

GARDEN FARMS COMMUNITY WATER DISTRICT
17005 Walnut Avenue, Atascadero, CA 93422
(805) 438-3751

MINUTES OF THE MONTHLY MEETING
Board of Directors

Wednesday September 8, 2021 at 7:00 p.m.
Garden Farms Bible Chapel Meeting Hall
17025 Walnut Avenue, Atascadero, CA 93422

Board Members Present: Chair, John Billings, Charron Sparks, Cory Pereira, and Jay Jamison

Board Members Absent: John Pinson

Employees Present: Marcia Joyce, General Manager, Mary Anne Stephens, Secretary

Members of the Public Present: None

Meeting Called to Order

- John Billings called the regular meeting of the Garden Farms Community Water District to order at 7:01 p.m.

Public Comment

- None.

Consideration of Meeting Minutes August 11, 2021

- *A motion was made to approve the minutes as written. Jay Jamison/Charron Sparks/All in favor. Abstention/Cory Pereira.*

Communications

- The County has requested that due to current drought conditions the District ask customers to conserve water. They suggested overuse penalties but the board feels the proper course of action would be to first send a letter reminding customers to conserve. If a customer habitually overuses water, then a second letter will be sent. John Billings will draft both letters and Marcia will ask Tracey to insert the initial letter in with the next billing.
- Charron spoke to Rob Rossi about plans to supply water to his ranch. He informed Charron that reservoirs are being built to capture water from the Nacimiento project and they will also be pumping water from one of the larger wells.

Financial Report and Consideration of Recent Expenses

- Charron reported that there were no unusual expenditures.

General Manager's Report/Safety/System Maintenance

- Marcia reported that well two failed the bacteria test. She will continue to take samples and work on determining the cause.

- Marcia discovered that the chlorine pump at well 2 was defective. Dan helped her replace it with the last new pump which that the District had in its inventory. She informed the board that the District currently has parts to repair two of the used pumps.
- Charron and Marcia met with Fluid Resource Management (FRM) to get information about contract maintenance but have not yet received a proposal. Charron will follow up with FRM and the matter will be discussed at the next meeting.
- Marcia informed the board that the District has purchased four 53 gallon drums of chlorine which is a sufficient amount to last through the of the end of the year.
- Marcia reported that the well sounder is being repaired by Craig Stephens.
- Marcia will be setting up the new generator to automatically exercise once a month. She informed the board that once set up, the generator can be remotely accessed through an app on her phone. The board asked Marcia to send them information and photographs of the small generator which is not currently being used.
- Marcia informed the board that the District will not be able to exchange the smart meters because it has been over three years since they were purchased. Dan informed Marcia that certain meters have been recalled and Marcia will be checking if the District's meters are on the recall list.
- Marcia reported that Kourtney Kaney's service was turned off for nonpayment. She has paid the past due balance and her service has been reinstated.

Old Business

- 1. Well Log Report.** The board requested that Marcia verify static well levels.
- 2. Main Line Replacement.** Marcia informed the board that there is no new information regarding the main line replacement.
- 3. Removal of Small Tree at District Water Tank.** Marcia is continuing to get bids for removing the tree.
- 4. Water Tank Screen Repair.** Marcia and Charron will repair the water tank screen when possible.
- 5. Back Wash Valves at Well One.** Marcia requested that ATEC reserve three back wash valves for the District which will be used to replace the defective valves if it is determined that they are not repairable. The board asked Marcia to research the extent of work should they need replacing and the cost of hiring a plumber to complete the project.
- 6. District Map.** Todd Robinson informed Charron that the bid which he gave the District was not for completing the map but was only for aerial views. He estimated the cost for completion to be approximately \$12,000.00 to \$14,000.00. The board feels that a map showing the new line and where it will connect to the current main line is of more value to the District than completing the old map. They requested that Marcia contact Porter Construction and ask what kind of map the county will require and for referrals to an engineer.

Action Item Review

- John Billings will draft letters asking customers to conserve water.
- Marcia will notify Tracey that a letter asking customers to conserve water will be added to the next billing.
- Marcia will send photos of the small generator to board members.
- Marcia will verify static well levels.

- Marcia will ask Todd Porter about what kind of map the county will require for the main line replacement project and for engineer referrals.

Adjournment

- *A **motion was made** to adjourn the regular meeting at 7:56 p.m. Charron Sparks/Jay Jamison/All in favor.*

Submitted by,

Mary Anne Stephens

Mary Anne Stephens
District Secretary

Approved: 10/13/2021