



Alpine Fire Safe Council

Providing community leadership, resources and a forum to improve wildfire preparedness and prevention in eastern Alpine County.

Meeting Minutes Monday, December 5, 2022 at 5:30 pm In-Person (Woodfords Fire Station) and via Phone

Members Present:

Kris Hartnett – *FSC Chair / Coordinator, Markleeville Resident*
Steve Yonker – *FSC Vice Chair, Woodfords Resident*
Tom Sweeney – *FSC Treasurer, Woodfords Resident*
Matt Tremayne – *FSC Member, Woodfords Resident*
Angela Franklin – *FSC Member, Markleeville Resident*

Guests Present:

Teri McAlpin – *Administrator (minutes)*
January Riddle – *BOS Liaison (guest) (via phone)*
Clint Celio – *Alpine Grants Projects Coordinator (guest)*
Leslie Martinson – *Markleeville resident (guest-via phone)*
Steve Martinson – *Markleeville resident (guest-via phone)*
Brian Newman – *CALFire (guest)*

Members Absent:

John Dion – *FSC Member, Alpine Resident*
Teresa Wilson – *FSC Member, Markleeville Resident*
Bob Wattles – *FSC Member, Shay Creek*

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- I. Call to order** – K. Hartnett
Kris Hartnett, Chair, called the meeting of the Alpine Fire Safe Council (AFSC) to order at 5:35 pm
 - II. Introductions**
All present were introduced as listed above.
 - III. Volunteer Time Sheets**
Timesheets were updated by each member present in person.
 - IV. Eastern Alpine Fire & Rescue Report** – *T. Hughes*
 - A. Status of Volunteer Fire Department
 - a. Mr. Hughes was not present at this meeting
 - V. Board of Supervisors Report**
 - A. Supervisor January Riddle presented on the following:
 - a. On the BOS agenda for tomorrow’s meeting, under public comment – the County received a letter from a resident regarding the wording in Measure D.
 1. This is item #3.1 on tomorrow’s BOS agenda.
 - b. On the BOS agenda for tomorrow’s meeting – a presentation by PG&E regarding the lower Blue Lake Dam seepage mitigation project, scheduled to be completed July 2023 – October 2023.
 1. There will be some traffic control during the construction.
 2. Contact information provided for the PG&E representative
 3. This is item #10.4 on tomorrow’s BOS agenda.
 - B. January was asked to resend the newsletters from last month and this month to T. Sweeney
- VI. Oral Communication**

Each member of the public shall be allotted three minutes to address the AFSC on no more than one topic. The topic cannot be a listed agenda item. *Members agree that public comment may include more than one topic area, at the discretion of the Chair.*

 - A. Public comment was solicited by the Chair
 - a. Clint Celio informed the members of the following:

- i. Meeting will be held 1/11/23 between the County and Brian Newman with CALfire regarding the updated Fire Hazzard Severity Zone Map that will be available to the public
 - 1. The map will show updated zones for the state lands, which is updated every 10 years
 - 2. Scheduled for 5pm at TRP on 1/11/23
 - 3. Public is welcome to attend and ask questions
- ii. The CWPP will be updated soon
- iii. The State and Private Forestry project is up and running
 - 1. This is in response to the Tamarack Fire
 - 2. A public acceptance period will occur
 - 3. This project is part of the EFRT (Emergency Forest Restoration Team)
 - 4. This project will work with landowners to determine how funding is disbursed
- B. Mr. and Mrs. Martinson have sold their home in El Dorado County and are closer to moving into their new home in Alpine County when it's completed.

VII. Agency Presentation for Projects under CWPP

- A. CALfire, Brian Newman:
 - a. Staffing levels are lowering due to the weather and time of year
 - b. Fire season effectively closed on 11/21/22
 - 1. Burn permits are available on the CALfire website
 - a. There is a link to the CALfire website on the AFSC website
 - b. Community education is still needed on an ongoing basis regarding burn guidelines, rules, permits, etc.
 - c. Clint Celio is working with CALfire on a set of written guidelines for burning

VIII. Approve 9/26/22 Regular Meeting Minutes

Motion to Approve 9/26/22 Regular Meeting Minutes: Steven Yonker

Second: Matt Tremayne

Ayes: Steve Yonker, Tom Sweeney, Kris Hartnett, Matt Tremayne, Angela Franklin

Motion Carried

IX. Financial Report

Financial reports were provided to members and reviewed. An overview the various funding sources and uses for the money was provided to all attendees.

- A. General Fund
 - a. Three financial reports (Sep, Oct, Nov) were prepared and presented to the members
- B. CALfire Grant (#5GA21107)
 - a. The following documents were presented to the members:
 - i. Two financial reports (Oct, Nov)
 - ii. Grant Invoice Tracker
 - iii. Grant budget summary
- C. CALfire Grant (#5GG17113)
 - a. Grant budget summary was presented to the members
 - b. The remainder of funds in this grant will be applied to the completion of CEQA work, and to the Grant Administrator to complete the final progress report
- D. Title III
 - a. The following documents were presented to the members:
 - i. Title III Account Balance Report
 - ii. Title III Expenditure Report

Motion to approve all financial reports: Angela Franklin

Second: Tom Sweeney

Ayes: Steve Yonker, Tom Sweeney, Kris Hartnett, Matt Tremayne, Angela Franklin

Motion carried

X. Review & approval of staff vouchers & invoice statements

- A. Discussion for T. McAlpin voucher: No discussion at this time.

Motion to approve T. McAlpin voucher: Tom Sweeney

Second: Angela Franklin

Ayes: Steve Yonker, Tom Sweeney, Kris Hartnett, Matt Tremayne, Angela Franklin

Motion carried

- B. Discussion for K. Hartnett voucher: The mileage noted on the timesheet is incorrect. Revision will be made at the time of payment to K. Hartnett.

Motion to approve K. Hartnett voucher: Matt Tremayne

Second: Angela Franklin

Ayes: Steve Yonker, Tom Sweeney, Matt Tremayne, Angela Franklin

Abstained: K. Hartnett

** Administration of the meeting was turned over to S. Yonker, while the item of K. Hartnett's Coordinator voucher was on the table. K. Hartnett abstained from vote for this topic.*

Motion carried

XI. Unfinished Business

- A. Report Only: Opened new US Bank checking account specific to CALfire Grant #5GA21107
- a. Angela Franklin, Tom Sweeney and Matt Tremayne are signers on this account
 - b. K. Hartnett would like to ensure this account is very well documented and clear in case it is ever audited. Systems have been put in place.
- B. Report Only: Next AFSC Regular Meeting will be held on 1/23/23 (CALfire meeting cancelled)
- C. Report Only: FireWise Community Update – Application review and submission
- a. K. Hartnett shared a letter with the members
 - b. Clint Celio is now the liaison for the County regarding FireWise
 - c. The configuration of FireWise communities as designed by the AFSC will not work; the areas will need to be reconfigured to account for residents who do not want to participate
 - i. However, work already completed is still valid and useful
- D. Discussion with Action Required: AFSC Fire Recovery Plan
- a. Status of Monroe Ranch
 - i. Work completed and Contractor paid
 - b. Status of Mesa Vista Tribal
 - i. Work started 11/18/22 to be completed by 11/23/22 – this has been completed as of this meeting date
 - c. Status of Alpine Village
 - i. Pending CEQA approval by CALfire – was sent out in October
- E. Discussion with Possible Action: Fall Greens Waste Vouchers – replenish members' supplies

XII. New Business

- A. Update on AFSC Website:
- a. Was completely re-created from the ground up by Teri McAlpin
 - b. Website is live at www.alpinefiresafecouncil.org (original web address was maintained)
 - c. Discussion with Action Required: Estimate 2-6 hours per month dedicated to the AFSC website maintenance.
 - i. Members agreed this amount if approved
 - d. Discussion with Possible Action: Input regarding current/additional content for the website
 - i. Discussion occurred regarding adding resources to outside entities to the AFSC website. There was question about promoting other businesses and the necessity of a policy regarding adding resources.
 - e. Report Only: Expired RFP (Request for Proposal) on website; Placeholder for future RFPs
 - i. The website already has a placeholder for current RFPs. No action needed at this time.

XIII. Member Reports

- A. None at this time.

XIV. Staff Report – T. McAlpin

- A. Quarterly Tax Return completed for period of 7/1/22-9/30/22; Total tax due/paid = \$174.59
- a. This tax period covered the beer sales fundraiser at the 2022 Death Ride

XV. Coordinator Report

- A. Letter of support for USFS Anna Belle Monti Tamarack Restoration

- B. Fuels Project Status Update provided on: Hawkside Ct/STPUD, Hot Springs Rd, Shay Creek, Rancho Mesa Vista, Upper Manzanita Lane
- C. Annual Status Report will be presented at the January 2023 meeting
- D. September 2022 Grant Progress Report to CALfire for grants #5GG11713 and 5GA21107
- E. Final 2017/18 Grant #5GG11713 Report Submission in February 2023
- F. Resident Assistance with California Forestry Improvement Project (CFIP)
- G. CHIPS crew has changed at the administrative level; there is a new Director
 - a. K. Hartnett will meet with the new Director in January to discuss the possibility of working with the CHIPS crew in the future

XVI. Adjournment – Meeting adjourned 7:15pm

Next regular meeting at 5:30 pm – January 23, 2023

Electronically Signed: Teri McAlpin

Minutes Recorded by: Teri McAlpin
Administrator, AFSC
December 5, 2022