

**GARDEN FARMS COMMUNITY WATER DISTRICT**  
**17005 Walnut Avenue, Atascadero, CA 93422**  
**(805) 438-3751**

**MINUTES OF THE MONTHLY MEETING**  
**Board of Directors**

Tuesday August 13, 2019 at 7:00 p.m.  
Garden Farms Bible Chapel Meeting Hall  
17025 Walnut Avenue, Atascadero, CA 93422

**Board Members Present:** Chair Charron Sparks, Cory Pereira, Jay Jamison, John Billings and John Pinson

**Board Members Absent:** None

**Employees Present:** Marcia Joyce, General Manager and Mary Anne Stephens, District Secretary

**Members of the Public Present:** None

**Meeting Called to Order**

- Charron Sparks called the regular meeting of the Garden Farms Community Water District to order at 7:05 p.m.

**Public Comment**

- No Public Comment.

**Consideration of July 10, 2019 Minutes**

- *A motion was made to approve the minutes as written. Jay Jamison/John Billings/All in Favor. Abstention/Charron Sparks.*

**Communications**

- Marcia informed the board that Anthony resigned his position as maintenance technician and that she has been trying to find a replacement technician. She placed an ad on Craigslist and received a response from Waelty Water Services. The cost of their services ranges from between \$75.00 to \$150.00 per hour per technician for standard maintenance and other services including weekly rounds. The board requested that the rate for weekly rounds be put in writing and would also like to know at what point does the time start for charging the district for their services. The board agreed to hire Waelty Water Services on a trial basis for one month with no long term contract and asked Marcia to continue looking for a new maintenance technician.

**Financial Report and Consideration of Recent Expenses**

- Charron reported that there were no unusual expenses and that the financial reports will be preliminary until after the audit is completed.

### **General Manager's Report/Safety/System Maintenance**

- Marcia reported that after numerous flushing and chlorinating techniques and numerous test samples taken, well two finally passed the bacteria test. County Environmental Health will allow the well to be put back online as long as monthly system samples pass the test. Dan feels that the cause of the problem is a cracked casing. Marcia provided photographs of cracks in the concrete which are located on the surface surrounding the wellhead. She suspects that the cracks may have been caused in part by roots from the walnut tree at the well fence line and suggested that the tree be removed and the cracks be repaired. The board asked Marcia to get estimates to repair the cracks and estimates to have the tree removed.
- Marcia informed the board that there was a break in the service line located at the Kretchmer Apartments. The line was repaired temporarily and the leak was slowed down to a minimum but the line runs under the street and in order to be properly repaired, it needs to be completely replaced. Marcia contacted Steve Victor and asked him to repair the line and he will also be changing out the meter. Steve told Marcia that a new meter costs \$1,300.00 and that there are several types of meters. Marcia asked the board which type they want to purchase and John Pinson said that the meters that he usually orders are either ¾" and 1" and said that he would check on the price of a new meter.
- While Marcia was reading meters, she found that Dennis Derickson used 7,500 cubic feet of water which is an unusually high amount. Marcia feels that he is using the water for irrigation purposes which is a violation of district policy for an out of district customer. She told Dennis that water is to be used for domestic purposes only and asked him to reroute his irrigation to his well but he has ignored her. The board asked Marcia to send Dennis an official written notice to comply with the policy or his service will be disconnected.
- Carlotta Clymer called Marcia to report that white water was coming out of her faucet. Marcia and Dan discovered that the valve which throttles the pumping rate had been opened up so that the rate was up from 40/gpm to 50/gpm and the well cannot support more than 40/gpm. They recalibrated the valve and the problem has not reoccurred.
- Marcia has been working extra hours to fill in for the maintenance technician and she asked that the district compensate her for the extra work. The board agreed to pay her one extra month of salary for July and requested that she keep track of any future maintenance work so that she can be compensated.

### **Old Business**

- **Well Log Report.** Marcia reported that static levels were good and chlorine levels appear to be improving.
- **T-Mobile Cell Site Expansion.** T-Mobile has not had any new contact with the district about the cell site expansion and Marcia thinks that it is because they are in the process of a merger with Sprint. She recently received an update from T-Mobile informing her that the merger has been approved.

### **New Business**

- Charron informed the board that there is a possibility that PG&E will shut down certain power grids if they believe that there is a risk of fires being caused by their power lines. She is concerned that district would be without power during one of these outages and feels that it would be in the best interest of the district to purchase a new generator to supply power in the event of an outage. Cory said that she knows the owner of Alltech Generators and offered to

ask him what type of generator would be needed and the cost of a new generator. The board asked Marcia to give Cory copies of electric bills so that Alltech would have an idea of what type of generator is needed. John Pinson can also purchase generators and offered to get the price of a generator once the type is determined. Marcia will send the electric bills to the board members.

### **Action Item Review**

- Marcia will ask Tracey to proceed with the audit.
- Charron will ask Tracey to pay Marcia an extra month of salary as compensation for the work that Marcia has done filling in for the maintenance technician.
- Marcia will give Dennis Derickson written notice that he must comply with district policy for out of district customers or his service will be discontinued.
- Cory will contact Alltech Services and get information about purchasing a generator for the district.
- Marcia will get at least two bids for removing the tree at well two.
- John Pinson will talk to his son about whether the company he works for are contractors for tree removal and then give Marica the information.
- John Pinson will get a price for an 1½” cubic foot water meter and give the information to Marcia.
- Jay will mark the tree for removal at well two.
- Marcia will order and post signs at the wells which will display the well address, well number and contact phone number.

### **Adjournment**

- *A motion was made to adjourn the regular meeting at 8:05 p.m. Jay Jamison/John Billings/All in favor.*

Submitted by,

*Mary Anne Stephens*

Mary Anne Stephens  
District Secretary

Approved: 09/10/2019