

GARDEN FARMS COMMUNITY WATER DISTRICT
17005 Walnut Avenue, Atascadero, CA 93422
(805) 438-3751

MINUTES OF THE MONTHLY MEETING

Board of Directors

Wednesday July 8, 2020 at 7:00 p.m.
Garden Farms Bible Chapel Meeting Hall
17025 Walnut Avenue, Atascadero, CA 93422

Board Members Present: Chair Charron Sparks, Cory Pereira, Jay Jamison, John Billings and John Pinson

Board Members Absent: None

Employees Present: General Manager Marcia Joyce and Secretary Mary Anne Stephens

Members of the Public Present: None

Meeting Called to Order

- Charron Sparks called the regular meeting of the Garden Farms Community Water District to order at 7:04 p.m.

Public Comment

- No public comment.

Consideration of Meeting Minutes June 10, 2020

- *A motion was made to approve the minutes as written. John Billings/Cory Pereira/All in favor.*

Communications

- Charron informed the board that she and Marcia have been working with DocuTeam on a plan to digitize district files and documents.
- Marcia received information from T-Mobile that they have merged with Sprint. The merger will not change the relationship that they have with the district.
- The district secretary received a notice from the County of San Luis Obispo that the district must review its Conflict-Of-Interest (COI) Code and provide amendments if amendments are needed. While she does not believe changes are needed, Board Chair Charron has requested a copy of the (COI). Board members agreed that Charron should advise the County that “no changes” are necessary if that is confirmed to be true upon her review.

Financial Report and Consideration of Recent Expenses

- Charron reported that the financial report was not available but that expenses and financial transactions were routine.

General Manager’s Report/Safety/System Maintenance

- Marcia met with Kurt Awalt from Awalt Aqua Engineering to assess the problems at well two. He informed Marcia that he does not feel that roots have invaded the well because it has

a protective outer casing. Marcia asked Mr. Awalt about the cause of the failed bacteria tests and he stated that chlorination is affected by PH levels and this may be why the well cannot pass the test. He recommended using a granular chlorine product called Sterilene and forcing it to the bottom of the well to disinfect it. He told Marcia that he can give the district a bid to pull and thoroughly clean the pump but Marcia thinks that Dan has already cleaned the pump and will contact Dan to confirm. Marcia also feels that it would be a good idea to have water samples from well two and three tested before having any work done on the pump. Mr. Awalt will also give the district a bid to pour quickset cement into the cracks at the well to stop the tree roots from sprouting.

- Marcia reported that the system continues to experience fluctuations in chlorine levels. In trying to determine the cause of the problems she found that all of the south end of the system had a low residual. Later the levels reversed and were low on the north end of the system. Marcia and Todd made some adjustments but it still did not fix the problem. Marcia will continue to monitor the chlorine levels and try to determine the cause of the fluctuating chlorine levels.
- Marcia advised the board that Jon Hansen has agreed to clear weeds for the district.
- *A motion was made to hire Jon Hansen to clear weeds throughout Garden Farms. Cory Pereira/John Billings/All in favor.*
- Marcia informed the board that she is continuing to try to delineate her duties from Waelty Water Services duties and is also fine tuning the contract pricing. The board discussed previous maintenance services provided from Fluid Resource Management (FRM) and asked Marcia to contact FRM and get a bid for service.

Old Business

- **Well Log Report.** Marcia reported that well levels were within normal ranges but backwash information on the report is incorrect. She is trying to determine the cause of the problem and has consulted with Todd Waelty.
- **Main Line Replacement.** Marcia is continuing to research grants and funding for the main line replacement.
- **Potential Planned PG&E Power Outage.** John Pinson received a bid from Delta Liquid Energy for a 575 gallon refurbished propane tank to operate a generator. The cost of the tank is \$1,595.00 plus tax. Additional costs include parts, labor and fuel. The district has a bid for a generator from All Tech Services, Inc. and asked John to get at least one more bid for a generator.
- **CD expiring July 12, 2020.** Tracey has recommend rolling the CD which is expiring on July 12, 2020 over at the current rate.
- *A motion was made to roll over the Pacific Premier certificate of deposit which matured on July 12, 2020. John Billings/Jay Jamison/All in favor.*

Action Item Review

- John Billings will get an additional bid for a generator.
- Marcia will monitor chlorine levels.
- Charron will review the Conflict-Of-Interest Code and follow-up with the county.
- Marcia will contact FRM and get a bid.

Adjournment

- *A motion was made to adjourn the regular meeting at 8:00 p.m. John Billings/Jay Jamison/All in favor.*

Submitted by,

Mary Anne Stephens

Mary Anne Stephens
District Secretary

Approved: 08/13/2020