

# REQUEST FOR PROPOSAL (RFP)

## Fuels Treatment Project

Mesa Vista Project – Phase 1 (Sunrise Trail)

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### Issuing Organization

Alpine Fire Safe Council

P.O. Box 67

Markleeville, California 96120

Phone: (805) 903-3894

Email: [reburchiel@gmail.com](mailto:reburchiel@gmail.com)

Website: [www.alpinefiresafecouncil.org](http://www.alpinefiresafecouncil.org)

#### Mission Statement

Providing community leadership, resources, and a forum to improve wildfire preparedness and prevention in eastern Alpine County.

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## 1. RFP Overview

The Alpine Fire Safe Council (AFSC) is soliciting proposals from qualified, licensed contractors to provide fuels treatment services in eastern Alpine County. This Request for Proposal (RFP) is issued to identify one or more contractors capable of performing vegetation management services in a timely, professional, and compliant manner.

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## 2. Schedule of Events

- RFP Release Date: February 16, 2026

- Deadline for Contractor Inquiries: February 27, 2026 (5:00 p.m.)
- Proposal Submission Deadline: March 9, 2026 (3:00 p.m.)

Proposals must be received and postmarked by the United States Postal Service at the Alpine Fire Safe Council P.O. Box by 3:00 p.m. on March 9, 2026, or submitted electronically via email (PDF, password-protected) to the Project Manager by the same deadline.

Questions submitted after February 27, 2026, at 5:00 p.m. will not be answered.

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### **3. Project Manager Contact Information**

Richard Burchiel, Project Manager

Alpine Fire Safe Council

P.O. Box 67

Markleeville, California 96120

Phone: (805) 903-3894

Availability: Monday–Friday, 9:00 a.m. to 4:00 p.m.

Email: [reburchiel@gmail.com](mailto:reburchiel@gmail.com)

To ensure all bidders receive the same information, all inquiries must be submitted in writing via email. All questions and corresponding answers will be posted on the Alpine Fire Safe Council website.

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### **4. Introduction**

The Alpine Fire Safe Council has received funding for fuels treatment projects in eastern Alpine County. One or more qualified businesses will be contracted to conduct fuels reduction services. Funding for contracted services is available until funds are exhausted.

All work outlined in this RFP shall be performed by a properly licensed contractor.

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## 5. Background

The Alpine Fire Safe Council has a proven history of successfully managing fuels reduction projects on the eastern slope of Alpine County since its inception. The primary objectives of this project are to support residents and the broader community through effective vegetation management and to improve access for emergency equipment and personnel in the event of a wildland fire.

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## 6. Project Description

Project Name:

Mesa Vista Project – Phase 1 (Sunrise Trail)

Location:

Mesa Vista area, Markleeville, Alpine County, California

Main cross street: Emigrant Trail

Project Area:

Approximately 34 acres

Site Characteristics:

The Mesa Vista area is characterized by open, treeless brush fields dominated by low-to medium-height sagebrush and similar shrub species.

A project area map is attached to this RFP. The 7 Lots to be treated are highlighted in gold.

All work will be performed on private property for which the Alpine Fire Safe Council has obtained right-of-entry authorization from affected property owners. No contractor may enter the project area without prior authorization from the AFSC Project Manager.

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## 7. Scope of Work

This project is a fuels treatment project utilizing mechanical mastication and limited hand work. Treatment prescriptions require a 70% reduction using a 70/30 mosaic pattern.

## 7.1 Work Type Breakdown (For Bidding Purposes)

The project shall be bid and performed using the following work classifications:

- Type A – Standard Brush Mastication

Mechanical mastication of brush to grade. This constitutes approximately 90% of the project area.

- Type B – Brush in Rocky Proximity

Brush treatment in close proximity to rock outcrops or rocky terrain, requiring a combination of mechanical mastication and hand cutting. This constitutes approximately 10% of the project area.

Contractors shall clearly identify costs associated with Type A and Type B work in their proposals.

It is the responsibility of bidding contractors to perform a site visit to confirm scope of project. Contact project manager to arrange time.

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## 8. Treatment Methods and Requirements

- Machine mastication of brush is the required treatment method.
- Hand cutting shall be used in rocky or inaccessible areas.
- Chipping, where applicable, shall be conducted onsite.
- Chipped material shall be broadcast onsite at a depth not exceeding three (3) inches.
- No pile burning will be permitted.
- Work hours are limited to Monday–Friday, 7:30 a.m. to 5:00 p.m.
- An onsite water truck with a minimum 1,000-gallon capacity and operator is required at all times.
- Contractors shall include costs for street cleanup related to project work.
- All access roads must remain fully accessible to residents during operations.
- Any damage caused by wheeled or tracked equipment must be restored to original condition.
- Equipment must be fully decontaminated prior to arrival if originating from areas with natural or man-made contaminants.

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## 9. Entrance and Egress

The Alpine Fire Safe Council has designated a specific entrance and egress route for the project. A map identifying this route is included. (all access is via county roads)

- No alternative entrance or egress proposals will be accepted.
  - Contractors are responsible for any damage that occurs to roads during entrance and egress
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## **10. Contractor Responsibilities**

The awarded contractor shall be responsible for:

- Providing documentation of field personnel, crew size, dates of service, and daily start/end times. Costs must be clearly broken out by labor, materials and equipment
  - Completing the project within the required timeline
  - Ensuring no employees under 18 years of age are present onsite
  - Reporting any issues immediately to the Project Manager
  - Executing cleanup of the project site and adjacent streets
  - Maintaining communication with the Project Manager throughout the project
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## **11. Contractor Qualifications and Licensing**

- Contractor must possess a valid C-27 or C-49 or LTO-A license (California)
  - No subcontracting will be permitted
  - Contractor equipment must meet all project requirements and performance standards
  - Contractor must have experience with fire prevention practices (PRC 4291), fuel load reduction, and defensible space work
  - Proof of commercial and general liability insurance of one million dollars per occurrence. Insurance provided shall be in the same name as the contractor
  - California Workers Compensation in the name of the contractor
  - Proof of automobile insurance for all vehicles used to complete the project
  - Provide current drivers license of all personnel operating motor vehicles and their current drivers license classifications and endorsements
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## **12. CARB Compliance**

All chippers used must comply with California Air Resources Board (CARB) requirements under the Statewide Portable Equipment Registration Program (PERP).

- Proof of registration is required
- If not registered, proof of initiating the process must be submitted within 30 days of contract award
- Chippers with engines 50 brake horsepower or less are exempt

CARB information line: (916) 874-4884

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## **13. Evaluation and Selection**

Proposals will be evaluated by the Project Manager and the Alpine Fire Safe Council based on:

- Responsiveness to the RFP
- Completeness and clarity of proposal
- Proposed hourly crew and equipment costs
- Contractor experience and qualifications
- Equipment capability and compliance
- Proof of required licenses and insurance

Proposal submission does not guarantee award. All proposals become the sole property of the Alpine Fire Safe Council.

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## **14. Contract Budget and Payment**

Contract budget and potential award will be based on comprehensive proposals.

Payment will be made directly to the contractor via USPS within 45 days following receipt of a proper invoice. No exceptions will be made to this payment provision.

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## **15. Proposal Format Requirements**

A complete proposal must include:

1. Letter of Interest
2. Understanding of the Project
3. Qualifications of Key Personnel
4. Relevant Experience (past five years)
5. Business License and Contractor License
6. Driver's License Information

7. Proof of Insurance
  8. Cost Proposal (hourly rates and required services)
  9. Equipment Availability Statement
  10. Communication and Availability
  11. Computer and Internet Access Confirmation
  12. Billing Procedures
  13. W-9 Form
  14. Four (4) references of fuels treatment projects (minimum 20 acres each, CA or NV)
  15. Project Timeline and Work Schedule
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## **16. Project Timeline**

Project completion shall not exceed three (3) weeks from the project start date.

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## **17. Proposal Submission Instructions**

Submit one (1) copy of the proposal by 3:00 p.m., March 9, 2026.

Email Submission:

PDF (password-protected) to [reburciel@gmail.com](mailto:reburciel@gmail.com)

Mail Submission:

Alpine Fire Safe Council

Attn: Richard Burchiel, Project Manager

P.O. Box 67

Markleeville, California 96120

Late proposals will be disqualified.

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## **18. Nondiscrimination Compliance**

All activities under this agreement shall comply with applicable federal and state nondiscrimination laws, including but not limited to Titles VI and VII of the Civil Rights

Act of 1964, the Rehabilitation Act of 1973, Title IX, the Age Discrimination Act of 1975, and the Americans with Disabilities Act of 1990.

## **19. Contract Documents**

The successful contractor will be required to enter into a formal contract detailing the specifications and requirements of this RFP



Sunrise Trail