



Alpine Fire Safe Council

Providing community leadership, resources and a forum to improve wildfire preparedness and prevention in eastern Alpine County

Meeting Agenda

Monday, January 15, 2024

5:30pm

HYBRID MEETING (in-person and zoom option)

ZOOM LOGIN:

Meeting ID: 824-7659-0722

Passcode: 180402

or

IN-PERSON MEETING:

Turtle Rock Park

Turtle Rock County Park Rd, Markleeville, CA. 96120

*****Please Note: Attachments referenced in agenda are sent to AFSC members only*****

- I. **Call to Order – 5:30pm**
- II. **Introductions**
- III. **Volunteer Time Sheets**
- IV. **Eastern Alpine Fire & Rescue Report/Update – Fire Chief Paul Washam**
 - A. Status of Volunteer Fire Department
- V. **Board of Supervisors Report/Update – Charles Dobson, BOS Liaison**
- VI. **Oral Communication**
 - A. Each member of the public shall be allotted three minutes to address the AFSC on no more than one topic; additional topics at the discretion of the Chair. The topic cannot be a listed agenda item.
- VII. **Agency Presentations/Status Updates (e.g. BLM, Forest Service, CalFire, Contractors)**
- VIII. **County Grants Coordinator Report/Update – Clint Celio**
- IX. **Approve November 20, 2023 Meeting Minutes – Attachment #1**
- X. **Financial Report – T. McAlpin**
 - A. Primary Bank Account - Monthly Ledger/Financial Reports – *Attachments #2 and #3*
 - i. This account includes the General Fund, Reflective Sign Fund, and Reserve for Grant Preparation
 - B. CAL FIRE Bank Account (Grant #5GA21107) – Monthly Ledger/Financial Reports - *Attachments #4 and #5*
 - i. This account is specific to CAL FIRE Grant #5GA21107 Only
 - C. CAL FIRE Grant (#5GA21107) Expenditure Summary (FY23/24) – *Attachment #6*
 - D. CalFire Grant #5GA21107 Invoice Tracker – *Attachment #7*
 - E. Title III Expense Report – *Attachment #8*
- XI. **Review & Approval of Staff Vouchers & Invoice Statements**
Attachments #9 and #10
- XII. **Standing Agenda Item(s)**
 - A. Information and Discussion with Possible Action: Status of CalFire Grant Projects (*Grant #5GA21107*)

- i. Project Area #1 – Hot Springs Road
 - ii. Project Area #2 – Shay Creek
 - iii. Project Area #3 – Hawkside Court
 - iv. Project Area #4 – Rancho Mesa Vista
 - v. Project Area #5 – Mesa Vista Tribal Land
 - vi. Project Area #6 – Alpine Village
- B. Information and Discussion with Possible Action: Status of all other projects (current and future)
 - i. Pony Express Road
 - ii. Upper Manzanita Road
 - iii. County property Hwy 89 Woodfords
- C. Discussion with Possible Action: FireWise Community Activity
 - i. November 14, 2023 combined meeting report
 - 1. Mesa Vista – *Steve Yonker*
 - 2. Marklee Village/Carson Ridge – *Angela Franklin/Teresa Wilson*
- D. Greens Waste Vouchers – status update and distribution of additional vouchers to members
- E. E-Polling completed since last meeting
 - i. (voted YES) = approval to hire NVENV to write the 2024 CalFire grant for \$3,400
 - ii. (voted YES) = approval to donate \$1,000 to the Alpine Watershed Group
 - iii. (voted YES) = approval of a grant application resolution
 - iv. (voted YES) = approval to pay T. McAlpin for hours expended thus far, prior to AFSC meeting

XIII. Unfinished (Old) Business

- A. None at this time.

XIV. New Business

- A. Discussion with Action Required: Expired terms for AFSC members, K. Hartnett, T. Sweeney, S. Yonker and M. Tremayne; will these members continued for the next term of 2024-2026?
- B. Discussion with Action Required: Elect roles of AFSC officers (Chair, Vice Chair, Treasurer, Coord/Proj Mgr)
- C. Discussion with Possible Action: Approval of AFSC membership renewal in Alpine County Chamber of Commerce (cost \$75.00/year + AFSC advertisement in Chamber flyer) – *Attachment #11*
- D. Discussion with Possible Action: Review and possible approval of 3 drafted AFSC policies
 - i. Purpose Statement for the policy manual – *Attachment #12*
 - ii. RFP and Purchasing policy – *Attachment #13*
 - iii. Social Media policy – *Attachment #14*
- E. Presentation Only: AFSC Accomplishments for 2023 (see list under Coordinator’s Report below)
- F. Presentation Only: CalFire Wildland Fire Prevention Grant successful submission – *Attachments #15, #16, #17*
- G. Discussion with Action Required: Possible approval of agreement with the Washoe Tribe for Cultural Monitoring – *Attachment #18*
- H. Discussion with Action Required: Approval to pay NVENV for Grant Writing Wildland Fire Prevention Grant (amount due \$3,400)

XV. Member Reports

XVI. Staff Report – T. McAlpin

- 1. Update on getting a bank card for the primary account to allow for electronic financial transactions
- 2. Cloud Storage Update – box.com – *Attachment #19*
- 3. Charitable Trusts Update

XVII. Coordinator Report – K. Hartnett

- A. Review of the 2023 AFSC accomplishments
 - a. 2023 Greens Waste program: 150 vouchers ordered, distributed over 100
 - b. Two CalFire grant applications (1 awarded and 1 additional submitted)
 - c. Coordination work: Grant fuels projects (6 project areas) for grant 5GA21107
 - d. Completed projects: Hot Springs Road, Alpine Village
 - e. Completed CalFire Grant #5GG17113
 - f. Established 2 FireWise communities
 - g. Submitted California FSC grant under a FireWise community
 - h. Working with residents of Alpine Village and Markleeville for additional FireWise communities

- i. Community meetings held for FireWise communities
- j. Established AFSC Bid Review Committee
- k. Awarded Title III funds from Alpine County
- l. Completed Title III projects: Monroe Ranch and Pony Express Road
- m. Participation in Forest Health Community Working Group public presentation field trips
- n. AFSC bank account 1st time substantially in the black
- o. Contributed to the Alpine Watershed Group via donation
- p. Increased AFSC membership by 2: B. Wattles and M. Bissonnette
- q. Participation in the CalFire Unite for Defensible Space inspections for 2024

XVIII. Adjournment

Next regular meeting at 5:30pm – Monday March 18, 2024