



Alpine Fire Safe Council

Providing community leadership, resources and a forum to improve wildfire preparedness and prevention in eastern Alpine County.

Meeting Minutes

Monday, March 18, 2024 at 5:30 pm

Hybrid Virtual/In-Person Meeting

Turtle Rock Park, Markleeville, CA. 96120

Zoom: 824-7659-0722 Code:180402

Members Present:

Kris Hartnett – FSC Chair/Coordinator, Markleeville Resident

Tom Sweeney – FSC Treasurer, Woodfords Resident

Teresa Wilson – (virtual) FSC Member, Markleeville Resident

Mark Bissonnette – FSC Member, Lake Tahoe Resident

Bob Wattles – (virtual) FSC Member, Markleeville Resident

Matt Tremayne – FSC Member, Woodfords Resident

Steve Yonker – FSC Vice Chair, Woodfords Resident

Angela Franklin – FSC Member, Markleeville Resident

Guests Present:

Clint Celio – Wildfire Projects Coord., Markleeville Resident

Members Absent:

-
- I. Call to order** – K. Hartnett
Kris Hartnett, Chair, called the meeting of the Alpine Fire Safe Council (AFSC) to order at 5:30 pm
 - II. Introductions**
All present were introduced as listed above.
 - III. Volunteer Time Sheets**
Timesheets will be updated with attendance at tonight’s meeting for all members present.
 - IV. Eastern Alpine Fire & Rescue Report** – *Chief Paul Washam*
 - A. Chief Washam was unavailable for this meeting
 - V. Board of Supervisors Report** – *Charles Dobson, District 1, BOS Liaison*
 - A. Supervisor Dobson was unavailable for this meeting
 - VI. Oral Communication**
Each member of the public shall be allotted three minutes to address the AFSC on no more than one topic. The topic cannot be a listed agenda item. *Members agree that public comment may include more than one topic area, at the discretion of the Chair.*
 - A. Public comment was solicited by the Chair
 - A. None at this time.
 - VII. Agency Presentations/Status Updates (e.g. BLM, Forest Service, CalFire, Contractors)**
 - A. None at this time.
 - VIII. County Grants Coordinator/Wildfire Projects Coordinator Report/Update** – *Clint Celio*
 - A. The funding for this Coordinator position ended 12/31/23. An application has been submitted to fund the position again for 2024.
 - B. The State and private forestry work is continuing
 - C. Finished the storm crow burn 2 weeks ago

- D. No additional days are planned at this time
- E. The crew will be out rehabbing burn areas again tomorrow

IX. Approve 1/15/24 Regular Meeting Minutes

Change to minutes: Mark Bissionette is not a Markleeville resident

Motion to Approve 1/15/24 Regular Meeting Minutes: Tom Sweeney

Second: Mark Bissionette

Ayes: Tom Sweeney, Bob Wattles, Kris Hartnett, Teresa Wilson, Mark Bissonnette, Matt Tremayne

Abstain: Steve Yonker and Angela Franklin (not present at January meeting)

Noes: None

Motion Carried

X. Financial Report

- A. Teri absent – no financial report given

XI. Review & approval of staff vouchers & invoice statements

- A. Discussion for T. McAlpin voucher: No discussion at this time.

Motion to approve T. McAlpin voucher: Steve Yonker

Second: Tom Sweeney

Ayes: Tom Sweeney, Bob Wattles, Kris Hartnett, Teresa Wilson, Mark Bissonnette, Matt Tremayne, Angela Franklin

Noes: None

Motion carried

- B. Discussion for K. Hartnett voucher: No discussion at this time.

Motion to approve K. Hartnett voucher with noted revision: Teresa Wilson

Second: Angela Franklin

Ayes: Tom Sweeney, Bob Wattles, Teresa Wilson, Matt Tremayne, Steve Yonker, Angela Franklin

Noes: None

Abstained: K. Hartnett and Mark Bissionette

** Administration of the meeting was turned over to T. Sweeney, while the item of K. Hartnett's Coordinator voucher was on the table. K. Hartnett abstained from vote for this topic.*

Motion carried

XII. Standing Agenda Item(s)

- A. Information and Discussion with Possible Action: Status of CalFire Grant Projects

- a. Updates were provided on the following:

- i. Project Area #1 – Hot Springs Road – 100% complete and contractor is paid.

- ii. Project Area #2 – Shay Creek – currently in the CEQA study phase; waiting for report

- iii. Project Area #3 – Hawkside Court/STPUD – CEQA completed; waiting for the sign off from CalFire to get the work started

- iv. Project Area #4 – Rancho Mesa Vista – project area defined

- v. Project Area #5 – Mesa Vista Tribal Land

- vi. Project Area #6 – Alpine Village – Done

- B. Information and Discussion with Possible Action: Status of all other projects. Kris presented on the following projects:

- a. Pony Express Road – Done

- b. Upper Manzanita Road – will be handled under the new grant #5GG22100; CEQA study is almost done

- c. County property on Hwy 89 in Woodfords – part of a grant currently being reviewed by CalFire (not yet awarded)

- d. Emigrant Trail – will be done under Title III; a contractor has submitted a bid

- e. Upcoming projects under Grant #5GG22100

- C. Discuss with Possible Action: FireWise Community Activity

- a. Mesa Vista – Steve Yonker provided update on his community; Clint Celio provided clarification on the action plan process

- b. Marklee Village / Carson Ridge – Teresa Wilson/Angela Franklin provided an update on their community

- c. There is a possible new community (Alpine Village) – update provided by Kris Hartnett
- D. Greens Waste Vouchers – status update and distribution of additional vouchers to members
 - a. New vouchers were provided at tonight’s meeting
- E. E-Polling completed since the last meeting
 - a. (voted YES) – approval to accept the Washoe Cultural Monitoring Agreement
 - b. (votes YES) – approval to donate \$1,000 to the Alpine Watershed Group
 - c. (voted YES) – approval of a grant application resolution

XIII. Unfinished Business

- A. Discussion with Action Required: (Carried over from January meeting) Election of AFSC Officers
 - i. President/Chair – Kris Hartnett will continue in this role
 - ii. Vice President/Vice Chair – Steve Yonker will continue in this role
 - iii. Treasurer - Tom Sweeney will continue in this role
- B. Discussion with Possible Action: (Carried over from January meeting) Review and possible approval of Procurement Policy #402
 - i. Revised document presented and reviewed by Mark Bissionette
Motion to approve Policy #402: Steve Yonker
Second: Angela Franklin
Ayes: Tom Sweeney, Bob Wattles, Kris Hartnett, Teresa Wilson, Mark Bissonnette, Matt Tremayne, Angela Franklin, Steve Yonker
Noes: None
Motion carried
- C. Discussion with Possible Action: (Carried over from January meeting) Review and possible approval of Social Media Policy #503
 - i. Mark Bissionette identified grammatical errors
- D. Presentation Only: Update on status of Registry of Charitable Trusts
 - i. This is paid to date and is current

XIV. New Business

- A. Discussion with Action Required: Member renewal for Matt Tremayne
 - i. Matt would like to remain a board member
Motion to approve Matt Tremayne as a continuing board member: Kris Hartnett
Second: Steve Yonker
Ayes: Tom Sweeney, Bob Wattles, Kris Hartnett, Teresa Wilson, Mark Bissonnette, Angela Franklin, Steve Yonker
Noes: None
Abstentions: Matt Tremayne
Motion carried
- B. Discussion with Possible Action: New bank account needed for new CalFire grant; need to determine signers.
 - i. Discussion: Board members would like a written policy on requiring two (2) signatures on all checks for grants and bank accounts
Motion to approve Tom Sweeney and Angela Franklin as signers for this new grant: Steve Yonker
Second: Angela Franklin
Ayes: Tom Sweeney, Bob Wattles, Kris Hartnett, Teresa Wilson, Mark Bissonnette, Matt Tremayne, Angela Franklin, Steve Yonker
Noes: None
Motion carried
- C. Discussion with Possible Action: Does AFSC need another signer on the primary checking account?
 - i. Board members decided all current signers are appropriate and no others are needed.
- D. Discussion with Possible Action: Renewal of Residential Curbside Chipping Program
 - i. This program is starting up again, and the AFSC is partnering with the county to assist with the program.
Motion to approve AFSC partnership in this program: Steve Yonker
Second: Angela Franklin
Ayes: Tom Sweeney, Bob Wattles, Kris Hartnett, Teresa Wilson, Mark Bissonnette, Matt

Tremayne, Angela Franklin, Steve Yonker

Noes: None

Motion carried

- E. Discussion with Possible Action: AFSC participation in 2024 Death Ride beer sales
 - i. Discussion of various topics about participating in the beer sales
 - ii. If all works out, the AFSC would like to participate this year
- F. Discussion with Action Required: Formal adoption of name change from AFSC Bid Committee to AFSC Request for Proposals (RFP) Committee
 - i. The change has been made
- G. Discussion with Possible Action: Revision of Contractor Qualifications to include Licensed Timber Operator (LTO) 'A'

Motion to approve LOT 'A' licenses with bids for projects: Steve Yonker

Second: Angela Franklin

Ayes: Tom Sweeney, Bob Wattles, Kris Hartnett, Teresa Wilson, Mark Bissonnette, Matt Tremayne, Angela Franklin, Steve Yonker

Noes: None

Motion carried

- H. Presentation Only: AFSC \$500 donation; need a thank you letter
 - i. The letter has been sent
- I. Discussion with Action Required: Move \$600 to Grant Writer line from the general fund
 - i. Board members decided to leave the funds where they are in the account and move it when it is actually needed
- J. Letter of Support for CHIPS program
 - i. CHIPS is applying for a grant and would like a letter of support from the AFSC
 - ii. Board members would like further information before making another decision
 - iii. Decision was made not to write a letter of support because there is not enough time to answer the various questions by the time they need the letter.

- K. Title of AFSC Board members

- i. All voting board members of the AFSC will be referred to as board members

Motion to approve the change in name: Mark Bissonnette

Second: Teresa Wilson

Ayes: Tom Sweeney, Bob Wattles, Kris Hartnett, Teresa Wilson, Mark Bissonnette, Matt Tremayne, Angela Franklin, Steve Yonker

Noes: None

Motion carried

XV. Member Reports

- A. None at this time.

XVI. Staff Report – T. McAlpin

- A. None at this time.

XVII. Coordinator Report

- A. Kris Hartnett provided an update on the following:
 - i. 2024 Title III application
 - ii. Grants status
 - iii. Burn Pile Spring 2024 April through May
 - iv. Continued participation in County Coordinators/FCHWS meetings
 - v. School poster program

XVIII. Adjournment – Meeting adjourned 7:10pm

Next regular meeting at 5:30 pm – Monday, May 20, 2024 at Turtle Rock Park with a zoom option

Electronically Signed: Teri McAlpin

Administrator, AFSC

May 22, 2024