

Alpine Fire Safe Council

P.O. Box 67

Markleeville, CA. 96120

Phone: (530) 694-1879

Email: khartnet@hotmail.com

Website: www.alpinefiresafecouncil.org

Providing community leadership, resources and a forum to improve wildfire preparedness and prevention in Eastern Alpine County.

REQUEST FOR PROPOSAL

FOR FUELS TREATMENT PROJECT ALPINE FIRE SAFE COUNCIL RELEASE DATE: Sept 17, 2025

CLOSING DATE: Proposals must be received and post marked by USPS mail at the Alpine Fire Safe Council P.O. Box **by 3:00pm on October 1, 2025**, or via email {PDF protected} to Project Manager by October 1, 2025 3pm.

NOTE: Deadline for inquiries/project specific questions and project walk, is September 24, **2025 5pm. Submission of inquires/project Questions and scheduling of project walk, are ONLY through project Manager Kris Hartnett khartnet@hotmail.com**

CONTACT: Kris Hartnett, Project Manager
P.O. Box 67
Markleeville, CA. 96120
(530)694-1879 (available M-F 9am-4pm)
Email: khartnet@hotmail.com

INTRODUCTION

The Alpine Fire Safe Council has received funding for Fuels Treatment projects in Eastern Alpine County. One or more qualified businesses will be contracted to conduct fuels reduction. The funding is available for contracted services until the funding runs out. To ensure that all applicants are receiving the same information, bidders may submit questions to the Project Manager in writing at khartnet@hotmail.com and all answers (with corresponding questions) will be posted on the AFSC website listed above. Questions submitted after 5:00 pm Sept 24,2025 will not be answered.

BACKGROUND

The AFSC has a history of successfully managed various fuels reduction projects on the Eastern slope of Alpine County since its inception. The primary purpose of this project is to assist residents of eastern Alpine County and the community as a whole in vegetation management. This project will also assist in accessibility of emergency equipment and personnel in the event of a wildland fire. A licensed contractor will perform the work designated in the Project section below. This is a CALfire Grant funded project.
Project approx. start date late September/October 2025, weather permitting.

PROJECT

The name of this project is **Lower Manzanita Phase I fuels reduction project.**

AFSC requests that contractors submitting proposals fully understand there are interrelated and contingent project components:

1. *Primary Fuels reduction: indigenous vegetation, i.e. brush of various types ranging in height 24" to 5ft*

2. *Secondary fuels reduction, this includes Conifers ranging from 4-14" DBH*
3. *Hauling of tree parts: Hauling will be to a designated location on the project site per property.*
4. *Entrance & Egress improvement & restoration*
5. *Lahontan permitting requirements*

The Total proposal cost shall not exceed **\$ 73,000.00**. No change orders or other contingent costs will be entertained.

PROJECT INFORMATION

- The project is in Markleeville in Alpine County; cross streets Bryan Way & Diamond Valley Rd. The project areas are appx 22 acres & 3 acres each. This is a fuels treatment project. The natural forest fuels in the project area consists of various types of Conifer trees and brushes. A project area map is included.
- All work to be performed is on private property, for which the AFSC has obtained "Right of Entry authorization" from all affected property owners. No one may enter the project area without prior authorization from Alpine Fire Safe Council, Project Manager.
- Treatment prescriptions are 70% / 30% mosaic.. this means...70% reduction Note: the 70% reduction is a Grant requirement! Exceedance of this reduction by the contractor, all costs will be borne by the contractor.
- Machine mastication of brushes is the recommended prescription, preferred machinery: **Skid steer deck mower**.
- Hand tree felling, and/or machine logging are both acceptable prescriptions
- Where applicable, chipping of brushes and tree parts will be done on site, all chipped materials shall be broadcast at a depth no greater than 3".
- Work for this project can only be performed Monday-Friday 8:00am-5:00pm.
- No pile burning of abated forest fuels

REQUIREMENTS

- Contractor shall include costs for street cleanup of project work where applicable; for entrance areas, and onsite water truck or water tender on trailer of minimum 1000 gallons with pumping equipment and qualified operator is required.
- Proposal shall include all costs associated with and attributable to, decking, skidding and hauling of tree parts to a specific location within the parcel. This particular cost item shall be broken out in the proposal as timber hauling; decking; skidding, with defined costs for labor & equipment. Proposal shall include a complete description of work to be performed. Proposal costs while broken out as a project element shall, be part of the total cost proposal. **Decking of timber shall be maintained within project site, at designated location.**
- Proposal shall include all costs associated with and attributable to project entrance and egress, enhancement and restoration and protection of private property associated with access points. A map is included of the defined entrance/egress locations. No alternative proposals to the depicted entrance/egress location will be entertained. Proposal shall include a complete description of work for this element to be performed. Proposal costs while broken out as a project element will be part of the total cost proposal. It is recommended the Contractor contact the Project Manager for an in-depth discussion and or site visit.
- The selected Contractor is responsible for obtaining a Lahontan RWQCB Timber Waiver for project authorization and water quality compliance. If work schedule extends into the late fall, a winter work waiver must be obtained in compliance with the applicable Timber Waiver.
- Contractor shall be responsible for authorizing 'Class 3 Stream Crossings' and providing watercourse protection for all material salvage and skidding.

- The majority of communication will be done via email and phone. However, there may be a need to be available during normal business hours and job site visits may occur at times to ensure work quality. Indicate contact cell phone and office numbers as applicable.
- Computer Skills and Internet Access: Contractor is expected to possess appropriate computer skills and internet access to ensure communication via email and submission / receipt of related documents or invoices.
- Billing invoices submitted shall include the project name, brief description of the work completed, hours work performed on site, and any other related costs to the project.

NOTE: Interested Contractors may review project area M-F, prior to submission of proposal, with prior arrangements through the Project Manager, by no later than Sept 24/25 5pm.

PROPOSAL

- A Licensed contractor(s) holding current and valid C-27 or C-49 and/or LTO (A) will be hired to conduct these services for fuels treatment. This Request for Proposal (RFP) is to contract with qualified businesses capable of providing the work for this project. All proposals must be submitted in the format detailed, to the Project Manager by the deadline of 3:00pm on October 1, 2025.
- No subcontracting will be entertained.
- The AFSC & the Project Manager will review and evaluate the proposals. Any proposal that does not contain all of the required elements may not be selected. All proposals become the sole property of the Alpine Fire Safe Council. Proposal submission does not equate to award.

SCOPE OF WORK

- The awarded contractor will be responsible for the following:
 - Providing completely articulated description of the work to be conducted:\
 - Brush mastication Note: mastication and chipped products shall stay on the ground.
 - Felling & Removal of identified flagged trees. Stumps cut to no more than 8" above ground.
 - Tree decking & skidding where applicable, decking shall be maintained on the project site.
- All contractor equipment shall be parked when not in use within the project site, at a specified location on the project site.
- Project site clean up:
 - Ruts caused by wheeled and tracked equipment, shall be remedied.
 - General debris
 - Trash/etc.
 - Chipping on site of tree parts & brush
- Provision of flagging personnel and flagging equipment, when operations include leaving the project site.
- Onsite 1000 gallon fire suppression water on site at all times when project work is in progress.
- Street cleanup if applicable of paved streets adjacent to the project area
- Improvement and restoration of entrance/egress to project area
- In the event of fuel or oil spills from Contractor machinery/equipment, Contractor bears entire cost and responsibility for soils removal to a recognized waste facility and replacement of removed soils to the original grade, to the satisfaction of AFSC.
- Access to computers, internet, phones, tools, vehicle and personnel safety equipment and adequate and appropriate personnel to fully implement the service efficiently and safely

- Complete the work within three (2) weeks [10 working days] of agreed project start date
- Contractor will arrive at the work site as scheduled. If there is a scheduling delay beyond the time work is scheduled. Contractor will notify the Project Manager immediately, and will agree to a revised schedule.
- Document field personnel dates of service, number of crew members, job start times, end times, and time required to complete the project. No employees under the age of 18 are permitted on the project.
- Access roads to the project area are to remain completely accessible during work, any and all damage to the project sit, and/or paved roads by wheeled or tracked equipment shall be restored to original condition
- Report to the Project Manager should any issues that may arise in the performance of their services
- Provision of a plan executing cleanup of the project work area and adjacent streets

QUALIFICATIONS AND SELECTION CRITERIA

- The Project Manager and AFSC will review and evaluate the proposals and make the contractor selection based on the following criteria:
 - Contractor's responsiveness in thoroughly addressing the "Responsibilities and Scope of Work" and preparing a comprehensive proposal. All tasks and proposal format questions must be answered/included in your proposal to be considered.
 - Proposed hourly crew and equipment cost.
 - Contractor's equipment. Must be capable of a finished result per guidelines outlined above.
 - Contractor's experience in fire prevention practices (CPRC 4291), fuel load reduction, and access to Defensible Space development equipment.
 - Possession of all required insurance and licenses (detailed in Proposal Format below)
 - For utilization of chippers in performance of work under this agreement, California Air Resources Board requirements must be met. As a requirement of the California Air Resources Board (CARB) Statewide Portable Equipment Registration Program, all chippers used must be permitted through CARS. If contractors do not currently have a Statewide Portable Equipment Permit, then the contractors are required to submit proof of starting the process by submitting a copy of the Letter of Completion by CARS within 30 days of being awarded the contract. If the chipper engine is 50 brake horsepower or less, it is exempt from the permitting process. For questions regarding attaining a CARS Statewide Portable Equipment Registration Permit, please call CARS at (916)874-4884.
 - Minority and women-owned businesses are encouraged to apply.

EVALUATION

The Project Manager and AFSC will evaluate the proposals. Notification of Contractors' selection will be made by the Project Manager.

AVAILABLE FUNDS

Funding available for contract(s) awarded under this project is not to exceed **\$73,000.00 total**. Contract budget and potential award will be based on comprehensive proposals. AFSC will pay Contractor directly via USPS within forty five days following receipt of the invoice, at the address provided to AFSC by the awarded Contractor. There will be no exceptions to the provisions to remit payment. This is a CALfire Grant funded project, AFSC is subject to payment schedules by CALfire. Contractor must at all times perform in accordance with the applicable Grant.

PROPOSAL FORMAT

A qualifying proposal must address the following:

- Letter of Interest: with a statement that the contractor will perform the services outlined in this RFP and including
- Title of Project
- Name & address of contracting company
- Contact person, telephone number, fax number and email address
- Understanding of the Project: Contractor shall provide a brief response that demonstrates an understanding of the project and their knowledge of the California Public Resources Code 4291. Contractor shall briefly outline how their proposal will be responsive to the "Scope of Work".
- Qualifications of Key Personnel: Contractor shall provide the names of the key people who will be working for the contractor, their role in the project and a synopsis of their experience relevant to these roles.
- Previous Experience: Contractors shall list all relevant work performed for the past five (5) years within California or Nevada.
- Business License: Please submit a copy of your current business license and Current contractor License either Calif or Nevada and/or Licensed Timber operator type A and or C27 or 49.
- Current Driver's License: Please provide the list of personnel operating motor vehicles and their current DL classifications and endorsements.
- Proof of Insurance: Bidder shall provide proof of insurance as follows: Commercial General Liability Insurance of \$1,000,000 per occurrence, Note: insurances provided shall be in or stated as under the same name as the Name of the Contractor License.
- Worker's Compensation (California only) Note: In the name of the contractor
- Automobile Insurance for vehicles used to complete this project
- Cost of Proposal: Contractor shall provide a proposal based on an hourly rate for equipment and crew. This rate is to include travel, overhead and administrative costs. Additionally, contractor shall include:
- Costs for "on site" 1000 gallon water truck and/or water buffalo(s) for wildland fire protection with qualified equipment operator.
- Cost for project work cleanup as required.
- Costs for entrance/egress to project site restoration
- Costs for hauling & decking tree parts on project site
- Specific Notation: Contractor shall include: Acknowledgement/recognition of all USFS "No Work on Red Flag Days"
- Affirmation of the availability of minimum two types of chipping/mastication equipment (e.g. skid steer masticator/deck mower and/or excavator mastication, dedicated chipper, etc.)
- Soils Abatement: Contractor shall include a soils abatement plan for soils damaged by spills.

ADDITIONAL REQUIREMENTS WITHIN PROPOSAL

- Contractor must provide completed and signed W-9 Form
- Four references of previously completed fuels treatment projects in California and or Nevada. These shall be treatment projects, a minimum of 20 acres each.

PROJECT TIMELINE

- Project completion. Is a maximum of two weeks (10 days) from project start date.
- Contractors submitting proposals shall submit a work schedule.

PROPOSAL SUBMISSION

One copy of the proposal must be submitted and received by October 1, 2025 3:00 PM.

Proposal may be emailed to KHartnet@hotmail.com or mailed to the AFSC at:

Alpine Fire Safe Council

PO Box 67
Markleeville CA. 96120

If a proposal is received after 3:00 PM October 1,2025. It will be disqualified.

NONDISCRIMINATION

The program or activities conducted under this agreement will be in compliance with the nondiscrimination provisions contained in Titles VI and VII of the Civil Rights Act of 1964, as amended; The Civil Rights Restoration Act of 1987, Public Law (100-259); and other nondiscrimination statutes, namely section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, and the Americans with Disabilities Act of 1990. They will also be in accordance with regulations of the Secretary of Agriculture (7 FCR-15, Subparts A and B), provide that no person in the United States shall, on the grounds of race, color, national origin, gender, religion, marital or family status, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving Federal financial assistance from the US Department of Agriculture, or any agency thereof.

CONTRACT DOCUMENTS

The successful contractor will be expected to enter into a contract detailing the specification of this RFP and agreement.