

GARDEN FARMS COMMUNITY WATER DISTRICT
17005 Walnut Avenue, Atascadero, CA 93422
(805) 438-3751

MINUTES OF THE MONTHLY MEETING
Board of Directors

Wednesday February 12, 2020 at 7:00 p.m.
Garden Farms Bible Chapel Meeting Hall
17025 Walnut Avenue, Atascadero, CA 93422

Board Members Present: Chair Charron Sparks, Cory Pereira, Jay Jamison, John Billings and John Pinson

Board Members Absent: None

Employees Present: General Manager Marcia Joyce and Secretary Mary Anne Stephens

Members of the Public Present: None

Meeting Called to Order

- Charron Sparks called the regular meeting of the Garden Farms Community Water District to order at 7:04 p.m.

Public Comment

- No Public Comment.

Consideration of November 13, 2019 Meeting Minutes

A motion was made to approve the minutes as written. Jay Jamison/John Billings/All in favor. Abstention/John Pinson.

Consideration of January 8, 2020 Meeting Minutes

A motion was made to approve the minutes as written. John Pinson/Cory Pereira/All in favor. Abstention/Jay Jamison/John Billings.

Communications

- Rita Casaverde has requested that she be billed as a single residential unit because she will no longer be renting out the unit at the rear of her property. She informed Marcia that the septic and plumbing have failed and she has no plans to repair either. The board agreed to change her billing status and asked Marcia to inform Rita that she will be billed as a single unit.
- Marcia informed the board that Ferrell Johnson at 9245 Poplar Street is renting out his rear unit and she feels that he should be billed as a multiple residence. The board agreed and asked Marcia to send him a letter stating that given the fact that he has multiple units on his property, he will be charged an additional fee.
- Yarrow Nelson's tenant, Bobby Cortez did not pay his bill and Marcia locked his meter. Mr. Cortez informed Marcia that he thought that he had until Thursday at midnight to pay his bill but Marcia reminded him that the deadline to pay was Thursday when the meter was read. He has subsequently moved out of the residence and has left no forwarding address. The board

asked Marcia to send the past due bill and the bill for the \$75.00 reconnection fee to Yarrow Nelson.

Financial Report and Consideration of Recent Expenses

- Marcia informed the board that the CD which matured in January was rolled over.
- Charron reported that expenses and financial transactions were routine.

General Manager's Report/Safety/System Maintenance

- Marcia informed the board that after the district contracted with Waelty Quality Water Services she learned that Todd Waelty is licensed for water treatment but his employees are not licensed. She reminded the board that when the district contracted with Mr. Waelty to perform maintenance for the district, it was with the understanding that all of his employees were licensed. She also informed the board that his employees have made several mistakes and are not consulting with her before they begin doing work for the district. Charron contacted Mr. Waelty and he agreed to supervise his employees when they do district work and also agreed to contact Marcia before they begin the work. Charron reminded Mr. Waelty that the district hired his company on a trial basis and informed him that the board will review and discuss the progress at the next meeting. In the interim, Marcia will work on delineating her duties from Waelty's duties. The board requested that Marcia also contact Fluid Resource Management (FRM) and get an estimate from them for performing maintenance for the district.
- Todd Waelty could not get well three to pass the bacteria test. He thought that the problem might be in the blowoff valve on top of the wellhead and he removed it prior to testing but, the well still failed the test. He spoke to the county environmental health department and they agreed to let the well be put back into service until the cause of the failed tests can be determined. In the meantime, Marcia is monitoring and adjusting the chlorine feed when needed.
- Marcia informed the board that on the previous Sunday, she received a high tank alarm. She was not able to determine the cause of the alarm but feels that Todd Waelty may have changed the run times and did not notify her or log the changes. The board asked Marcia to request that Mr. Waelty notify Marcia before he makes any changes and that he log the changes.

Old Business

- **Well Log Report.** Marcia reported that the balance was slightly elevated and that there was no pumping before the well two test.
- **Main Line Replacement.** Marcia met with the USDA grant specialist and he informed Marcia that the district does not qualify for any grants. He suggested that the district contact their banking institution and get information about applying for a loan. Marcia informed the board that she is still waiting for an updated bid from Dechance Construction for the main line replacement and the board asked Marcia to follow up with Dechance Construction.
- **Potential Planned PG&E Power Outage.** Marcia submitted an application to Southern California Gas Company about the cost of installing a gas line to run a generator. She received a confirmation email that they had received the application but she has not heard anything since that confirmation. Marcia will follow up with Southern California Gas Company.

Action Item Review

- Charron will follow up with Todd Waelty.
- Marcia will write a letter to Ferrell Johnson informing him that he will be charged an additional fee because of the multiple units on his property.
- Marcia will contact FRM and request a bid for performing maintenance for the district.
- Marcia will make a list of specific jobs for Waelty Quality Water Services.
- Marcia will follow up with Southern California Gas Company.
- Marcia will inform Rita Casaverde that she will be billed as a single unit.

Adjournment

A motion was made to adjourn the regular meeting at 7:47 p.m. John Pinson/Jay Jamison/All in favor.

Submitted by,

Mary Anne Stephens

Mary Anne Stephens
District Secretary

Approved: 03/11/2020