



Alpine Fire Safe Council

Providing community leadership, resources and a forum to improve wildfire preparedness and prevention in eastern Alpine County

Meeting Agenda

Monday, March 20, 2023

5:30pm

ZOOM MEETING LOCATION (VIDEO OPTION)

<https://us02web.zoom.us/j/83605097679?pwd=YmtuSXoyU2t2ck1pbVVhWW9rR21Odz09>

Meeting ID: 836 0509 7679

Passcode: 461245

CONFERENCE LINE AVAILABLE FOR CALL-IN OPTION (NO VIDEO)

1 (669) 900-6833

*****Please Note: Attachments referenced in agenda are sent to AFSC members only*****

- I. **Call to Order – 5:30pm**
- II. **Introductions**
- III. **Volunteer Time Sheets**
- IV. **Eastern Alpine Fire & Rescue Report – Daryle Balao , Fire Chief**
 - a. Status of Volunteer Fire Department
- V. **Board of Supervisors Report – Charles Dobson, BOS Liaison**
- VI. **Oral Communication**
 - a. Each member of the public shall be allotted three minutes to address the AFSC on no more than one topic; additional topics at the discretion of the Chair. The topic cannot be a listed agenda item.
- VII. **Agency Presentations**
- VIII. **Approve January 23, 2023 Meeting Minutes – *Attachment #1***
- IX. **Financial Report – T. McAlpin**
 - a. Primary Bank Account - Monthly Ledger/Financial Reports – *Attachment #2*
 - i. This account includes the General Fund, Reflective Sign Fund, and Reserve for Grant Preparation
 - b. CAL FIRE Bank Account (Grant #5GA21107) – Monthly Ledger/Financial Reports - *Attachment #3*
 - i. This account is specific to CAL FIRE Grant #5GA21107 Only
 - c. CAL FIRE Grant (#5GG17113) Expenditure Summary – *Attachment #4*
 - d. CAL FIRE Grant (#5GA21107) Expenditure Summary – *Attachment #5*
 - e. Title III
 - i. Balance Report – *Attachments #6*
 - ii. Expense Report – *Attachment #7*
- X. **Review & Approval of Staff Vouchers & Invoice Statements**
Attachments #8 and #9

XI. Unfinished Business

- a. No Action Required: Roll Out of Policy #501 Terms of Use for AFSC Website (e-poll approval)
Attachment #10
- b. Information Only: FireWise Updates
 - i. Rancho Mesa Vista – Steve Yonker
 - ii. Markleeville/Carson Ridge – Angela Franklin

XII. New Business

- a. Discussion with Possible Action: 2023 Death Ride Beer Sales (July 15, 2023)
- b. No Action Required: Grant Resolution (e-polling)
- c. Action Required: Approval of Jill Micheau Invoice for Grant Writing CalFire Grant Application to be paid from Grant Preparation Line Item in AFSC Primary Budget; \$500 – *Attachment #11*
- d. Discussion with Action Required: Replenish Grant Preparation Line Item in Primary Budget, but Increase Amount to \$600
- e. Information Only: AFSC Received Anonymous Donation of \$500; Thank You Letter Sent 2/11/23

XIII. Member Reports

XIV. Staff Report – Teri McAlpin

- a. Policy Manual with Additional Policies for the AFSC
 - i. Policy Manual Table of Contents
 - ii. Conflict of Interest
 - iii. Alpine County Employees Working for the AFSC
 - iv. Contractor Requirements
 - v. RFP Process
 - vi. Maintenance of Records
 - vii. Records Retention Schedule

XV. Coordinator Report

- a. 2023 CalFire Grant Application – *Attachments #12 - #15*
- b. AFSC Projects List
- c. Greens Waste Vouchers – 90 ordered
- d. Spring Burn Pile – last week of April through May
- e. Continued Participation in County Coordinators Meetings
- f. School Poster Program
- g. Future Fuels Reduction Projects
- h. Grant Support Letter for the County

XVI. Adjournment

Next regular meeting at 5:30pm – Monday May 15, 2023