

**Salaried Employees who receive a T4 and earn a Commission  
A T2200 from your employer is required to deduct any of these  
applicable expenses**

Provide **YEARLY TOTALS** only

**If working from home for less than the year then provide only the total for the months you  
worked from home**

Do you have a designated work space (separate room)	
Do you share a common space for your work space (ie living room, etc)	
If shared space, number of hours worked per week	
Square footage of dedicated workspace in home	
Total square footage of home	
Electricity, heat & water	\$
Maintenance <b>Examples:</b> Light bulbs, household cleaning products, house cleaning, minor repairs of furnace/air conditioner, repainting or repairing the work space	\$
Property Insurance	\$
Property taxes	\$
Rent (Mortgage interest is NOT deductible)	\$
Internet access Fees	\$
% of Internet used for employment	
Cell Phone	\$
% of cell phone used for employment	
Office Supplies (Postage, Stationery & other office supplies)	\$
Meals & Entertainment	\$
Accounting and/or Legal fees	\$
Advertising	\$
Lodging	\$
Parking	\$
Lease of computer	\$
Sub Contractor Salaries	\$
Management Fees	\$
Membership licences	\$
Professional Liability insurance	\$
Vehicle expenses (Complete Vehicle (Employees ONLY) form	
Other (Please list separately)	
	\$
	\$