

Alpine Fire Safe Council
P.O. Box 67
Markleeville, CA. 96120
Phone: (530) 694-1879
Email: khartnet@hotmail.com
Website: www.alpinefiresafecouncil.org

Providing community leadership, resources and a forum to improve wildfire preparedness and prevention in eastern Alpine County.

REQUEST FOR PROPOSAL

FOR FUELS TREATMENT PROJECT ALPINE FIRE SAFE COUNCIL

RELEASE DATE:

CLOSING DATE: Proposals must be received and post marked by USPS mail at the Alpine Fire Safe Council P.O. Box by 3:00pm on Nov 7, 2024, or via email {PDF protected} to Project Manager by Nov 07,2024 3pm.

NOTE: Deadline for inquiries to the Project Manager is Oct 31, 2024 5pm

CONTACT: Kris Hartnett, Project Manager
P.O. Box 67
Markleeville, CA. 96120
(530)694-1879 (available M-F 9am-4pm) Email: khartnet@hotmail.com

INTRODUCTION

The Alpine Fire Safe Council has received funding for Fuels Treatment projects in Eastern Alpine County. One or more qualified businesses will be contracted to conduct fuels reduction. The funding is available for contracted services until the funding runs out. To ensure that all applicants are receiving the same information, bidders may submit questions to the Project Manager in writing at khartnet@hotmail.com and all answers (with corresponding questions) will be posted on the AFSC website listed above. Questions submitted after 5:00 pm Oct 31, 2024 will not be answered.

BACKGROUND

The AFSC has a history of various successfully managed fuels reduction projects on the Eastern slope of Alpine County since its inception. The primary purpose of this project is to assist residents of eastern Alpine County and the community as a whole in vegetation management. This project will also assist in accessibility of emergency equipment personnel in the event of a wildland fire. A licensed contractor will perform the work designated in the Project section below.

PROJECT

The name of this project is Sunrise Trail Development Parcels and is in Woodfords in Alpine County; cross streets Emigrant Trail and Sunrise Trail. The project area is 40 acres. This is a fuels treatment project. The natural forest fuels in the project area consists of various types of brushes. A project area map is included.

1. All work to be performed is on private property, for which the AFSC has obtained "Right of Entry authorization" from all affected property owners. No one may enter the project area without prior authorization from Alpine Fire Safe Council, Project.
2. Treatment prescriptions are 70% / 30% mosaic..

3. Machine mastication of brushes is the required prescription.
4. Work for this project can only be performed Monday-Friday 7:30am-5:00pm.
5. No pile burning of abated forest fuels.

Contractor shall include costs for street cleanup from project work where applicable and onsite water truck minimum 1000 gallons with operator. Interested Contractors may review project area M-F, prior to submission of proposal, with prior arrangements through the Project Manager.

Proposal

A licensed contractor(s) including LTO (A) will be hired to conduct these services for fuels treatment. This Request for Proposal (RFP) is to contract with qualified businesses capable of providing the work for this project. All proposals must be submitted in the format detailed below, to the Project Manger by the deadline of 3:00pm on Nov 07, 2024

The AFSC & the Project Manager will review and evaluate the proposals. Any proposal that does not contain all required elements may not be selected. All proposals become the sole property of the Alpine Fire Safe Council. Proposal submission does not equate to award.

Scope of Work

The awarded contractor will be responsible for the following:

Providing description of the work to be conducted

1. Brush mastication Note: mastication and chipped products shall stay on the ground.
2. Provision of flagging personnel and flagging equipment
3. No hauling
4. Street cleanup if applicable of paved streets adjacent to the project area
5. In the event of fuel or oil spills from machinery, Contractor bears entire cost and responsibility for soils removal to a recognized waste facility and replacement of removed soils to the original grade, to the satisfaction of AFSC.
6. Access to computers, internet, phones, tools, vehicle and personnel safety equipment and adequate and appropriate personnel to fully implement the service efficiently and safely
7. Complete the work within three (3) weeks of project start date
8. Contractor(s) will arrive at the work site as scheduled. If there is a scheduling delay beyond the time work is scheduled. Contractor will notify the Project Manager immediately, and will agree to a revised schedule.
9. Complete the work within three (3) weeks of project start date
10. Document field personnel dates of service, number of crew members, job start times, end times, and time required to complete the project. No employees under the age of 18 are permitted on the project.
11. Access roads within the project area are to remain completely accessible during work
12. Report to the Project Manager should any issues arise in the performance of their services
13. Provision of a plan to execute cleanup of the project work area and adjacent streets AFSC

QUALIFICATIONS AND SELECTION CRITERIA

The Project Manager and AFSC will review and evaluate the proposals and make the contractor selection based on the following criteria:

1. Contractor's responsiveness in addressing the "Responsibilities and Scope of Work"

and preparing a proposal. All tasks and proposal format questions must be answered/included in your proposal to be considered.

2. Proposed hourly crew and equipment cost. Cost is weighted criteria.
3. Contractor's equipment. Must be capable of producing a finished result per guidelines outlined above.
4. Contractor's experience in fire prevention practices (CPRC 4291), fuel load reduction, and access to Defensible Space development equipment.
5. Possession of all required insurance and licenses (detailed in Proposal Format below)
6. For utilization of chippers in performance of work under this agreement, California Air Resources Board requirements must be met. As a requirement of the California Air Resources Board (CARB) Statewide Portable Equipment Registration Program, all chippers used must be permitted through CARS. If contractors do not currently have a Statewide Portable Equipment Permit, then the contractors are required to submit proof of starting the process by submitting a copy of the Letter of Completion by CARS within 30 days of being awarded the contract. If the chipper engine is 50 brake horsepower or less, it is exempt from the permitting process. For questions regarding attaining a CARS Statewide Portable Equipment Registration Permit, please call CARS at (916)874-4884.
7. Minority and women-owned businesses are encouraged to apply.

EVALUATION

The Project Manager and AFSC will evaluate the proposals. Notification of Contractors' selection will be made by the Project Manager.

AVAILABLE FUNDS

Funding available for contract(s) awarded under this project is estimated not to exceed \$90,000 total. Contract budget and potential award will be based on comprehensive proposals. AFSC will pay Contractor directly via USPS within forty five days following receipt of the invoice, at the address provided to AFSC by the awarded Contractor. There will be no exceptions to the provisions to remit payment.

PROPOSAL FORMAT

A qualifying proposal must address the following:

1. Letter of Interest: with a statement that the contractor will perform the services outlined in this RFP and including
2. Title of Project
3. Name & address of contracting company
4. Contact person, telephone number, fax number and email address
5. Understanding of the Project: Contractor shall provide a brief response that demonstrates an understanding of the project and their knowledge of the California Public Resources Code 4291. Contractor shall briefly outline how their proposal will be responsive to the "Scope of Work".
6. Qualifications of Key Personnel: Contractor shall provide the names of the key people who will be working for the contractor, their role in the project and a synopsis of their experience relevant to these roles.
7. Previous Experience: Contractors shall list all relevant work performed for the past five (5) Years within California or Nevada.
8. Business License: Please submit a copy of your current business license and Current contractor License either Calif or Nevada and/or Licensed Timber operator type A.

9. Driver's License: Please provide the list of personnel operating motor vehicles and their DL classifications and endorsements.
10. Proof of Insurance: Please provide proof of insurance as follows: Commercial General
11. Liability Insurance of \$1,000,000 per occurrence, Note: insurances provided shall be in or stated as under the same name as the Name of the Contractor License.
12. Worker's Compensation (California only) Note: In the name of the contractor
13. Automobile Insurance for vehicles used to complete this project
14. Cost of Proposal: Contractor shall provide a proposal based on an hourly rate for equipment and crew. This rate is to include travel, overhead and administrative costs
15. Additionally, contractor shall include: Costs for "on site" 1000 gallon water truck for wildland fire protection for immediate use while treatment work is being performed
16. Cost for project work cleanup as required.
17. Specific Notation: Contractor shall include: Acknowledgement/recognition of all USFS "No Work on Red Flag Days"
18. Affirmation of the minimum two types of chipping/mastication equipment (e.g. skid steer masticator, excavator mastication, etc.)
19. Soils Abatement: Contractor shall include a soils abatement plan for soils damaged by spills.

Communication

The majority of communication will be done via email and phone. However, there may be a need to be available during normal business hours and job site visits may occur at times to ensure work quality. Indicate contact cell phone and office numbers as applicable.

Computer Skills and Internet Access

Contractor is expected to possess appropriate computer skills and internet access to ensure communication via email and submission/receipt of related documents or invoices.

Billing invoices submitted shall include the project name, brief description of the work completed, hours work performed on site, and any other related costs to the project.

Additional Requirements within Proposal

Contractor must provide:

1. Completed and signed W-9
2. Four (4) references of previous completed fuels treatment projects in California and/or Nevada. These shall be of treatment projects a minimum of 20 acres each.

Project Timeline

Project completion is a maximum of three (3) weeks (21 days) from project start date. Contractors submitting proposals shall submit a work schedule.

Proposal Submission

One (1) copy must be submitted and received by 3:00pm November 07, 2024. Proposal may be emailed to khartnet@hotmail.com or mailed to the AFSC at:

Alpine Fire Safe Council
Attn: Kris Hartnett, Project Manager
PO Box 67
Markleeville, CA. 96120

If a proposal is received after 3:00pm on November 07, 2024, it will be disqualified.

Nondiscrimination

The program or activities conducted under this agreement will be in compliance with the nondiscrimination provisions contained in Title VI and VII of the Civil Rights Act of 1964, as amended; the Civil Rights Restoration Act of 1987 (Public Law 100-259); and other nondiscrimination statutes: namely, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, and the Americans with Disabilities Act of 1990. They will also be in accordance with regulations of the Secretary of Agriculture (7CFR-15, Subparts A&B), which provide that no person in the United States shall on the grounds of race, color, national origin, gender, religion, marital or family status, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving federal financial assistance from the US Department of Agriculture or any agency thereof.

Contract Documents

The successful Contractor(s) will be expected to enter into a contract detailing the specification of this RFP and agreement.