

GARDEN FARMS COMMUNITY WATER DISTRICT
17005 Walnut Avenue, Atascadero, CA 93422
(805) 438-3751

MINUTES OF THE MONTHLY MEETING
Board of Directors

Wednesday January 9, 2019 at 7:00 p.m.
Garden Farms Bible Chapel Meeting Hall
17025 Walnut Avenue, Atascadero, CA 93422

Board Members Present: Chair Charron Sparks, Cory Pereira, Jay Jamison and John Pinson

Board Members Absent: John Billings

Employees Present: Marcia Joyce, General Manager and Mary Anne Stephens, District Secretary

Members of the Public Present: Joe Patterson

Meeting Called to Order

- Chair Charron Sparks called the regular meeting of the Garden Farms Community Water District to order at 7:05 p.m.

Public Comment

- No Public Comment.

Consideration of November 28, 2018 Minutes

- *A motion was made to approve the minutes as written. John Pinson/Cory Pereira/All in favor.*

Communications

- Joe Patterson attended the meeting to discuss the district map. The board is concerned that the map is still not completed and questioned the value of the map. Joe stated that the value is that the map shows detailed locations of water meters, water valves and hydrants and that it has not been completed because more surveying is needed to determine exact locations of bridges and roads. The board informed Joe that detailed information about bridges and roads is not necessary. Charron asked Joe if he could provide an electronic file of the map and also provide GPS locations of meters and hydrants and any other important data that he has. He agreed to give that information to Marcia and also provide any other information that the board requests. He will complete the map and add any other requested additional details at no extra cost. The board asked Marcia to provide Joe information about pipe sizes and also give him the CalPortland map.
- SDRMA sent the district a revision to their liability coverage. Marcia asked the board if the district wants to list the vehicles that are being driven for district business. Charron stated that the district liability insurance is secondary and it is not necessary to list the vehicles.

- Annual membership dues in the amount of \$422.00 for California Rural Water Association are due for payment.
- *A motion was made to approve payment of dues for California Rural Water Association. John Pinson/Jay Jamison/All in favor.*

Financial Report and Consideration of Recent Expenses

- Charron reported that several bills were paid but that there were no unusual expenses.
- Marcia informed the board that the CD at Pacific Premier Bank which matured on December 10, 2018 was rolled over at a new rate of 2.75%. Another CD is due to mature on January 9, 2019. The board asked Marcia to contact Pacific Premier Bank and ask if it can be rolled over at the same 2.75% rate for a term of between 12 to 24 months.
- *A motion was made to authorize Marcia to search for the best rate for the CD which is maturing January 9, 2019 and to seek a term of between 12 to 24 months depending on the rate. John Pinson/Jay Jamison/All in favor.*
- Marcia will email the board copies of bids for replacement of the main water line and will get additional bids. Cory has been researching various grants and will give the information to Marcia so that she can follow up and report back to the board. The board wants the information so that they can begin to get a better idea of the actual cost of the replacement of the main water line.

General Manager's Report/Safety/System Maintenance

- Marcia has been researching electric and gas golf carts for the district to purchase. John Billings provided Marcia with a list and she also contacted Dave's Golf Cart Repair. The board asked Marcia to continue researching carts.
- The district failed the November 2018 bacteria test because the sample was taken just after a rainy day. Another sample was taken and it passed the test. The county requires that a notice is posted informing customers that the district failed the test. The board asked Marcia to post the notice along with a notice stating that after retest, the district passed the test.
- Marcia informed the board that the district is in need of a new waterproof mailbox. The district secretary also requested a new sleeve for posting the agenda because the old sleeve is broken. The board asked Marcia to look for a new mailbox and John Pinson offered to look for a new sleeve.

Old Business

- **Well Log Report.** Marcia informed the board that well levels were within normal ranges and there was nothing significant to report.

New Business

- There was no new business.

Action Item Review

- Marcia will get more bids for replacement of the main water line.
- Marcia will ask Joe to put address points on the district map.
- Marcia will ask Joe to provide a copy of the district map on a flash drive.
- Marcia will provide Joe with pipe data and CalPortland information.
- Marcia will research golf carts.

- Marcia will look for a waterproof mailbox.
- John Pinson will look for a waterproof sleeve for posting the agenda.
- Marcia will research CD rates.

Adjournment to Closed Session for Annual Employee Review

- *A motion was made to adjourn the regular meeting at 8:19 p.m. Jay Jamison/John Pinson/All in favor.*

Submitted by,

Mary Anne Stephens

Mary Anne Stephens
District Secretary

Approved: 02/13/2019