

GARDEN FARMS COMMUNITY WATER DISTRICT
17005 Walnut Avenue, Atascadero, CA 93422
(805) 438-3751

MINUTES OF THE MONTHLY MEETING
Board of Directors

Wednesday March 11, 2020 at 7:00 p.m.
Garden Farms Bible Chapel Meeting Hall
17025 Walnut Avenue, Atascadero, CA 93422

Board Members Present: Chair Charron Sparks, Cory Pereira, Jay Jamison and John Billings

Board Members Absent: John Pinson

Employees Present: General Manager Marcia Joyce and Secretary Mary Anne Stephens

Members of the Public Present: None

Meeting Called to Order

- Charron Sparks called the regular meeting of the Garden Farms Community Water District to order at 7:04 p.m.

Public Comment

- No Public Comment.

Consideration of February 12, 2020 Meeting Minutes

- *A motion was made to approve the minutes as written. Cory Pereira/John Billings/All in favor.*

Communications

- Marcia notified Ferrell Johnson in writing that because he is renting his rear unit he will be billed for a double residence. As of the meeting, she had not received a response from Mr. Johnson.
- AT&T contacted Marcia about negotiating a new contract. She informed the board that they do not want to change the payment structure but only want to extend the term of the contract. The board asked Marcia to contact AT&T and inform them that they agree in concept to an extension but are requesting a full copy of the contract for their review.
- The bridge next to Asuncion Road is being replaced and County Public Works will be relocating water lines which are attached to the bridge. They have asked the district if there is an agreement in place to share the cost of the relocation. The board asked Marcia to inform County Public Works that the district does not have any agreement to help with the cost of relocating the lines.
- Marcia informed the board that Tom and Kristin Grzincic will be operating an Airbnb on their property. The house that they live in and the unit that they will be renting both have separate addresses and Marcia feels that they should be billed as a double residence. The board agreed and asked Marcia to notify The Grzincic's that their billing status will be changed from single to double residence.

Financial Report and Consideration of Recent Expenses

- Charron reported that expenses and financial transactions were routine.
- One of the CD's at Pacific Western Bank is due to expire in April 2020. The board asked Marcia to inform Tracey that they want it rolled over into a six or twelve month CD at the best rate available.
- *A motion was made to renew the Pacific Western CD at the best rate available for six to twelve months. John Billing/Jay Jamison/All in favor.*

General Manager's Report/Safety/System Maintenance

- Marcia informed the board that Waelty Quality Water Services technicians are not communicating with her before and after they do work for the district. She spoke to Todd Waelty about the problem and he agreed to improve communication between his company and the district.
- Marcia spoke to Todd Waelty about bi-monthly meter reading and recommended that his technicians accompany her when she reads meters so that they can become familiar with the system. Mr. Waelty agreed and also advised Marcia that if Charron were to help read meters it would reduce the amount that his company charges the district by \$150.00.
- The district has been having problems with water sample tests. Marcia received two failure reports from County Environmental Health with a notice to do a public posting. Another sample failed when Abalone Coast Analytical dropped and broke the sample bottle. Marcia informed the board that the company has recently lost key employees, is short staffed and the company is struggling to provide quality water testing services. Todd Waelty recommended that the district switch to Fruit Growers Laboratory for water testing.
- *A motion was made to switch district water testing to Fruit Growers Laboratory. John Billings/Jay Jamison/All in favor.*
- Marcia reported that Richard Cassera is still working on the district map. He emailed a draft copy of the map in PDF format which Marcia will forward to the board for their review.

Old Business

- **Well Log Report.** Marcia reported that static levels were within normal ranges. Water usage was higher than normal because of extra pumping at well three.
- **Main Line Replacement.** Dechance Construction provided the district with a bid for the Main Line Replacement. It outlines three separate stages and they propose beginning with the stage which includes El Camino Real. The board questioned why they proposed starting with this stage and Marcia informed the board that Dan recommended that this be the first phase of work. The board also feels that the bid is missing specific costs and details which would be important in determining which stage to begin first. They asked Marcia to contact Dechance Construction and get more detailed information.
- **Potential Planned PG&E Power Outage.** Marcia received a response from Southern California Gas Company regarding installing a gas line to operate a generator. She was informed that the current line near the pump house stops at Bob Schneiderhan's property and that the cost of running the line all the way to the pump house would be between \$15,000.00 and \$20,000.00. The gentleman that Marcia spoke to at the gas company suggested that a less costly alternative would be for the district purchase a propane tank to operate the generator. Cory offered to do some research regarding the cost of purchasing a propane tank.

Action Item Review

- Cory will research the cost of purchasing a propane tank to operate a generator.
- Marcia will contact Dechance Construction and request more detailed information regarding them Main Line Replacement.
- Marcia will contact AT&T and request a completed contract and advise them that in concept the district agrees with the proposal but, they would like more details.
- Marcia will email a PDF file of the district map draft to board members.
- Marcia will contact Tom and Kristin Grzincic about changing their billing status from single to double residence.
- Marcia will contact Tracey and ask her to research the best CD rate.
- Marcia will switch from Abalone Coast Analytical to Fruit Growers Laboratory for district water testing.
- Marcia will consult with Dan and the county about the Main Line Replacement.

Adjournment

A motion was made to adjourn the regular meeting at 8:03 p.m. Cory Pereira/John Billings/All in favor.

Submitted by,

Mary Anne Stephens

Mary Anne Stephens
District Secretary

Approved: 04/08/2020