

Staff

District Manager:
Daniell Frampton
Grounds:
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COLUSA CEMETERY DISTRICT

District Office
1974 Wilson Ave., Colusa, CA 95932
November 2, 2020
5:30 p.m.

Board of Trustees

Chair:
Frank Miller
Vice Chair:
Gregory Coronado
Trustee:
Wendy MacKaben
Trustee:
William Sterk
Trustee:
Melissa Kitts

The regular meeting of November 2, 2020 of the Colusa Cemetery District was called to order by Chair Gregory Coronado at 5:38 p.m. Present: Chair Gregory Coronado, Vice-Chair William Sterk and Trustee Frank Miller. Absent: Trustee Melissa Kitts and Trustee Wendy MacKaben.

Also Present:

Daniell Frampton, District Manager/ Secretary to Board.

Richard Michael Bruggman, Grounds Supervisor.

Chair Gregory Coronado opens the period of public comment. Hearing none, Chair Gregory Coronado closes the period of public comment.

Claims:

Motion was made by Trustee Frank Miller, Seconded by Vice-Chair William Sterk to approve claims 20-2050 thru 20-2061.

Motion carried by the following vote:

Yes: 3, Chair Gregory Coronado, Vice-Chair William Sterk and Trustee Frank Miller.

Noes: None.

Abstain: None.

Absent: Trustee Melissa Kitts and Trustee Wendy MacKaben.

Minutes:

Motion was made by Vice-Chair William Sterk seconded by Trustee Frank Miller to approve the Minutes for September 14, 2020.

Motion carried by the following vote:

Yes: 3, Chair Gregory Coronado, Vice-Chair William Sterk and Trustee Frank Miller.

Noes: None.

Abstain: None.

Absent: Trustee Melissa Kitts and Trustee Wendy MacKaben.

OLD BUSINESS:

A. The Board reviewed bids and donations collected for the Sprinkler System. A total of 2,194.00 dollars has been collected so far. The Board directs Mrs. Frampton to obtain an additional proposal.

Staff Report:

A. Grounds Maintenance:

Mr. Bruggman states that there were 2 Burials for the month of September 2020 and 2 Burials for the month of October 2020. Mr. Bruggman updates the Board as to work being performed in the yard and projects completed. Mr. Bruggman announces the safety meeting for September 2020 covered "Small Tools and & Proper Use" and the safety meeting for the month of October 2020 covered "Eye Protection". Mr. Bruggman announces that an attempt gas theft occurred on October 29, 2020 and Colusa Police are looking into the issue.

B. District Manager/ Secretary:

Mrs. Frampton reports on daily operations. Financial reports are reviewed and show to be in good standing. Mrs. Frampton states that she is watching the daily changing COVID-19 guidelines and keeping in touch with the Health Department to make sure the Cemetery is in compliance with state health orders. Mrs. Frampton announces dates of upcoming events:

11/11/2020 Veterans Day (Cemetery Closed) Colusa Boy Scouts to put up flags
11/26 & 27 Thanksgiving and the Day After Thanksgiving (Cemetery Closed)
11/30/2020 Last day for Wreaths Across America monies to be collected
12/7/2020 December Board Meeting and Christmas Party
12/19/2020 Wreaths Across America Day (Ceremony at 9 a.m.)

Gas Log:

Gas log was reviewed for the month September 2020 showing 81.9 and October 48.0 gallons of gas used .

6:05 p.m. ADJOURN

Respectfully submitted,

Gregory Coronado, Chair

Daniell Frampton, Secretary