



**STORAGE
CENTRE**

Storage Equipment

Inspections &
Maintenance Guidance



BTS Storage Centre are committed to ensuring that greater safety standards are achieved regarding all types of storage equipment within the Warehouse, Storage & Distribution sectors in both the Bailiwick of Guernsey & Island of Jersey. Working in accordance with this guidance will assist you in discharging your duties under The Health and Safety at Work (General) (Guernsey) Ordinance 1987.

This stipulates the requirements of businesses and individuals to ensure that the equipment which falls under the Provision and Use of Work Equipment Regulations 1998 (PUWER) are properly regulated. PUWER classes all work equipment to be any machinery, appliance, apparatus, tool, or installation for use at work (whether exclusively or not).

BTS Storage Centre uses SEIRS trained staff and work to SEMA codes of practice adhering to HSE guide - Warehousing & Storage HSG76 - to ensure the above regulations are met.



Who is responsible?

- Business owners
- Property owners
- Directors
- Management

What storage systems are affected by PUWER?

- All types of racking and shelving
- Mezzanine floors
- Edge protection including pallet gates
- All other types of storage equipment

What does PUWER require you to do?

Ensure that the equipment is:

- suitable for the intended use
- safe for use, maintained in a safe condition and inspected to ensure it is correctly installed and does not subsequently deteriorate
- used only by people who have received adequate information, instruction and training
- accompanied by suitable health and safety measures, such as protective devices and controls. These will normally include guarding, emergency stop devices, adequate means of isolation from sources of energy, clearly visible markings, and warning devices

Please refer to our services leaflet to how the BTS Storage Centre can assist your company.



What should you do?

- Download & familiarise yourself with HSG76 (link available from our website)
- Appoint an in-house PRRS (Person Responsible for Racking Safety)
- Undertake regular (at least weekly) in-house checks carried out by your PRRS
- Create RAMS documentation for the safe use of the equipment
- Arrange for independent annual inspections and maintenance to be carried out by a SEMA Approved Company providing staff with valid SEIRS licences
- Keep a record of inspections, damage, and repairs. This could be done in a logbook
- Ensure load notices are installed, maintained, and understood where required
- Adhere to manufacturers guidelines
- Do not move your own racking or make any alterations

A quick guide to HSG76 – Racking Systems

- Racking should only be installed by competent people in accordance with the manufacturer's instructions. A programme of installation training is run under SEIRS (Storage Equipment Installers Registration Scheme), which is run by SEMA
- To ensure that a racking installation continues to be serviceable and safe, the storage equipment should be inspected on a regular basis
- A technically competent person should carry out expert inspections at intervals of not more than 12 months
- A written report should be submitted to the PRRS (Person Responsible for Racking Safety) with observations and proposals for any action necessary
- Expert inspections to be undertaken by competent person might be a trained specialist within an organisation, a specialist from the rack supplier, or an independent qualified rack inspector

If you require further advice please contact us on 01481 248822 or email storagecentre@btsgsy.com. All relevant links are available from our website.



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For more information please visit
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