



**STORAGE
CENTRE**

Shelving & Racking

A brief guide
for operators





Missing or damaged safety locks can cause beams to dislodge

- A dislodged beam will collapse if a pallet load is placed on it.



Impact protection

- Where racking is likely to be struck by lift trucks and other vehicles, it should be protected
- Generally, such damage is at the lower levels of the racking
- Utilising these solutions can help to prevent severe damage to uprights and frames
- Severe damage to uprights and frames will increase the potential of a collapse

Do not load broken or incorrect pallets that do not fit onto the racking

- A pallet with a broken bottom board can collapse at any time.
- Some pallets are not suitable for use in standard pallet racking.
- The corner blocks of the pallet must be located above the racking beams unless pallet support bars or timber decking is provided.



- Report all damage to the racking even if the damage has been caused by someone else.

Never adjust the racking yourselves

- Removing the beams can cause a collapse of the storage system.
- Increasing the height of the first beam level can cause a collapse of the storage system.
- Increasing the height between beam levels can cause a collapse of the storage system.
- Racking should never be altered (e.g. by welding) nor components removed





Conduct regular inspections to check for:

- Correct application and use;
- Loads within allowable safe limits;
- Accidental damage, or disengagement or structure components



REPORT ALL DAMAGE TO THE RACKING SAFETY OFFICER



Do not alter the structure without either:

- Checking effects against manufacturers' technical data
- Obtaining approval from supplier



DO NOT CLIMB PALLET RACKING

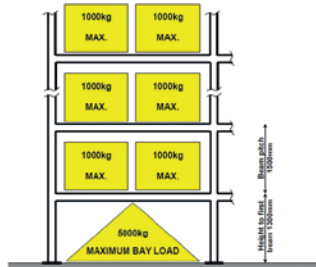


Refer to SEMA 'Code of Practice for the use of Static Pallet Racking' for more detailed information



If in doubt ALWAYS contact supplier

Date supplied: Month/Year	Job Number: 999999 Order Number: 111111	
All Loads to be uniformly distributed		



Supplier company contact details & logo are given here



Always read and understand the load notice before use

- Follow the requirements shown on the load notice
- Do not overload the racking
- Always know the weight of your load
- Any damaged load notices should be reported & replaced
- If you do not understand the load notice do not use the racking

For further information please refer to HSG76 Warehousing & Storage – a guide to Health & Safety

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