

CQC Cleaning Audit Checklist for GP Surgeries

by Marigolds Cleaning Services

Make sure your medical centre is always ready for inspection. Use this quick checklist to keep your practice compliant, safe, and patient-friendly.

1. Daily Cleaning Tasks	
•	Waiting rooms: wipe chairs, tables, and door handles with disinfectant \Box
•	Reception desks: disinfect high-touch surfaces \square
•	Clinical rooms: clean and disinfect couches, trolleys, and sinks \square
•	Floors: sweep, mop, or vacuum all areas \square
•	Toilets & washrooms: disinfect basins, taps, and flush handles \Box
2. W	eekly Cleaning Tasks
•	Deep clean waiting room furniture and skirting boards \square
•	Wipe walls and doors in treatment rooms \square
•	Clean and sanitise staff kitchen and break areas \square
•	Check and restock soap, sanitiser, and paper towels \square
3. Monthly Cleaning Tasks	
•	Deep clean treatment couches and curtains/screens \square
•	Clean light switches, vents, and less-accessed surfaces \square
•	Review cleaning logbooks for completeness \square
•	Inspect and record staff training in infection control \square
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"Stay CQC ready with Marigolds – Eco-friendly, NHS-compliant cleaning specialists."



4. Quarterly & Annual Tasks

•	Schedule deep cleaning of all rooms and flooring \square
•	Conduct site audit and compliance review \square
•	Ensure use of NHS-approved disinfectants in clinical areas \square
•	Update COSHH and risk assessments \square

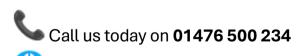
Pro Tips from Marigolds

- Always keep **cleaning logs** updated CQC inspectors want evidence.
- Use eco-friendly NHS-approved products where possible (align with the NHS Greener Programme).
- Train staff on infection prevention it's not just about cleaning, it's about compliance.

Want a Free Consultation?

If you manage a GP surgery in **Grantham, Lincoln, Nottingham, or Leicester**, we'll help you:

- Review your cleaning compliance
- Recommend NHS-approved eco-friendly products
- Provide a quarterly report to keep you audit-ready



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