**COLUSA CEMETERY DISTRICT**

***Board Members***

*Vice Chair*

*Frank Miller*

*Trustee*

*Wendy MacKaben*

*Trustee*

*Janice Bell*

***Staff***

*District Manager*

*Daniell Frampton*

*Grounds*

*Mike Bruggman*

DISTRICT OFFICE

1974 WILSON AVE. COLUSA CA, 95932

(530) 458-2650

 *colusacemeterydistrict@frontier.com*

**September 13, 2021**

**5:30 p.m.**

1. CALL TO ORDER:

 A. Period of public comment.

 B. Approval of Claims.

 C. Approval of Minutes for the Regular Meeting on August 2, 2021.

2. OLD BUSINESS:

 A. Sprinkler Committee:

 -Review the status of the Irrigation Project look at the bids collected for a sprinkler system.

3. NEW BUSINSS:

 A. Request to make part time employee C. Franklin full time as on November 1, 2021.

 B. Consider a "Employee Speech, Expression and Social Networking" policy.

4. STAFF REPORT:

 A. Grounds Maintenance:

 -General Information: Grounds, Burials, Equipment, Updates.

 -Review of job description.

 B. District Manager/ Secretary:

 -General Information: Financial Report, Gas Log 46 gal., Office update.

5. ADJOURN:

*Upon reasonable notice, effort will be made to accommodate the needs of people with disabilities through appropriate aids and services. For additional information or to request this service, contact the Cemetery District Office at 1974 Wilson Ave. Colusa CA, (530) 458-2650*