

**Board of Trustees**

Chair:  
Frank Miller  
Vice Chair:  
Gregory Coronado  
Trustee:  
Wendy MacKaben  
Trustee:  
William Sterk  
Trustee:  
Melissa Kitts

**COLUSA CEMETERY DISTRICT**

District Office  
1974 Wilson Ave., Colusa, CA 95932  
September 9, 2019  
6:00 p.m.

**Staff**

District Manager:  
Daniell Frampton  
Grounds:  
Michael Bruggman  
Phone  
(530) 458-2650  
colusacemeterydistrict  
@frontier.com

The regular meeting of September 9, 2019 of the Colusa Cemetery District was called to order by Chair Frank Miller at 6:00 p.m. Present: Chair Frank Miller, Trustee William Sterk, Vice-Chair Gregory Coronado, Trustee Melissa Kitts and Trustee Wendy MacKaben. Absent: None.

**Also Present:**

Daniell Frampton, District Manager/ Secretary to Board.  
Richard Michael Bruggman, Grounds Man.

Chair Frank Miller opens the period of public comment. Hearing none, Chair Frank Miller closes the period of public comment.

**Claims:**

Motion was made by Trustee Wendy MacKaben, seconded by Vice-Chair Gregory Coronado to approve claims 19-978 thru 19-991.

Motion carried by the following vote:

Yes: 5, Chair Frank Miller, Trustee William Sterk, Vice-Chair Gregory Coronado, Trustee Melissa Kitts and Trustee Wendy MacKaben.

Noes: None.

Abstain: None.

Absent: None.

**Minutes:**

Motion was made by Trustee William Sterk seconded by Vice-Chair Gregory Coronado to approve the Minutes for August 5, 2019.

Motion carried by the following vote:

Yes: 3, Chair Frank Miller, Trustee William Sterk and Vice-Chair Gregory Coronado.

Noes: None.

Abstain: Trustee Wendy MacKaben and Trustee Melissa Kitts.

Absent: None.

**NEW BUSINESS:**

A. Consider a "No Lowering Device Policy" is to be continued to the October 2019 Board Meeting.

OLD BUSINESS:

A. The Board reviewed bids and donations collected for the Sprinkler System. A total of 2,194.00 dollars has been collected so far. Mrs. Frampton notifies the Board that she is currently working with Raul Curiel at Wells Fargo and Mitch Jagoe at Tri Counties bank to see what financing options are available for the sprinkler system.

Staff Report:

A. Grounds Maintenance:

Mr. Bruggman states that there was 2 Burials for the month of August 2019. Mr. Bruggman updates the Board as to work being performed in the yard and projects completed. Mr. Bruggman announces the safety meeting for August 2019 covered "Eye Protection" .

B. District Manager/ Secretary:

Mrs. Frampton reports topics covered at the PCA Training in Tahoe. Mrs. Frampton request a special meeting to get a current bid request for the sprinkler system, Chair Frank Miller directs Board to notify Mrs. Frampton available dates to schedule a meeting. Financial reports are reviewed and show to be in good standing.

Gas Log:

Gas log was reviewed for the month August 2019 showing 83.6 gallons of gas used.

6:29 ADJOURN

Respectfully submitted,

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Frank Miller, Chair

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Daniell Frampton, Secretary