



Itsabouttime4swim, LLC Equipment Rental Policy

Itsabouttime4swim (IAT4S) maintains water polo/timing/starting equipment for use for swim meets and water polo games.

T.J. Kay, Itsabouttime4swim
Phone: (916) 747-0263
Email: itsabouttime4swim@gmail.com

a current list of equipment is attached below

Requesting Equipment

Prior to requesting any equipment, the renter should contact the TJ Kay to see if the proposed date is available.

Once the date is secured, the team should fill out the **Rental Equipment Request** form to request equipment and sign the **Rental Equipment Agreement Contract**.

Return both documents to TJ kay VIA Email for the rental and deposit fees, if required. *Do not bring your check when you pick up the equipment.* The Rental Equipment Form and Contract are found at the end of this document.

No equipment will be reserved for any team and any date until the required form, contract and rental fees have been received by itsabouttime4swim. Submit your request early during summer months because there are many weekends with multiple meets utilizing equipment.

Each renter requesting rental of the equipment is responsible for providing their own approved Colorado operators. IAT4S does not include an operator with the rental of the equipment. IAT4S reserves the right not to rent to a team without an approved Colorado Operator.

Picking Up the Equipment

Pick up will not be scheduled unless IAT4S has received all necessary fees, forms and contract.

Contact TJ Kay several weeks prior to your meet to schedule your equipment pickup. Equipment pickup is generally scheduled on Mondays or Tuesdays of the week of the meet. The equipment return date will be scheduled during the checkout. Equipment returns are generally scheduled for the Monday or Tuesday following the meet. 48 hours prior to your scheduled pickup date/time, confirm the scheduled pickup. At that time, TJ Kay will provide pick-up instructions to the club.

The equipment for meets not utilizing touch pads will fit into a small pickup truck or minivan. However, the scoreboard is 8' long and extends beyond the tailgate.

The equipment for meets utilizing touch pads requires a long-bed truck or trailer because the touch pads are transported on a Touch pad caddy, this is quite heavy and will fit on the back of a pickup truck. You are required to provide your own ropes or tie-down straps to secure the equipment. IAT4s personnel will not release equipment to any team if in their opinion the vehicle is not sufficient to transport the equipment in a safe and secure manner.

Each container of equipment is color coded.

Using the Equipment

The equipment should be stored in a clean, dry and shaded environment prior to set-up. The Colorado timing console is a computer and needs to be stored out of direct sunlight and somewhere it doesn't get above 80 degrees. **The Touch pads must be stored in the shade.**

When installing the Colorado system for use, velcro strips should be used to connect all cables above the starting blocks. **DO NOT USE ANY TAPE TO SECURE ANY CABLES.** The tape has sticky resins and it's likely the cables will get damaged when the tape/tie strips are cut off.

Please operate all equipment on a separate dedicated electrical ground (30 amps) line which must be connected to a shock -proof electrical multi-voltage transformer. The machine will give incorrect times if the electrical lines are overloaded or not protected for shock, or worse will cause extreme internal damage.

Returning the Equipment

When returning the equipment after the meet, expect to remain at the drop off location for about 30 minutes while the equipment is inventoried.

Dry off the equipment as best as possible before repacking once the meet is over. Make sure all electronics and stop watches are turned off. Repack the equipment as shown in the color-coded boxes. It should be packaged the same way that you received it. The color coding of the container/boxes is a guide to packing up the equipment.

The equipment return date will be arranged and scheduled during the checkout. The equipment must be returned by the Tuesday following the meet to allow us to properly checkout the equipment before the following weekend rental, unless otherwise agreed upon by equipment committee personnel.

Damaged or Unreturned Equipment

It is the renter's responsibility to notify IAT4S during meet setup and equipment testing if any equipment is not functioning properly. Equipment returned damaged will result in renter being billed for repairs or replacement. please mark any broken equipment and notify us on the return

Also, if equipment from the itemized list of equipment rented is missing upon return, clubs will be notified of missing items and have 7 days from notice to find and return items or renter will be billed for replacement.

If equipment is not returned, or returned damaged, then the actual cost to repair/replace the equipment will be billed to the renter.

All rentals must be paid in advance.

IAT4s does offer CTS operators and Meet Manager Computer operators for an additional fee, please contact TJ Kay for details



Itsabouttime4swim, LLC
Equipment Rental Request Form
Itsabouttime4swim@gmail.com

Team		Meet Dates
Meet Director		
Colorado Operator		

Team Contact Information

Name	
Address	
Phone	
Email	

ITEMS REQUESTED (Please check all items being requested):

All Items for rent will require sales tax added

Item	QTY	Rental Cost	Total Cost
☐ Complete Timing Unit (no Scoreboard)		\$225.00	
☐ Complete Timing Unit (w/ one Scoreboard)		\$325.00	
☐ Scoreboard Only		\$100.00	
☐ 8 lane Scoreboard (need trailer)		\$800.00	
☐ Starting-only Unit		\$175.00	
☐ CTS system (SYS6 or GEN7)		\$175.00	
☐ DQ slips		\$25.00	
☐ Far End Finish-only Unit (w/buttons) (walk timers)		\$75.00	
☐ One Course Touch Pads *		\$200.00	
☐ Two Courses Touch Pads *		\$320.00	
☐ Water polo system, scoreboard, two Shot Clocks and a wireless controller		\$375.00	
☐			
☐			
Type of Meet		☐ LCM ☐ SCY	
TOTAL: (Payable to itsabouttime4swim,llc)			
☐		TAX	

****a \$25 fee will be charged for any bounced check or failed transaction**

Special Request/Other Items:

Deposit & Fees Received	Form/Contract Received	Equipment Pick-Up	Equipment Returned

Rental Equipment Agreement Contract

This is a legal contract. Please read, understand the requirements and sign. This must be returned when submitting an equipment request and check.

This document is for all conditional responsibilities that the renters are to adhere to; that all equipment will be returned in the same condition as when received. Any damage due to negligence will be the responsibility of the renters.

Please operate all equipment on a separate dedicated electrical ground (30 amps) line which must be connected to a shock -proof electrical multi-voltage transformer. The machine will give incorrect times if the electrical lines are overloaded or not protected for shock, or worse will cause extreme internal damage, in which case the cost of repair will be the renter's responsibility.

If there are any problems, please contact the TJ Kay. (916) 747-0263.

All loss/damages (other than normal wear and tear, determined by the IAT4S) will be the responsibility of the renters. Cost/replacement must be paid immediately (within 30 days from notification), or future rentals will be jeopardized.

Print Name	
Signature	
Date	

Return this Contract, the Equipment Rental Request Form via Email to itsabouttime4swim@gmail.com