

GARDEN FARMS COMMUNITY WATER DISTRICT
17005 Walnut Avenue, Atascadero, CA 93422
(805) 438-3751

MINUTES OF THE MONTHLY MEETING

Board of Directors

Wednesday February 9, 2022 at 7:00 p.m.
Garden Farms Bible Chapel Meeting Hall
17025 Walnut Avenue, Atascadero, CA 93422

Board Members Present: Chair, Cory Pereira, Jay Jamison, John Billings and John Pinson

Board Members Absent: None

Board Members Participating Remotely: Charron Sparks

Employees Present: Marcia Joyce, General Manager, and Mary Anne Stephens, Secretary

Members of the Public Present: None

Meeting Called to Order

- Cory Pereira called the regular meeting of the Garden Farms Community Water District to order at 7:05 p.m.

Public Comment

- There was no public comment.

Consideration of Meeting Minutes January 12, 2022

- *A motion was made to approve the minutes as written. Charron Sparks/John Pinson/All in favor.*

Communications

- The District received a letter from the county assessor stating that they are required to assess all taxable income. It included a form requesting updates, which Marcia completed and returned indicating that there had been no changes.
- Marcia informed the board that the District received a letter from California Special Districts Association (CSDA) defining political redistricting. The board feels that this does not apply to the District.
- Marcia informed the board that Nviro has agreed to cancel disputed outstanding invoices related to services performed for the District by Waelty Water Services. In return, the District has agreed to waive charges for compromised chlorine.
- Marcia informed the board that the Atascadero Basin Groundwater Sustainability Plan (GSP) has been accepted by the California Department of Water Resources (DWR).
- Coastal Computers repaired the business email account and Marcia will be forwarding the invoice to the District for payment.
- GoDaddy has recommended added email security but the board feels that it is not necessary.
- Marcia reported that in accordance with District policy, billing will revert back to Rick Armet because his tenants have had three consecutive late payments.

Financial Report and Consideration of Recent Expenses

- Charron informed the board that expenditures were normal.
- Charron reported that she researched opening an ICS account at Pacific Premier Bank. The bank informed her that an ICS account is an option as well as bank managed accounts. Tracey and Charron will be meeting with a representative from Pacific Premier Bank and Charron will report to the board at the next meeting.
- The District secretary has requested that her paycheck be available on a set day each month. The board has agreed that checks will be generated, signed and available by the 10th day of each month provided that, Charron receives a timesheet no later than the 1st day of each month.

General Manager's Report/Safety/System Maintenance

- Dan has recommended that the District purchase two spare replacement chlorine pumps to have on hand for repairs. He has also recommended purchasing a chemical solution tank to replace the 55 gallon drum at well one.
- *A motion was made to approve the purchase of two pumps and a tank. Jay Jamison/Charron Sparks/All in favor.*
- Marcia reported that well one has been turned off to allow it to drain.
- Marcia found an extra filing cabinet and was able to file two years of financials and miscellaneous paperwork.
- Marcia reported that she contacted Cayucos Water District about their spare meter lids. They were going to check on available sizes and call back but they have not responded. Marcia will be making a follow up phone call.
- Marcia informed the board that Dan will be replacing Jay's defective meter.

Old Business

- 1. Well Log Report.** Marcia informed the board that there was nothing out of the ordinary to report.
- 2. Main Line Replacement.** Marcia will research if the company that Craig Dechance works for can provide a bid.
- 3. Back Wash Valves at Well One.** Dan discovered that there was a hole in the bottom of the compressor. He replaced the compressor and it repaired the leaky valves and filtration pods.
- 4. District Map.** Craig Dechance has offered to give the District the drawings and plans that he made for the Walnut line extension including the location of valves and meters. In addition, John Billings has provided board members with a drawing bid in the amount of \$13,640.00 from Monty Soto. Dan will be checking with the county on what they will require to be on the map.
- 5. Mainline Leak on Chestnut Street.** Dan has spoken to Craig Dechance about repairing the leak and recommends cutting out a section of the pipe and adding a repair coupling.

Action Item Review

- Charron and Tracey will meet with Pacific Premier Bank and provide the board with banking information at the next meeting.
- Dan will talk to Craig Dechance about repairing the mainline leak on the Chestnut Street bridge.
- Dan will contact the county and ask what their requirements are for the District map.

- Marcia will review the drawings and plans provided to Dan by Craig Dechance.
- Marcia will contact Cayucos Water District and ask about meter lids.
- Marcia will purchase meter boxes and a chlorine tank.
- Marcia will contact the company Dechance works for about the mainline replacement.

Adjournment

- *A motion was made to adjourn the regular meeting at 7:45 p.m. John Pinson/John Billings/Pinson/All in favor.*

Submitted by,

Mary Anne Stephens

Mary Anne Stephens

District Secretary

Approved: 03/09/2022