



Alpine Fire Safe Council

Providing community leadership, resources and a forum to improve wildfire preparedness and prevention in eastern Alpine County.

Meeting Minutes

Monday, July 20, 2020

5:30 pm, Markleeville via **Conference Line** (in compliance with COVID-19 directive)

Present:

Kris Hartnett – FSC Chair / Coordinator, Markleeville Resident	Teri McAlpin – Administrator (minutes)
Steve Yonker – FSC Board Member, Woodfords Resident	Mr. Morton Sullivan – Sullivan Logging (guest)
Tom Sweeney – FSC Board Member, Woodfords Resident	Mr. Tim Wilson – Sullivan Logging (guest)
John Dion – FSC Board Member, Alpine Resident	Matt Tremayne – FSC Board Member, Alpine Resident

Absent:

Terry Hughes – Eastern Alpine Fire and Rescue	Kathy Rakow – Board of Supervisors Liaison
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- I. **Call to order** – K. Hartnett
Kris Hartnett, Chair, called the meeting of the Alpine Fire Safe Council (AFSC) to order at 5:30 pm at the Markleeville Fire Station, Markleeville, CA 96120
 - II. **Introductions**
All present (on phone) were introduced as listed above. Process reviewed regarding how community members can become a member of the Alpine Fire Safe Council
 - III. **Volunteer Time Sheets**
Time sheets were updated by Teri McAlpin (Administrator) for all members present on the phone. **Members will verify the entry at the next in-person meeting.**
 - IV. **Eastern Alpine Fire & Rescue Report** – T. Hughes
 - A. Status of Volunteer Fire Department
 - a. Mr. Hughes was not present at this meeting.
 - V. **Board of Supervisors Report**
 - A. Don Jardine is no longer on the Board of Supervisors, so he is no longer the Board Liaison.
 - B. Kathy Rakow will step in as the Board Liaison, but she was unable to attend this meeting.
 - VI. **Oral Communication**
Each member of the public shall be allotted three minutes to address the AFSC on no more than one topic. The topic cannot be a listed agenda item. *Members agree that public comment may include more than one topic area, at the discretion of the Chair.*
 - A. Public comment was solicited by the Chair
 - a. Mr. Sullivan and Mr. Wilson from Sullivan Logging Company
 - i. Mr. Sullivan provided a history of the Sullivan Logging Company, services they provide, and geographic areas they cover
 - ii. Mr. Sullivan provided his email address sullivanlogging@gmail.com and his contact number
 - iii. Mr. Sullivan explained the plan for the project and the steps they will take along the way
 - VII. **Approve 5/18/2020 regular meeting minutes and 6/12/20 special meeting minutes**
 - A. K. Hartnett provided updates on all action items in the minutes.
 - a. Action items from the May and June meetings were reviewed and updated:
 - i. The hiring of Washoe Workers will likely not proceed. When the agreement is received from the attorney, it will be brought back to the Board.

- ii. Vice Chair renewal was completed at this meeting (see below for notes)
- iii. Smoke Detector discussion occurred (see below for notes)
- iv. An update was provided on the CALfire grant process for this year; there may be some changes due to COVID-19. Further information will be provided as it becomes available.

Motion to Approve 5/18/20 Meeting Minutes: Steve Yonker

Second: Matt Tremayne

Ayes: Steve Yonker, Tom Sweeney, John Dion, Matt Tremayne, Kris Hartnett

Motion Carried

Motion to Approve 6/12/20 Meeting Minutes: Matt Tremayne

Second: John Dion

Ayes: Steve Yonker, Tom Sweeney, John Dion, Matt Tremayne, Kris Hartnett

Motion Carried

VIII. Financial Report

Financial reports were provided to members and reviewed.

- A. General Fund
 - a. Status update on the general fund was provided
- B. CALfire Grant
 - a. Status update on the CALfire Grant was provided and the spreadsheet was reviewed
- C. Title III
 - a. Balance Report and Expense Report were provided and reviewed
 - b. A Title III claim was recently submitted and will be paid out on 7/24/20 in the amount of \$1807.19
 - c. The 45-day period is in progress at this time where the next fiscal year budget is being determined by the Board of Supervisors. The AFSC is slotted to receive \$7000-\$8000 for the next fiscal year, pending approval from the BOS.

Motion to approve all financial reports: Tom Sweeney

Second: John Dion

Ayes: Steve Yonker, John Dion, Matt Tremayne, Tom Sweeney, Kris Hartnett

Motion carried

IX. Review & approval of staff vouchers & invoice statements

Discussion: No discussion at this time.

Motion to approve T. McAlpin voucher/invoice: Steve Yonker

Second: Tom Sweeney

Ayes: Steve Yonker, John Dion, Matt Tremayne, Tom Sweeney, Kris Hartnett

Motion carried

Discussion: No discussion at this time.

Motion to approve K. Hartnett voucher/invoice: Matt Tremayne

Second: Tom Sweeney

Ayes: Steve Yonker, John Dion, Tom Sweeney, Matt Tremayne

Abstained: K. Hartnett

** Administration of the meeting was turned over to S. Yonker, while the item of K. Hartnett's Coordinator voucher was on the table. K. Hartnett abstained from vote for this topic item.*

Motion carried

X. Unfinished Business

- A. Continued Discussion: Douglas Disposal Greens Vouchers
 - a. A number of vouchers have been given out
 - b. The members decided that this program will be continued into the fall
 - c. Feedback has been overall positive from community members
 - ACTION STEP:** K. Hartnett will contact Douglas Disposal to obtain another 50 vouchers for next year
- B. Continued Discussion with Possible Action: Update FIREWISE Application
 - a. The application that was submitted by K. Hartnett was not processed and now needs to be resubmitted
 - b. The target for FIREWISE is to have no more than 7 homes participate in the program
 - c. FIREWISE is also requesting a status report from the AFSC noting participation of the 7 homeowners
 - d. K. Hartnett asked the AFSC members to compose a short dissertation (paragraph) of what it will take for their community to become a FIREWISE community. Once received, the members will determine which community will be promoted to be come a FIREWISE community.
 - ACTION STEP:** All members will compose a short paragraph as requested by K. Hartnett
- C. Continued Discussion with Possible Action: Smoke Detector Program

- a. The members discussed this option and determined they would like to move forward with inquiring about liability for volunteers to install smoke detectors.
 - b. It is unclear at this time how the detectors will be paid for; this will be decided at a later time.
- ACTION STEP:** K. Hartnett will talk with Beehive Insurance regarding the possibility of volunteers installing smoke detectors in personal homes

D. Continued Discussion with Possible Action: Vice Chair Term Renewal (expires 2020)

- a. Steve Yonker stated he is willing to remain as Vice Chair, but is open to anyone else stepping into the role.

- b. At this time, no other members are willing to step into the role.

Motion to accept Steve Yonker as the Vice Chair for another term: Tom Sweeney

Second: John Dion

Ayes: John Dion, Matt Tremayne, Tom Sweeney, Kris Hartnett

Abstained: Steve Hartnett

Motion Carried

E. E-Polling Results: Pay Accountant 2019 taxes, Shay Creek project

- a. E-polling occurred and all members voted to approve the above.

ACTION STEP: T. McAlpin has mailed the payment to the accountant.

XI. **New Business**

- A. None at this time.

XII. **Agency Presentation for Projects under CWPP**

- A. No reports at this time

XIII. **Member Report**

- A. No reports provided at this time.

XIV. **Staff Report – T. McAlpin**

- A. Renewal of Beehive Liability Insurance Policy

- a. Members received a copy of the renewal policy and premium due (\$750)

- b. The renewal policy is identical to the current policy

- c. The premium total will be reimbursed by Title III and CALfire grant

Motion to pay the \$750 premium to renew the liability insurance: Steve Yonker

Second: Tom Sweeney

Ayes: Steve Yonker, John Dion, Matt Tremayne, Tom Sweeney, Kris Hartnett

Motion Carried

XV. **Coordinator Report**

- A. Shay Creek Project Status

- a. This was discussed earlier in the meeting.

- B. Attend Shirley Taylor Memorial

- a. K. Hartnett attended the memorial, which was a nice event.

- C. Update on Shirley Taylor Reflective Sign

- a. It is unclear at this time where the sign will be posted. Further information will be shared when it becomes available.

- D. Update on Fire Zones in Eastern Alpine County

- a. At this time, this is not supported by the Fire Chief, nor CALfire. No further action necessary at this time.

- E. Update Hot Springs Road Project

- a. A meeting was held with some of the HOA Board members and an update was provided to the AFSC.

- F. Update Mesa Vista Project

- a. This is still in the hands of the Carson City BIA, but COVID-19 has stalled communication and action.

- G. Update Alpine Village Fuels Reduction Project

- a. This was supposed to begin in July, but it has been delayed to the end of July to complete 3 acres.

- b. All adjacent property owners have been notified in writing.

XVI. **Adjournment – Meeting adjourned 6:30pm**

Next regular meeting at Markleeville Fire Station at 5:30 pm – Monday, September 21, 2020