



Serving young people and the community

## **Patron: The Duke of Richmond and Gordon**

### **Risk Assessment Policy**

Chichester Boys' Club Youth Team will ensure that they take all reasonable steps to ensure staff and children in their care are not exposed to risks and are able to demonstrate how they are managing risks.

#### **Statement of intent**

We will give the highest priority to make our setting a safe and healthy place for children/young people, employees, volunteers, parents and visitors.

We will carry out regular risk assessments to assess risks to children's safety whilst allowing them the opportunity to take measured risks to support their learning and development.

#### **Aim**

To ensure that we protect the health and welfare of all children, young people, employees, volunteers, parents and visitors. The risk assessment process is a key element to ensure that appropriate measures are identified to assist in the achievement of this aim.

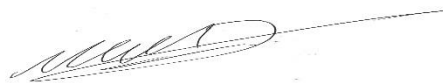
Our risk assessment process covers adults and children and includes:

- identifying hazards and risks in the indoor and outdoor environment and in our activities; both within the setting and on outings
- ensuring appropriate adult to child ratios for outings
- assessing the level of risk and who might be harmed and how
- identifying what safety measures/precautions are already in place
- determining what further safety measures/precautions need to be put in place
- developing an action plan that specifies the actions required, the timescale for the actions, the person responsible for the actions and the date of completion
- maintaining lists of health and safety issues, which are checked daily before the session begins as well as those that are checked on a weekly and monthly basis
- revising risk assessments annually as a minimum and immediately, where the need arises e.g. as a result of an accident, changes to the environment, legislation changes.

Policy Date: 4 December 2024

Review Date: December 2025

Signed:

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