



# MAILBOXES-R-US INC

ALASKANS OWNED & OPERATED

1964 S COTTEN DRIVE  
WASILLA, AK 99654

373-7568

www.mailboxes-r-us.net  
info@mailboxes-r-us.net

## Please Print

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Contact Phone No.: \_\_\_\_\_

Notification Preference:

Mail \_\_\_\_\_

Email \_\_\_\_\_ Email address: \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

## Payment Receipt Info:

Paid By: \_\_\_\_\_ Amount: \$ \_\_\_\_\_ Contract Period: \_\_\_\_\_

Check No.: \_\_\_\_\_ Date Rec'd: \_\_\_\_\_ Rec'd by: \_\_\_\_\_

Next Payment Due: \_\_\_\_\_

Initial:

Box No. Assigned: \_\_\_\_\_

Keys issued & tested \_\_\_\_\_

CBU Location: \_\_\_\_\_

Keys received & tested \_\_\_\_\_

Key Code: \_\_\_\_\_

Post Office: \_\_\_\_\_ Mail Carrier: Rt \_\_\_\_\_

Transfer from Roadside Box: **Y / N**

Winter Maint.: Mat-Su Borough has a Contractor responsible for plowing their roads and the pullout for the CBU, within 12" of the box. There maybe some cleanup that needs to be done with a shovel in front of the box by those accessing it. If the mailbox or parcel locks freeze up, recommended greaseless lubricant & de-icers are LPS 1 (at AIH) or LockSaver Synthetic Lubricant (at locksmiths). Graphite and WD-40 products are **not** recommended in these locks and in time could cause other problems.