

| Category | Total |
|--|-------|
| Advertising and Promotions | |
| Bank fees | |
| Books and Magazines purchased for your business | |
| Business Insurance | |
| Business Parking Fees | |
| Business Tolls | |
| Business Travel | |
| Car Registration Fees | |
| Cell phone, mobile phone, beeper devices | |
| Child labor | |
| Cleaning and Janitorial Expenses | |
| Commissions and Fees | |
| Communication Expenses | |
| Computer Software | |
| Computers, PDAs, printers, scanners | |
| Continuing Education | |
| Contract Labor | |
| Prior-Year Depreciation | |
| Employee Benefit Programs | |
| Employee or Client Gifts | |
| Equipment Rental | |
| Home Repairs & Maintenance(business office only) | |
| Interest on business indebtedness | |
| Interest paid on business vehicle | |
| Internet provider fees | |
| Legal and Professional Fees | |
| Business Related Meals | |
| Membership fees for professional associations | |
| Mortgage Insurance on business property | |
| Office Equipment: | |
| Office Expense | |
| Office Furniture | |
| Postage | |
| Professional Subscriptions | |
| Property Tax on business property | |
| Real Estate Tax on business property | |
| Registration/License Fees | |
| Rental on business property | |

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|--|--|
| Retirement contribution | |
| Self-Employed Health Insurance Premiums | |
| Service Fees | |
| Supply Expense | |
| Tax and Licenses | |
| Theft and Loss | |
| Uniforms | |
| Union Dues | |
| Utilities: Lights, Gas, etc for business property only | |
| Website maintenance fees | |

Business Income

| | |
|-----------------|--|
| Income Source 1 | |
| Income Source 2 | |
| Income Source 3 | |

Chose one of the two methods for "Deductible Vehicle Expenses" Actual or Standard

Actual Expenses

| | |
|---|--|
| Auto club dues | |
| Car and truck repair tools | |
| Gasoline | |
| Oil Changes | |
| Tires | |
| Towing charges | |
| Vehicle Interest | |
| Vehicle Insurance | |
| Vehicle Lease | |
| Vehicle Detailing | |
| Vehicle accessories: steering wheel covers, etc | |

Standard Mileage

| | |
|-----------------------------------|--|
| Vehicle Make and Model | |
| Vehicle Mileage for the Year | |
| Vehicle Mileage for Business Only | |

Home Office Expenses

| | |
|--|--|
| Total Square footage of home | |
| Square footage of home office space only | |