# customercare.usta.com USTA OKLAHOMA How to register your Child for a USTA

## Visit https://playtennis.usta.com/tournaments

Once you have found the tournament you would like to register your child for, you can complete the registration process by following the steps below. You will only be able to register for a tournament if the registration is open. This information is indicated under the event listing. Please check for available 2021 tournaments periodically as more will continue to be added.

**NOTE:** When registering a child under the age of 13 for a tournament, you will need to sign in using your (parent/guardian) USTA account. Once signed in, you can either select the child's account if they're already linked to your account or add the child to your account. If the child is 13-18 years of age, you can choose between registering them through their account or your own.

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### STEP 1:

Find the tournament you would like to register your child for and confirm the registration is open. To search for a tournament, visit https://playtennis.usta.com/tournaments. Once

you've found the tournament and confirmed the registration is open, click on the tournament listing. You can click anywhere in the box to open the tournament and review the details.

2727 Na	2727 National Ave, Indianapolis, IN, 46227-3579 (817.87 Miles) 크 Sat, Feb 27 - Sun, Feb 28, 2021		
Boys	12U S	14U S	
Girle	12U S	14U S	

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#### STEP 2:

Select the events you wish to register your child by clicking on a price box. You can click on an individual event for more information such as draw type, surface, etc. You may also review the registration rules at the top right of the tournament page. Depending on the rules of the tournament you can choose 1 or more events, they will be placed in the checkout basket.

#### STEP 3:

Once you've completed making your selection, scroll to the top of the page and click **GO TO CHECKOUT**.

#### STEP 4:

Select the players associated with your USTA account that will be entering the events. If they are eligible for the event, they will show a box next to their name to tick. If they are greyed out, then an explanation is available why not. Click on the ? in the box for the next steps.

If the player doesn't have a USTA membership this message will display:

#### STEP 5:

Once you are ready to pay, click CONTINUE TO PAYMENT. You will then be asked to confirm all entries and also be informed of the maximum potential charge.

Please note: your card will not be charged until your child is selected and confirmed by the Tournament Director into the event.

CONTINUE TO PAYMENT

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GO TO CHECKOUT





2 events selected



#### STEP 6:

Please note that if there are discounts they will be shown at this point, however, note the price is the maximum you will pay. The final price is determined depending on the number of events you have selected. Some Sections offer the option to apply for events outside of the age divisions, which means you may apply for more events.

You will see this message before you commit to making the payment.

\*Fees and discounts may vary based on the number of registrations

\*\*The pending total cost is the maximum you will pay. Final charges may be reduced based on the number of players/teams selected for competition.

#### STEP 7:

Once you have confirmed the events, choose your method of payment, and then select Confirm Entries & Pay. From here you will be presented with a screen to input your payment details.



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#### STEP 8:

After you input your payment details click Save card. You will be presented with a confirmation page and your entry for your child(ren) is complete.

**NOTE:** The payment is not taken until the Tournament Director has completed the selection process, this will happen after the tournament registration period is closed and prior to the tournament itself. If selected you will receive an email confirming this and the final amount charged to your account.

If you have any questions regarding the tournament, please contact the Tournament Director.

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#### MORE QUESTIONS? Go to customercare.usta.com



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