



CQC Cleaning Audit Checklist for GP Surgeries

by Marigolds Cleaning Services

Make sure your medical centre is **always ready for inspection**. Use this quick checklist to keep your practice compliant, safe, and patient-friendly.

1. Daily Cleaning Tasks

- Waiting rooms: wipe chairs, tables, and door handles with disinfectant ☐
- Reception desks: disinfect high-touch surfaces ☐
- Clinical rooms: clean and disinfect couches, trolleys, and sinks ☐
- Floors: sweep, mop, or vacuum all areas ☐
- Toilets & washrooms: disinfect basins, taps, and flush handles ☐

2. Weekly Cleaning Tasks

- Deep clean waiting room furniture and skirting boards ☐
- Wipe walls and doors in treatment rooms ☐
- Clean and sanitise staff kitchen and break areas ☐
- Check and restock soap, sanitiser, and paper towels ☐

3. Monthly Cleaning Tasks

- Deep clean treatment couches and curtains/screens ☐
- Clean light switches, vents, and less-accessed surfaces ☐
- Review cleaning logbooks for completeness ☐
- Inspect and record staff training in infection control ☐



4. Quarterly & Annual Tasks

- Schedule **deep cleaning** of all rooms and flooring ☐
 - Conduct **site audit and compliance review** ☐
 - Ensure use of **NHS-approved disinfectants** in clinical areas ☐
 - Update COSHH and risk assessments ☐
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Pro Tips from Marigolds

- Always keep **cleaning logs** updated — CQC inspectors want evidence.
 - Use **eco-friendly NHS-approved products** where possible (align with the NHS Greener Programme).
 - Train staff on **infection prevention** — it's not just about cleaning, it's about compliance.
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Want a Free Consultation?

If you manage a GP surgery in **Grantham, Lincoln, Nottingham, or Leicester**, we'll help you:

- Review your cleaning compliance
- Recommend NHS-approved eco-friendly products
- Provide a quarterly report to keep you audit-ready



Call us today on **01476 500 234**



Visit: [marigoldscleaning.uk](https://www.marigoldscleaning.uk)

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“Stay CQC ready with Marigolds – Eco-friendly, NHS-compliant cleaning specialists.”