcia has not received an answer to the question from Ryan as of this meeting,
- Marcia has the efficiency test scheduled for W1 and W3.
- Marcia has two estimates for videoing W2. Fisher came in at \$6,000 and Awalt is \$12,000. ***A motion was made have Fischer video Well 2 at a cost of \$6,000. Charron Sparks/John Billings. All in favor.***
- Marcia has sent T-Mobile pictures of the telemetry cable and waiting for a reply. She also sent them pictures of their paint job.
- The District has a leak on the customer service line at the Molle' property. Porter Construction has been out to investigate the origin of the leak. They found it on our side of the meter before the line goes under the road to the main. They dug down to the main and found that the line has a corporation stop that can be turned off to install a new line. They plan to do the work this Friday, with Monday being the latest if Friday doesn't work out. Lucas will order the parts. Lucas and Marcia will coordinate the times to notify customer of the road closure and the possibility of a water shutdown. An encroachment permit from the County will be needed due to the fact that the line goes under the road.
- W1 did not automatically run on Saturday. Marcia received a tank communication alarm at 2am on Sunday morning. When checked at daylight, the tank had only 7 feet of water. The message had cleared itself out and the time clock was on the correct settings. HOWEVER, the well had never turned on. Marcia put the well in manual (on) and let it run all day. Charron turned it off in the early evening. Today, Marcia put it back in auto and recorded the hour and water meters. She will check in the morning to see if it has run. Marcia has also contacted the company who worked on the telemetry and Paul Gonzales indicated the telemetry is talking to the tank but for reasons unknown, the well is not running. He will look at it tomorrow.

New Business

1. **Annual CCR report** – see GM report
2. **Well 2 issues** – see GM report

Old Business

1. **Well Log Report** – static levels are good.
2. **Main Line Replacement** – Board will revisit after FRM is fully on-boarded.

3. **District Map** – Charron talked with Joann and they plan to get together in the future to review the totality of work done to date and to determine if more should be done.
4. **Ongoing discussion of FRM for maintenance/operations** – Cory to set up meeting with Carinna of FRM to discuss the timing of daily rounds (previously reported to be first on Thursday and then more recently Wednesdays), the reported difficulty with communication, the shared database promised during the conference call 5 or 6 weeks back, who is to prepared the CCR and EAR, and other issues as determined during the meeting.
5. **Secretary position** – Looks like Charron is secretary for the time being as no persons have stepped forward.

Action Item Review:

- Cory to set a meeting up with FRM
- John P to get kick plates on door before it is painted.
- Marcia to contact ATT regarding generator placement.
- Marcia to schedule the video of Well 2 with Fischer.
- Marcia to complete the CCR and EAR.

Adjournment

A motion was made to adjourn the regular meeting at 7:56 p.m. Charron Sparks/John Pinson/All in favor.

Respectfully submitted by,

Charron Sparks

Charron Sparks
Board Member