



2024 Vendor Application

Vendor Name (Farm/Business Name): _____

Contact Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Website/Facebook/Instagram: _____

I am a: (check all that apply, circle the one that is the majority of your sales)

_____ Farmer/Grower

_____ Baker

_____ Produce Reseller

_____ Other (list) _____

List all the items you intend to sell at the Graham Farmers Market. You can be general. (e.g. eggplant, instead of listing each variety of eggplant you grow.) Attach additional sheets as needed.

Farm Information (produce/nursery/cut flower growers only)-please provide the address or locations where your products are grown: _____

Bakers and Retail Information (pies/cakes/jellies/candles) All bakers are required to present a Food Handlers license upon approval of application. For bakers, please provide the address or locations where your products are made: _____

General Market Information

***The market season runs every Saturday from the 1st weekend in May to the last weekend in September.**

***The market opens at 8:30am and closes at 11:30am. You MUST be set up and ready to sell at 8:15am (no sales prior to 8:30am) and stay the duration of the market (11:30am).**

Do not begin breaking down or putting products away before 11:30am. We promote and uphold those hours of operation. Quality and consistency are our top priorities.

If you sell out, we ask that you leave your table up for the duration (11:30am) with a sign that states "SOLD OUT". Use this time to shop, visit other vendors, take advance orders, distribute your business card, etc.

Please make sure that you are setting up within your booth boundaries, and even with your neighboring vendors' tables. This applies to merchandise, signage, and chairs as well. If your space is unclear, please do not hesitate to ask.

You are responsible for all aspects of your setup, including signage, tables, tablecloths, chairs, and such. Please make your setup as professional in appearance as possible to uphold market quality and standards.

Please leave your booth space in the same condition in which you found it.

***There will be "roll call" each Tuesday prior to the upcoming market via email. You MUST respond by 12:00 Noon Wednesday to reserve a spot.**

If you need to cancel for any reason after responding yes to the "roll call", please TEXT Scot (940-456-0783) or Kimberly (940-613-1609) as soon as possible as this helps set the lineup so that we are ready for you when you arrive on Saturday morning.

After your application has been approved, please join the Facebook page “Vendors Only: Graham Farmers Market”. You may use this page to ask questions and seek advice from other vendors.

*A \$50/year membership fee is required to participate. This fee goes to upkeep of our facility, marketing, insurance, and participation in events outside of the normal market days.

<u>Seasonal Plan</u>	<u>Spot Plan</u>
*\$10/week set-up fee	*\$25/week set-up fee
*75% attendance required	*No attendance requirement
*Preferred spots reserved	

If you are unable to fulfill the 75% attendance requirement on the Seasonal Plan you will be moved to the Spot Plan upon review by the Graham Farmers Market Board of Directors.

Insurance and Indemnity

All authorized vendors participating in the Graham Farmers Market (GFM) shall be individually and severally responsible to GFM, the City of Graham (the City), and Young County (the County) for any loss, personal injury, deaths, and/or any other damage that may occur as a result of the vendor’s negligence or that of its servants, agents, and employees. All vendors hereby agree to indemnify and save GFM, the City and the County harmless from any loss, cost, damages, and other expenses, including attorney’s fees, suffered or incurred by GRM, the City and the County by reasons of the vendor’s negligence or that of its servants, agents and employees; provided that the vendors shall not be responsible nor required to indemnify GFM, the City or the County for negligence of GFM, the City and the County, its directors, volunteers, servants, agents or employees. No insurance is provided by GFM to participants in GFM.

I hereby certify that I have read and understand the Graham Farmers Market rules, and I agree to abide by the rules. I have read the Cottage Law and agree that sellers are responsible for abiding by all Texas State and Federal health and safety regulations. I acknowledge full responsibility for all my activities in GFM, and for those assisting me throughout the term of this season’s market. I

agree to follow the directions of the Market Manager. I further agree that if there is an issue that needs resolution during the season, the Graham Farmers Market Board of Directors will make the final determination, and I agree to abide by the Board's decision. The Market Manager may at his or her sole discretion allow me to sell on a provisional basis until a final determination is made. I certify that the information contained in the application is true and accurate.

Name

Date

For Board use only:

Date received: _____ Approved by: _____

Approval date: _____

\$50 Vendor Fee Collected: _____

Food Handler License Collected: _____