



# Alpine Fire Safe Council

*Providing community leadership, resources and a forum to improve wildfire preparedness and prevention in eastern Alpine County.*

## Meeting Minutes Monday, November 18, 2019 5:30 pm, Markleeville Fire Station

### Present:

Kris Hartnett – FSC Chair / Coordinator, Markleeville Resident	Teri McAlpin – Administrator (minutes)
Mark Quillici – FSC Board Member, Woodfords Resident	Scott Kizziar – AFMO for Fuels Department (guest)
Terry Hughes – EMS/Fire Administrator, Alpine County	Christine Aralia – Member of Markley Village

### Absent:

Tom Sweeney – FSC Board Member, Woodfords Resident	Matt Tremayne – FSC Board Member, Alpine Resident
Steve Yonker – FSC Board Member, Woodfords Resident	John Dion – FSC Board Member, Alpine Resident

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**NOTE: Quorum NOT met for this meeting. All decisions and or provisional actions will be followed up through e-polling to the absent members, and reported as “e-polling” in the Jan 20 agenda.**

- I. **Call to order** – K. Hartnett  
Kris Hartnett, Chair, called the meeting of the Alpine Fire Safe Council (AFSC) to order at 5:30 pm at the Markleeville Fire Station, Markleeville, CA 96120
- II. **Introductions**  
All present were introduced as listed above. Process reviewed regarding how community members can become a member of the Alpine Fire Safe Council
- III. **Volunteer Time Sheets**  
Time sheets were distributed, completed, and returned by all present board members.
- IV. **Eastern Alpine Fire & Rescue Report – T. Hughes**
  - A. Status of Volunteer Fire Department
    - a. Discussion regarding Red Flag Days and how to inform the general public of Red Flag Day status.
      - i. Ideas discussed included additional color-coded signs, actual red flags around the county, signs on vehicles, and Smokey-The-Bear signs.
        1. Discussion regarding the possibility of the AFSC assisting for the payment of signs utilizing Title III Education funds.
      - b. Fire Department is still in negotiations with Kirkwood to develop a mutual aid agreement.
    - B. Introduction of new Carson District Ranger, Matt Zumstein
      - a. This did not occur as the Ranger was unable to attend the meeting.
- V. **Board of Supervisors Report – D. Jardine**
  - A. Mr. Jardine presented on the following topics:
    - a. Mr. Jardine was not in attendance at tonight’s meeting.
- VI. **Oral Communication**  
Each member of the public shall be allotted three minutes to address the AFSC on no more than one topic. The topic cannot be a listed agenda item. *Members agree that public comment may include more than one topic area, at the discretion of the Chair.*

- A. Public comment was solicited by the Chair
  - a. Scott Kiziar with the Forest Service shared maps with the AFSC showing the work that has been completed in Eastern Alpine County
    - i. Discussion occurred regarding how to inform residents of prescribed burns (e.g. AFSC website)
  - b. Christine Aralia presented a letter from residents in support of a grant for fire prevention on Hot Springs Road; she asked Markleeville residents to sign in support if they would like to.

**VII. Approve 9/16/19 regular meeting minutes**

- A. K. Hartnett provided updates on all action items in the minutes.
  - Motion to Approve 9/16/19 Meeting Minutes: Mark Quillici*
  - Second: Kris Hartnett*
  - Provisional Vote – will be finalized via e-polling with absent members*
- B. Action items from the September meeting were reviewed and updated
  - a. NDF will not work with the county
  - b. CCC will work in the county, but only on contiguous properties

**VIII. Financial Report**

Financial reports were provided to members and reviewed.

- A. General Fund
  - Motion to approve November 2019 Financial Report: Mark Quillici*
  - Second: Kris Hartnett*
  - Provisional Vote – will be finalized via e-polling with absent members*
- B. CALfire Grant
  - a. Status update on the CALfire Grant was provided and the spreadsheet was reviewed
- C. Community Small Grant
  - a. Status update on the Community Small Grant was provided and the spreadsheet was reviewed.
- D. Title III
  - a. Balance Report and Expense Report was provided and reviewed.

**IX. Review & approval of staff vouchers & invoice statements**

Discussion: No discussion at this time.

- Motion to approve T. McAlpin voucher/invoice: Mark Quillici*
- Second: Kris Hartnett*
- Provisional Vote – will be finalized via e-polling with absent members*

Discussion: No discussion at this time.

- Motion to approve K. Hartnett voucher/invoice: Mark Quillici*
- Second: None at this time*
- Provisional Vote – will be finalized via e-polling with absent members*
- Abstained: K. Hartnett*

**X. Unfinished Business**

- A. Presentation of E-Polling topics
  - a. Hire individuals from Woodfords community for small property weed abatement
    - i. All members voted unanimously to approve through e-poll
  - ACTION STEP:** T. McAlpin will send a blank W-9 form to K. Hartnett
- B. Continued discussion and Update: Death Ride 2019 Beer Sales – Taxes filed
  - a. Taxes were filed and paid at the beginning of October 2019. Total taxes were \$191.00
- C. Continued discussion and possible action: Options for Chipping/Fuels Reduction Contract
  - a. K. Hartnett has contacted CCC; this is still being worked on.
  - ACTION STEP:** this item to remain on the agenda
- D. Continued discussion and possible action: Evacuation Routes/Secondary Exits
  - a. No new developments at this time.

**ACTION STEP:** this item will remain on the agenda

- E. Continued discussion with possible action: Vegetation Plan for Eastern Alpine County
  - a. K. Hartnett has been in contact with CALfire and Mr. Hughes, but no decisions made at this time.  
**ACTION STEP:** this item to remain on the agenda
- F. Continued discussion with possible action: Continued Fire Awareness
  - a. K. Hartnett has been in contact with other agencies about keeping the awareness active
  - b. The Watershed Group has offered to assist with writing articles regarding this topic; this is in discussion at this time.  
**ACTION STEP:** this item to remain on the agenda
- G. Continued discussion with possible action: Burn Pile, Vouchers, Extended Days
  - a. K. Hartnett has been in contact with Douglas Waste, and received verbal agreement to provide 50 vouchers for greens waste outside of the scheduled burn pile days
    - i. The AFSC will administer/ monitor/provide these vouchers to residents when requested
    - ii. The vouchers should arrive in December
  - b. Discussion occurred regarding extending the burn pile days; this is still in discussion with the County

#### XI. **New Business**

- A. Discussion with possible action: 2019/20 CALfire Grant Application
  - a. K. Hartnett has been working on the grant application and provided it to the members for review
  - b. Anticipated projects to be included were reviewed
  - c. Indirect costs for the Administrator's time is included in the application
- B. Discussion with possible action: Beehive Insurance Fee for Beer Sales
  - a. The additional coverage for the Death Ride costs \$250
  - b. The decision was made to pay the premium for the additional coverage  
**ACTION STEP:** T. McAlpin will pay the additional premium
- C. Discussion with possible action: Implementation of Eastern Alpine "Red Flag Announcements" as Education
  - a. K. Hartnett will attend the BOS meeting tomorrow where this will be discussed.
  - b. Decision was made to support this activity
- D. Discussion with action required: Approval of Letter of Support for ABC Grant Application  
*Motion to approve the letter of support for ABC Grant Application: Mark Quillici*  
*Second: Kris Hartnett*  
*Provisional Vote – will be finalized via e-polling with absent members*

#### XII. **Agency Presentation for Projects under CWPP**

- A. No presentations provided at this time.

#### XIII. **Member Report**

- A. No reports provided at this time.

#### XIV. **Staff Report – T. McAlpin**

- A. IRS Letter
  - a. A letter was received from the IRS stating that the social security number for one of the contractors was reported incorrectly on the 2018 tax return.
    - i. Upon research, it was determined it was not incorrect.
    - ii. A response letter was drafted and sent to the IRS closing this subject.
- B. Changing CPA to work with the AFSC
  - a. Discussion occurred regarding looking for another CPA to work with the AFSC
  - b. Request was made to inform K. Hartnett of any possible CPAs

#### XV. **Coordinator Report**

- A. CWPP Status Signatures
  - a. Four signatures are still needed; K. Hartnett will follow up with this
- B. 2019/20 SRA Grant Application status due date 12/4/19
  - a. The application is planned to be completed by the end of November to ensure it is submitted on time
- C. Mesa Vista Community meeting for fuels work
  - a. K. Hartnett will schedule and plan a community meeting

- b. Terry Hughes will attend the meeting with Mr. Hartnett
- D. Alpine Village Community meeting for Barber Street project
  - a. K. Hartnett has been meeting with the community members about this project
  - b. One property owner would like pockets of brush left alone, and flowers plan
- E. Meeting with AWG “Community Preparedness for beyond 2019”
  - a. This item was discussed above.
- F. Tribal Trust land Mesa Vista status
  - a. This item is still in process
- G. Jan 8, 2020 ABC meeting – Coordinator attendance
  - a. K. Hartnett will be attending the meeting
- H. Shay Creek update and Rubini Tree Service Contract for Shay Creek
  - a. This item is still in process and is planned to be started in the spring
- I. Hot Springs Road update
  - a. Project was completed
- J. Final CSB Grant report to BOS 11/5/19
  - a. K. Hartnett presented the final report to the BOS about the Community Small Business Grant
- K. Meeting with County Finance Officer regarding Title III
  - a. K. Hartnett met with the Finance Officer to ensure Title III allocations are correct
- L. Purchase literature (no activity)
  - a. This is still in process
- M. January 2020 meeting annual AFSC update
  - a. Typically, the January meeting is more of an update/review of the prior year while looking forward to the new year

**XVI. Adjournment – Meeting adjourned 7:45pm**

Next regular meeting at Markleeville Fire Station at 5:30 pm – Monday, January 20, 2020