



Alpine Fire Safe Council

Providing community leadership, resources and a forum to improve wildfire preparedness and prevention in eastern Alpine County.

Meeting Minutes Monday, May 20, 2019 5:30 pm, Markleeville Fire Station

Present:

Kris Hartnett – FSC Chair / Coordinator, Markleeville Resident	Teri McAlpin – Administrator (minutes)
Kerrie Baker – FSC Board Member, Woodfords Resident	Anna Belle Monti – US Forest Services (guest)
Steve Yonker – FSC Board Member, Woodfords Resident	January Riddle – Resident (guest)
John Dion – FSC Board Member, Alpine Resident	Matt Tremayne – FSC Board Member, Alpine Resident
Don Jardine – BOS Liaison (guest)	John Baker – Eastern Alpine Fire
Christine Aralia – Resident of Markley Village	Roberta Ward – Resident (guest)
	Sandy Bryce - Resident

Absent:

Tom Sweeney – FSC Board Member, Woodfords Resident

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- I. **Call to order** – K. Hartnett
Kris Hartnett, Chair, called the meeting of the Alpine Fire Safe Council (AFSC) to order at 5:30 pm at the Markleeville Fire Station, Markleeville, CA 96120
 - II. **Introductions**
All present were introduced as listed above. Process reviewed regarding how community members can become a member of the Alpine Fire Safe Council
 - III. **Volunteer Time Sheets**
Time sheets were distributed, completed, and returned by all present board members.
 - IV. **Eastern Alpine Fire & Rescue Report** – T. Hughes
 - A. Status of Volunteer Fire Department
 - a. Mr. Hughes was not in attendance at tonight’s meeting
 - V. **Board of Supervisors Report** – D. Jardine
 - A. Mr. Jardine commented on the work that has been completed on Hot Springs Road, calling it “magnificent”. Thanks expressed to the US Forest Service. The BOS supports the work on the project.
 - VI. **Oral Communication**
Each member of the public shall be allotted three minutes to address the AFSC on no more than one topic. The topic cannot be a listed agenda item. *Members agree that public comment may include more than one topic area, at the discretion of the Chair.*
 - A. Public comment was solicited by the Chair
 - a. Discussion occurred regarding possibly conducting evacuation drills for the community
 - b. This would be the responsibility of the ACSO as the Sheriff is the primary agency
 - VII. **Approve 3/18/19 regular meeting minutes**

- A. K. Hartnett provided updates on all action items in the March 18, 2019 minutes. All items were completed, but the discussion of evacuation/secondary exit routes will remain on the July agenda.

Motion to Approve 3/18/19 Meeting Minutes: (held over to July due to no quorum of members who were present at the March meeting)

Second: n/a at this time – held over to July meeting

Ayes: n/a at this time – held over to July meeting

Motion Carried

ACTION STEP: Keep evacuation/secondary exits on the agenda for discussion at the July meeting

ACTION STEP: Sandy will email the 2007 Yosemite West report to K. Hartnett, and Kris will bring it to the July meeting

VIII. Financial Report

Financial report was provided to members and reviewed.

- A. The reflective sign fund was reviewed and explained to meeting attendees. There have been a couple of deposits into this fund in the past 2 months.

Motion to approve May 2019 Financial Report: S. Yonker

Second: K. Baker

Ayes: S. Yonker, K. Baker, K. Hartnett

Motion carried

IX. Review & approval of staff vouchers & invoice statements

Discussion: No discussion at this time.

Motion to approve T. McAlpin voucher/invoice: S. Yonker

Second: K. Baker

Ayes: S. Yonker, K. Baker, K. Hartnett

Motion carried

Discussion:

Note: this item was revisited once the new members were approved. The new members who were present were included in the vote.

Motion to approve K. Hartnett voucher/invoice: K. Baker

Second: S. Yonker

Abstained: K. Hartnett

* Administration of the meeting was turned over to S. Yonker, while the item of K. Hartnett's Coordinator voucher was on the table.

Ayes: S. Yonker, K. Baker, J. Dion, M. Tremayne

* K. Hartnett abstained from vote for this topic item

Motion carried

X. Unfinished Business

- A. Information Only: Sentiments for D. Griffith Plaque

a. E-poll was completed and the wording for the plaque was approved

- B. Action Required: Payment for D. Griffith Plaque

a. Payment will be made by AFSC

- C. Discussion with Possible Action: 2019 Death Ride Beer Sales

a. Alternate Sales Items

i. Discussion occurred regarding which items to sell, and what other vendors will be selling.

ACTION STEP: K. Baker will confirm whether or not another vendor will be providing snack foods and will email K. Hartnett with final determination.

ACTION STEP: Pending the result of what other vendors will be selling, K. Hartnett will conduct and e-poll to finalize which items the AFSC will be selling.

b. Liquor License

Motion to purchase the liquor license: S. Yonker

Second: K. Baker

Ayes: S. Yonker, K. Baker, K. Hartnett

Motion carried

c. Volunteer Commitments

i. Everyone is welcome to participate

d. Health Permit

i. Received from Dennis Lampson

ACTION STEP: K. Hartnett will fill out and submit the health permit

- D. Continued Discussion with Possible Action: Senior Defensible Space Program
- a. One address has been worked on (999 Foothill Road)
 - b. The application form is finalized
 - c. Funding for this project is paid for through small business grant and Title III funds
ACTION STEP: none at this time

XI. New Business

- A. Action Required: New AFSC Membership for J. Dion, M. Tremayne, and M. Quilicci
Motion to approve the 3 new members: K. Baker
Second: S. Yonker
Ayes: S. Yonker, K. Baker, K. Hartnett
Motion carried
- B. Action Required: Approve Agreement between Washoe Tribe and AFSC
- a. Interim Memorandum of Understanding (MOU) has been developed and is due to end 5/31/19.
 - i. Distributed to members for review and discussion
 - ii. This MOU is in place until a permanent agreement is reached between the AFSC and Washoe Tribe to complete defensible space work ongoing.
 - iii. The Washoe Tribe would like their payments through any grants to be funneled through the CHIPS program in Calaveras County.
Motion to approve the MOU with Washoe Tribe: S. Yonker
Second: K. Baker
Ayes: S. Yonker, K. Baker, J. Dion, M. Tremayne, K. Hartnett
Motion carried
ACTION STEP: K. Hartnett will meet with the Washoe Tribe representative regarding the MOU being approved, a possible extension of the agreement, and the implementation of an Evergreen Clause.
 - iv. Possible extended agreement – The Washoe Tribe will be meeting with K. Hartnett to possibly extend the MOU.
Motion to approve the implementation of an Evergreen Clause with Washoe Tribe: S. Yonker
Second: K. Baker
Ayes: S. Yonker, K. Baker, J. Dion, M. Tremayne, K. Hartnett
Motion carried
- C. Action Required: Agree to Distribute Evacuation Plans
- a. Stickers (labels) with disclaimer will be added to printed evacuation plans to distribute to residents
 - b. January Riddle volunteered herself and other residents to assist in distributing the evacuation plans to the Hot Springs Road area, and AFSC will distribute to the Woodfords area
 - c. There is an agreement that states when the supply of labels and evacuation plans is extinguished, the AFSC and the ACSO will partner to pay for a replenished supply
ACTION STEP: K. Hartnett will supply January Riddle with maps to distribute
 - d. Additional Information: there will be a Community Town Hall meeting on Friday 6/21/19 at 5:00pm at TRP that will include presentations from members of Paradise, CA and local resources
- D. Discussion with Possible Action: AFSC Proposed Ordinance “Fire Suppressions Signs for Private Property”
- a. At this time, individual counties are responsible to determine how signs are displayed regarding water supplies; it is not State Law.
 - b. Discussion occurred regarding presenting to the Planning Commission regarding a proposed ordinance
ACTION STEP: K. Hartnett will make a presentation to the Planning Commission
- E. Discussion with Possible Action: AFSC Proposed Ordinance “Electricity Utility Service Drop/No Tree Attachments”
- a. Discussion occurred regarding the current process for utility service (above ground/attached to trees, etc.) and how it can be improved.
 - b. Discussion occurred regarding a possible presentation to the Planning Commission regarding the possibility of underground utilities
 - c. This would also apply to building-to-building attachments as well
ACTION STEP: K. Hartnett will make a presentation to the Planning Commission
- F. Discussion with Possible Action: Letter to (2) vacant lot owners on Pinion Road
- a. Discussion occurred regarding the possibility of AFSC providing a letter to neighbors to help provide clarification about the need for defensible space and cooperation with adjacent lot owners. Draft letter was presented to the members and edits were discussed.

ACTION STEP: K. Hartnett will edit the clarification letter to apply the recommended edits

- G. Discussion with Possible Action: Agree to Implement FIREWISE in Eastern Alpine County
- a. FIREWISE is provided through CALfire – it has become an acceptable component to help people get fire insurance

Motion to approve the adoption of FIREWISE in Alpine County: K. Baker

Second: M. Tremayne

Ayes: S. Yonker, K. Baker, J. Dion, M. Tremayne, K. Hartnett

Motion carried

ACTION STEP: K. Hartnett will provide the link to FIREWISE to anyone who asks about it

XII. Agency Presentation for Projects under CWPP

- A. This item has been added to the agenda as an opportunity to monitor the current status of projects and to identify outside entities/community members to implement projects under the CWPP
- a. U. S. Forest Service will be clearing on their land off Hot Springs Road (clean up work along both sides of the road), but they will not be cutting any trees that need to be hauled
 - b. If there are lot owners who would like brush cleared, contact K. Hartnett
 - c. Discussion occurred regarding which guidelines or rules are to be followed in the construction/repair of buildings on federal land (e.g. wood shingles on a roof to align with historical look of the building)
- ACTION STEP:** Anabelle will conduct research regarding the rules for construction/repair of buildings on federal land

XIII. Member Report

- A. K. Baker submitted her resignation for the AFSC. Tonight will be her last night. However, she will still maintain the website and to help with various projects when possible.

XIV. Staff Report – T. McAlpin (absent)

- A. Grant(s) Invoices Status/Balances
- a. Balance/Expenditure spreadsheets were reviewed and explained.
 - i. One error was noted on the Community Small Grant spreadsheet; the wrong entity completing the work was entered. This will be fixed by T. McAlpin.
 - b. Senior Defensible Space work was completed under the Community Small Business Grant.
 - i. This grant has been extended to terminate 9/30/19 rather than 6/30/19
- B. Title III
- a. T. McAlpin reviewed the Title III report and current balances
 - b. An explanation of Title III was provided to meeting attendees and new members
- C. Title III Claim(s)
- a. Title III claim was completed for Coordinator and Administrator reimbursement, and for work completed by the Washoe Tribe for the Senior Defensible Space program.
 - b. Discussion occurred regarding how to determine how much of the Title III funds should be held to pay for the Liability Insurance premium now that portions of the premium can be funded by the CALfire grant and the Community Small grant.
- D. Liability Insurance
- a. The premium is due in September to continue the insurance with Alliant. However, the Administrator has been working to obtain a quote from Beehive Insurance to determine if the insurance can be obtained at a cheaper premium rate.

XV. Coordinator Report

- A. Delivery of D. Griffith Plaque
- a. Has been completed
- B. Attendance at Shay Creek Homeowners Association Meeting 5/25/19
- a. There are 3 projects under the CALfire grant that K. Hartnett will be presenting to the homeowners this coming Saturday
- C. Report to County 5/7/19 Small Business Grant Activities; Extension and Expansion of Application of Grant to September 30, 2019
- a. This was discussed above
- D. Review Project Completion under Small Business Grant at 999 Foothill Road
- a. Report completed
- E. ABC Meeting Attendance in April 2019 and May 2019
- a. K. Hartnett attended the meetings to help plan fuels reduction projects
- F. 2018-19 CALfire Grant Application has been denied
- a. Multiple counties were denied due to an influx of applications submitted

- b. A planning grant application has been submitted by Alpine County and a steering committee for fuels reduction projects has been established to put the program together and hire a consultant to determine projects
- G. 2017-18 CALfire Grant Update (Tribal Allotment Land, Shay Creek, Mesa Vista)
 - a. Reported earlier
- H. Hot Springs Road Fuels Reduction Project Update
 - a. K. Hartnett has met with concerned property owners and entities. The intent is to initiate discussion to get the work done this summer
- I. Death Ride Beer Sales Electricity for Beer Trailer
 - a. No generator this year
 - b. A cord will be connected to the Sierra NV trailer
- J. New Title III Obligation Pending
 - a. A new round of Title III funding will be distributed the first Tuesday in June
 - b. An application will be submitted to BOS to receive a portion of the Title III funds
- K. Tree Removal on Highway 89 by US Forest Service & Caltrans
 - a. This is in process, and staging areas have been established for the chipping, or to be sent to the mill

XVI. Adjournment - *Meeting adjourned 7:45pm*

Next regular meeting at Markleeville Fire Station at 5:30 pm – Monday, July 15, 2019