

GARDEN FARMS COMMUNITY WATER DISTRICT
17005 Walnut Avenue, Atascadero, CA 93422
(805) 438-3751

MINUTES OF THE MONTHLY MEETING
Board of Directors

Wednesday July 10, 2019 at 7:00 p.m.
Garden Farms Bible Chapel Meeting Hall
17025 Walnut Avenue, Atascadero, CA 93422

Board Members Present: Cory Pereira, Jay Jamison, John Billings and John Pinson

Board Members Absent: Chair Charron Sparks

Employees Present: Marcia Joyce, General Manager and Mary Anne Stephens, District Secretary

Members of the Public Present: None

Meeting Called to Order

- John Pinson called the regular meeting of the Garden Farms Community Water District to order at 7:04 p.m.

Public Comment

- No Public Comment.

Consideration of June 13, 2019 Minutes

- *A motion was made to approve the minutes as written. Jay Jamison/John Billings/All in Favor. Abstention/Cory Pereira.*

Communications

- T-Mobile has requested that Marcia meet with their representative at the district water tank because they would like to walk through the site and take measurements. They informed Marcia that they have decided against transitioning to magnetic poles but have not yet made a decision about whether they want to use the existing poles on the tank or upgrade them.
- Marcia informed the board that she has been receiving letters from various companies offering to buy out the district's interest in the cell sites on the water tank, but she does not have any details about the buyouts. The board would like to have more information before they discuss a possible buyout and asked Marcia to contact John Merritt and to contact the companies making the offers and get more information.

Financial Report and Consideration of Recent Expenses

- June financials could not be approved by the board because they are preliminary and will change after the annual financial audit.
- John Billings asked Marcia why SDRMA (Special District Risk Management Authority) and workers compensation insurance for June are half the amount of what they were for the last year. And, he also wanted to know what the \$300.00 engineering fee which is listed on the

report was for. Marcia said that she would ask Tracey about those expenses and email the information to board members.

- Tracey asked Marcia to inform the board that Kenneth Filipponi has submitted a proposal in the amount of \$3,500.00 to do the annual financial audit. The board agreed that the district will pay Kenneth \$3,500.00 to complete the audit.
- *A motion was made to pay Kenneth Filipponi \$3,500.00 to complete the annual audit. John Billings/Cory Pereira/All in favor.*

General Manager's Report/Safety/System Maintenance

- Marcia opened up the main at well two and backflushed it. She took another sampling of water from the well and sent it for bacteria testing and is waiting for the test results. The board requested that Marcia email them the test results as soon as they are available.
- Marcia informed the board that Richard Cassera is working on completing the district map. She told him that the board had approved \$500.00 to finish the map and he has agreed to complete the map for that amount and submitted a proposal for the board to review. He will be using GPS points taken on his property and will clean up the map and make it readable. The board requested that Richard supply the district with a file or access to a file which contains any updated information.
- Marcia informed the board that the water balance is going to be off because well one was left running all night and it overflowed. The system did not send an alert because the telemetry was not working. Marcia could not get the battery to stay charged so she took it to Napa Auto Parts and had it tested. After being tested, Marcia was told that there was nothing wrong with the battery and it was charged and system telemetry is working again. The board asked Marcia to estimate the amount of water which overflowed by using calculations based upon how many hours the well ran and gallons per minute.
- Marcia reported that there is a service line break at the apartments on Walnut Avenue. She said that the leak is small but the repair requires a nut adapter which had to be ordered. The part has not arrived and Marcia will be following up with the supplier to find out when the part will be arriving so that the repair can be made on the line.
- Marcia asked the board if the district should purchase a blower for weed cleanup. The board told her that they do not feel that a blower is necessary.
- Marcia asked the board how they want the yearly CCR (Consumer Confidence Report) to be made available to district customers. She said that last year a flyer was added with the billing statement which advised customers that the CCR is available on the district website and if they want a copy, they can request one. Marcia suggested doing the same thing this year but the board asked her to consult with Charron about the CCR.

Old Business

- **Well Log Report.** Static levels were good but the backwash has gone up. The reason that the backwash went up is because Dan recommended that Anthony change it to a 24 hour cycle.

New Business

- There was no new business.

Action Item Review

- Marcia will email board members with the results of the bacteria test from water samples taken at well two.
- Marcia will consult with Tracey about the cost of the annual financial audit.
- Marcia will request that Richard Cassera supply the district with map updates and access to back-up files which contain the updated information.
- Marcia will ask Tracey about the SDRMA and workers compensation payment and about the \$300.00 engineering fee and email the board with the information.

Adjournment

- *A motion was made to adjourn the regular meeting at 7:45 p.m. Cory Pereira/John Pinson/All in favor.*

Submitted by,

Mary Anne Stephens

Mary Anne Stephens
District Secretary

Approved: 08/13/2019