



Alpine Fire Safe Council

Providing community leadership, resources and a forum to improve wildfire preparedness and prevention in eastern Alpine County.

Meeting Minutes

January 15, 2018

5:30 pm, Markleeville Fire Station

Present:

Kris Hartnett – FSC Chair / Coordinator, Markleeville Resident	Karrie Baker – FSC Board Member, Woodfords Resident
Tom Sweeney – FSC Board Member, Woodfords Resident	Terry Hughes – Fire Chief, Eastern Alpine Fire & Rescue
Steve Yonker – FSC Board Member, Woodfords Resident	Clint Celio – guest (Contractor)
David Griffith – FSC Board Member, Woodfords Resident	Erin Dobyms – AFSC Administrator, Markleeville Resident
Don Jardine – Alpine County Board of Supervisors/Board Liaison	Teri McAlpin – guest (shadowing Erin Dobyms)

Absent:

Katie Wheeler – FSC Board Member, Markleeville Resident

I. Call to order – K. Hartnett

Kris Hartnett, Chair, called the meeting of the Alpine Fire Safe Council (AFSC) to order at 5:39 pm at the Markleeville Fire Station, Markleeville, CA 96120

II. Introductions

All present were introduced as listed above.

III. Volunteer Time Sheets

Time sheets are distributed, completed, and returned by all present board members.

IV. Eastern Alpine Fire & Rescue Report – T. Hughes

- A. T. Hughes reported there have been a number of routine calls and mutual aid calls.
- B. T. Hughes reported that Emergency Medical Response (ERS) training is continuing.

V. Board of Supervisors Report – D. Jardine

- A. D. Jardine shared a report on connecting the community to Emergency Services.
- B. D. Jardine made announcement about various events around the county, including the Rainbow Awards, a tour of STPUD facility, burn permits, and communication with CalTrans.

VI. Oral Communication

Each member of the public shall be allotted three minutes to address the AFSC on no more than one topic. The topic cannot be a listed agenda item. *Members agree that public comment may include more than one topic area, at the discretion of the Chair.*

- A. No Oral Communication from members of the public occurred at this meeting.

VII. Approve 10/16/17 regular meeting minutes

Motion to approve 10/16/17 meeting minutes: D. Griffith

Second: S. Yonker

All AYES – Motion carried

VIII. Financial Reports

Motion to approve January Financial Report: D. Griffith

Second: T. Sweeney

All AYES – Motion carried

IX. Review & approval of staff vouchers & invoice statements

Motion to approve E. Dobyms voucher/invoice: D. Griffith

Second: S. Yonker
All AYES – Motion carried

Motion to approve T. McAlpin voucher/invoice: S. Yonker
Second: K. Baker
All AYES – Motion carried

Motion to approve K. Hartnett voucher/invoice: D. Griffith
Second: K. Baker
K. Hartnett - Abstained from the vote
All AYES – Motion carried

* Administration of the meeting is turned over to S. Yonker, while the item of K. Hartnett's Coordinator voucher is on the table.

X. Old Business

- A. Review Markleeville Fuels Reduction Grant invoice billing, Aug-Feb report [no action required]
 - 1. There were no questions.
- B. Email polling: Interim/Pre-Hire Teri McAlpin
 - a. E-polling was conducted
 - i. *AYES: D. Griffith, K. Wheeler, T. Sweeney, K. Hartnett*
 - ii. *Qualified AYES: S. Yonker, K. Baker (requested not to exceed 4 hours)*

XI. New Business

- A. AFSC Administrator – Hire Ms. Teri McAlpin [Discussion with action required]
 - 1. Discussion occurred regarding T. McAlpin's work history.
Motion to approve hiring of T. McAlpin as the AFSC Administrator: D. Griffith
Second: S. Yonker
All AYES – Motion carried
- B. Thank you to Erin Dobyns
 - 1. Discussion occurred regarding the possibility of getting something for E. Dobyns as a thank you. This topic will be discussed offline.
- C. Approve 2017 tax preparation by Richard Peters [Action required]
Motion to approve 2017 tax preparation by Richard Peters: S. Yonker
Second: D. Griffith
All AYES – Motion carried
- D. CalFire grant application: Greenhouse Gas Reduction Grant [Discussion & possible action]. This was a dual action as there were two parts: Community Forestry and Forest Health
 - 1. M/S/C: AFSC will not proceed on the CalFire grant application.
- E. AFSC Grant Policy – Should AFSC establish a Grant Policy – “All unused funds from the grant(s) be returned to the grantor” [Discussion with action required]
 - 1. Members discussed grant compliance and changes to the scope of work and budget within a grant. Discussion occurred regarding whether a policy is needed to ensure unused grant funds are returned to the grantor. M/S/C: No action. Members K. Hartnett and T. Sweeney voted against taking no action.
- F. CWPP update and approval DRAFT & Executive Summary, with presentation by Clint Celio [Discussion with action required]
 - 1. K. Hartnett reviewed the purpose, history and the current timeline of the Community Wildfire Protection Plan (CWPP) for Alpine County. Council members were asked to review the document for inclusion of all elements they want included.
 - 2. C. Celio directed the Council to the CWPP Executive Summary for overview and action items. Members will note bolded items as the priority items.
 - a. Members suggested review of the Executive Summary at the current meeting, with follow up on the remainder of the document at later dates.
 - 3. K. Hartnett suggested a hard deadline of July 1, 2018 for completion of the CWPP.
 - a. Members asked about who has input or the power of approval over the document.
 - i. CalFire may make suggestions that the members will have to consider for inclusion.
 - 4. C. Celio reviewed the key changes to the document, including suggestions regarding the tank/pond policy and recommendations regarding the Fire Marshall. Discussion continued regarding the remaining action items in the Executive Summary.
 - a. Members discussed insurance and FireWise communities in relation to the CWPP.
 - 5. C. Celio raised the inclusion of inspection of building materials. This was altered to education about fire safe building materials.
 - 6. There was no change to the recommendation about biomass disposal.
 - 7. Discussion led to modified language about “actively” supporting and encouraging implementation of the vacant/adjacent lot ordinance.

8. No changes were made to the action items regarding (1) wildfire preparedness and evacuation and (2) the school poster program.
9. After discussion regarding water, T. Hughes stated he is happy with the way delivery of Fire Suppression water is addressed in the document.
10. Members discussed various recommendations and priorities for fuels reduction planning and areas to address in Woodfords, Markleeville, Kirkwood and Bear Valley.
11. T. Hughes raised the issue of communications during fire events. This is a primary concern of the fire department as it affects at least 80% of the events.
 - a. Members suggested inclusion of this issue as “action item” in the document, as it is integral to Fire Safety.
12. Members discussed issues of accessibility in the Shay Creek areas and the importance of pursuing solutions.
13. In the interest of time, review was concluded at the end of the Executive Summary. M/S/C: to accept Executive Summary as presented with noted changes from this meeting.
14. The next step is to review the document with stakeholder agencies.
- G. Approval to withdraw \$1000 from AFSC bank account and submit check for same amount to Chamber of Commerce for 2018 Death Ride sponsorship [Discussion with action required]
 1. No action was taken at this time. K. Baker will bring back more information to the members for further review. Status report will be presented at the March 2018 meeting.
- H. Appoint nominating committee – (3) members [Discussion with action required]
 1. Installation of officers will take place in March. Members with expiring terms have until then to decide on continued membership.
- I. 2017 projects and fulfillment of 2017 strategic plan
 1. K. Baker will update the AFSC website

XII. Member Report

- A. D. Griffith acknowledged Nancy Thornburg’s long-standing contributions to Fire Safety and the Alpine Fire Safe Council over many years.

XIII. Staff Report – E. Dobyms (absent)

- A. Title III
 1. E. Dobyms reviewed the Title III report and recommended it be brought back to the March meeting because one of the funds was not included in the report. This was acceptable to all members.
- B. AFSC General Fund
 1. This item was covered in other sections of the meeting.

XIV. Coordinator Report

- A. Summer/Fall Burn Pile
 1. The county has distributed preliminary information that this will occur prior to Memorial Day.
- B. Update on County Vacant Lot Ordinance
 1. The committee is scheduled to meet on 1/23/18 and information will be brought back to the Council.
- C. Coordination with CalFire for Spring/Summer 2018 Defensible Space Inspections
 1. K. Hartnett is attempting to develop a schedule with CalFire.
- D. Coordination with Sierra Nevada Brewery for 2018 Death Ride
 1. The owner and 6 other employees will be present at the 2018 Death Ride.
- E. Status of Title III Defensible Space fund
 1. This topic will be continued into the March meeting.
- F. Update on 2017 accomplishments and 2018 planning
 1. This topic was covered earlier in the meeting.
- G. Alpine County Evacuation Plan, Shay Creek Evacuation Plan update
 1. AFSC will coordinate with an evacuation plan update with the ACSO & Eastern Alpine Fire & Rescue
- H. School Poster Program
 1. This will occur in February and March and the 50+ Club will grade the posters.
- I. Upper Manzanita Road update – No grant funding to cover required CEQA cost; presentation to six property owners (Nov. 11); current status or project; property owner non or partial participation
 1. CalFire recommends individual homeowners take care of their own properties.
 2. K. Hartnett can offer inspection recommendations, but AFSC cannot provide money.
- J. FireWise
 1. Members discussed advantages and disadvantages of pursuing FireWise communities. FireWise will be left in the CWPP, but will be a low priority.

XV. Adjournment - Meeting adjourned 8:13pm

Next regular meeting at Markleeville Fire Station at 5:30 pm – March 19, 2018