



Alpine Fire Safe Council

Providing community leadership, resources and a forum to improve wildfire preparedness and prevention in eastern Alpine County.

Meeting Minutes Monday, March 21, 2022 5:30 pm, via Zoom (and phone)

Members Present:

Kris Hartnett – *FSC Chair / Coordinator, Markleeville Resident*
Steve Yonker – *FSC Vice Chair, Woodfords Resident*
Tom Sweeney – *FSC Treasurer, Woodfords Resident*
Angela Franklin – *FSC Member, Markleeville Resident*
Matt Tremayne – *FSC Member, Woodfords Resident*

Guests Present:

Teri McAlpin – *Administrator (minutes)*
January Riddle – *BOS Liaison (guest)*
Ryan Elliot – *BLM (guest)*
Bob Wattles – *Shay Creek (guest)*
Mark Bissonette – *Judge Candidate (guest)*
Melinda Brogna – *Markleeville Resident (guest)*
Chris Brogna – *Markleeville Resident (guest)*

Members Absent:

John Dion – *FSC Member, Alpine Resident*
Teresa Wilson – *Markleeville Resident (guest)*

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- I. Call to order** – K. Hartnett
Kris Hartnett, Chair, called the meeting of the Alpine Fire Safe Council (AFSC) to order at 5:30 pm
 - II. Introductions**
All present (on Zoom) were introduced as listed above. Process reviewed regarding how community members can become a member of the Alpine Fire Safe Council
 - III. Volunteer Time Sheets**
Timesheets were updated by Teri McAlpin (Administrator) for all members present on Zoom or on the phone.
Members will verify the entry at the next in-person meeting.
 - IV. Eastern Alpine Fire & Rescue Report** – *T. Hughes*
 - A. Status of Volunteer Fire Department
 - a. Mr. Hughes was not present at this meeting
 - V. Board of Supervisors Report**
 - A. Supervisor January Riddle presented on the following:
 - a. The County received a grant for private landowners for recovery and reforestation
 - i. JT Chevallier has developed a plan that will be presented to the landowners with the BOS
 - ii. The County will be hiring the people/entities to complete the work
 - b. Item 10.3 on the upcoming BOS agenda is regarding a CalTrans project to install traffic management systems on SR88, SR89 and SR4.
 - c. Kris Hartnett informed Ms. Riddle that the Shay Creek homeowners would like to receive information on how they can be a part of the County's grant.
 - VI. Oral Communication**

Each member of the public shall be allotted three minutes to address the AFSC on no more than one topic. The topic cannot be a listed agenda item. *Members agree that public comment may include more than one topic area, at the discretion of the Chair.*

- A. Public comment was solicited by the Chair
 - a. Mark Bissonette announced his candidacy for judge and requested votes

VII. Agency Presentation for Projects under CWPP

- a. Ryan Elliot with the BLM provided an update on projects and work completed in the area

VIII. Approve 1/17/22 Regular Meeting Minutes

Motion to Approve 1/17/22 Regular Meeting Minutes: Steven Yonker

Second: Matt Tremayne

Ayes: Steve Yonker, Tom Sweeney, Kris Hartnett, Matt Tremayne, Angela Franklin

Motion Carried

IX. Financial Report

Financial reports were provided to members and reviewed. An overview the various funding sources and uses for the money was provided to all attendees.

- A. General Fund
- B. CALfire Grant
- C. Title III

Motion to approve all financial reports: Steve Yonker

Second: Tom Sweeney

Ayes: Steve Yonker, Tom Sweeney, Kris Hartnett, Matt Tremayne, Angela Franklin

Motion carried

X. Review & approval of staff vouchers & invoice statements

Discussion for T. McAlpin voucher: No discussion at this time.

Motion to approve T. McAlpin voucher: Steve Yonker

Second: Tom Sweeney

Ayes: Steve Yonker, Tom Sweeney, Kris Hartnett, Matt Tremayne, Angela Franklin

Motion carried

Discussion for K. Hartnett voucher:

Motion to approve K. Hartnett voucher: Tom Sweeney

Second: Matt Tremayne

Ayes: Steve Yonker, Tom Sweeney, Angela Franklin, Matt Tremayne

Abstained: K. Hartnett

** Administration of the meeting was turned over to S. Yonker, while the item of K. Hartnett's Coordinator voucher was on the table. K. Hartnett abstained from vote for this topic.*

Motion carried

XI. Unfinished Business

- A. Continued Discussion with Action Required: Contract with Grant Writer and computer program on invoice
 - a. Jill Micheau assisted the AFSC with preparing the application for grant #21-CNR-AEU-011.
 - b. Discussion regarding payment for the \$616 invoice from the general fund, and adding a line item to the monthly financial reports to "reserve" \$500 of the general fund for future assistance with grant preparation.

Motion to approve payment for Jill Micheau: Tom Sweeney

Second: Steve Yonker

Ayes: Steve Yonker, Tom Sweeney, Kris Hartnett, Matt Tremayne, Angela Franklin

Motion carried

- B. Continued Discussion with Possible Action: Projects review under the CWPP

- a. Kris Hartnett provided an update on this topic.

XII. New Business

- A. Discussion with Action Required: Change Coordinator/Project Manager salary to \$42 per hour, effective April 2022

- a. No discussion

Motion to approve increase in Coordinator rate of pay to \$24/hour: Tom Sweeney

Second: Steve Yonker

Ayes: Steve Yonker, Tom Sweeney, Matt Tremayne, Angela Franklin

Abstained: K. Hartnett

Motion carried

- B. Discussion Only: Status of CALfire Direct Award Grant 20-CNR-AEU-011 for Shay Creek, Hot Springs Rd, Woodfords, Rancho, Mesa Vista, Mesa Vista Tribal land fuels projects
 - a. Kris Hartnett provided an overview of planned projects to be completed under this grant, and the process for how projects are determined and chosen.
 - b. Prompted by questions, Kris Hartnett provided details about the projects, including treatment areas, and square footage treated.
 - c. Matt Tremayne suggested taking a “fuels walk” with Ryan Elliot and Kris Hartnett.
ACTION ITEM: Matt and Kris will work with Ryan to schedule a fuels walk for planned projects.
- C. Information Only: E-poll completed with members for the Fiscal Agent Resolution and for the Coordinator to sign documents for Grant #20-CNR-AEU-011
- D. Information Only: Resignation letter from Mark Quillici
 - a. Mark and his family have moved out of Alpine County.
 - b. The resignation is effective immediately.
- E. Discussion with Possible Action: AFSC attendance at the March 30, 2022 Markleeville Community Meeting
 - a. Kris Hartnett will attend the meeting.
 - b. Agreement reached; no vote required.
- F. Information Only: Thank you letters from the following for AFSC \$500 donations
 - a. Alpine Trails Association
 - b. Alpine Watershed Group
 - c. Alpine County Board of Supervisors
- G. Discussion with Action Required: AFSC attendance at the FireWise Forum in March (costs mileage and 3 hours of time from the Coordinator)
Motion to Kris Hartnett attendance at the FireWise Forum Meeting: Steve Yonker
Second: Tom Sweeney
Ayes: Steve Yonker, Tom Sweeney, Kris Hartnett, Matt Tremayne, Angela Franklin
Motion carried
- H. Discussion with Action Required: Obtaining 60 Douglas Disposal Greens Waste Vouchers for spring/summer
 - a. Kris Hartnett will distribute the vouchers once he has them.
- I. Discussion with Action Required: Review of expiration of terms for AFSC members; election of members Steve Yonker and Tom Sweeney
 - a. Both Tom Sweeney and Steve Yonker agreed to continue as AFSC members for another term.

XIII. Member Report

- A. Angela reported that there is a public meeting this coming Wednesday at Turtle Rock Park regarding planting trees with the Forest Service.

XIV. Staff Report – T. McAlpin

- A. 2021 Tax Preparation – Update
 - a. Teri has been working on the taxes.
 - b. The 1096 has been submitted to the IRS.
 - c. The cost this year will be \$500 for Carson Valley Accounting to complete the taxes.
- B. Information Only: Zoom account established for \$149.90
 - a. This is the annual fee. It will need to be approved for renewal each year should members wish to continue the zoom option for meetings.
 - b. The account allows for up to 100 participants, for unlimited meeting time.

XV. Coordinator Report

- A. 2017/18 CALfire Grant Extension through April 2023
 - a. Extension has been approved.

- B. CEQA Study – Hawkside Ct / STPUD Grant #5GG17113 FY17-18
 - a. Completed.
- C. Meeting with CALfire regarding defensible space inspections 2022 and inspection areas
 - a. Kris Hartnett will report as details are provided.
- D. Spring burn pile
 - a. No change in status
- E. 2022 Death Ride preparation for beer sales fundraiser
 - a. Kris Hartnett provided an overview of the time commitment and the process of selling beer

XVI. Adjournment – *Meeting adjourned 7:05pm*

Next regular meeting at 5:30 pm – Monday, May 16, 2022

Electronically Signed: Teri McAlpin
Minutes Recorded by: Teri McAlpin
Administrator, AFSC
March 21, 2022