



2023 SAN ANTONIO LIVESTOCK SHOW & RODEO – JUNIOR AG MECHANICS CHECK IN PROCEDURES – Friday, Feb. 24, 2023



Welcome to the Junior Ag Mechanics Show! - PLEASE READ CAREFULLY

1) Welcome Documents:

A) **Project Release Form.** Each vehicle delivering a project(s) must have a completed form before you leave this lot. This form will also need to accompany the same vehicle for Sunday Check-out.

B) **Project Type Hang Tag.**

M – Marketplace X – Tractor F – Fork Unload H – Hand Carry T – Trailer O – Oversize

KEEP THE LETTERED PROJECT TYPE HANG TAG VISIBLE IN YOUR FRONT WINDOW (YOU WILL ALSO NEED THIS CARD FOR MOVE-OUT).

*Vehicles with projects that need to go through DOT inspection will be marked additionally with “DOT”

C) **Exhibitor Card.** Exhibitor Cards will be distributed in the Vehicle Lines prior to being directed to a Project Type Line. Please make attempts to have the AST/CEA in the lead vehicle for your school as Exhibitor Cards will only be given to them and **YOU MUST HAVE your Exhibitor Card to leave the lot.** AST/CEAs may distribute Exhibitor cards to other vehicles once parked in the Project Type lines. Please inform check-in volunteers of any projects you did not bring.

2) Proceed as directed to Project type line that corresponds with your lettered hang tag. *Vehicles marked with “DOT” go to the DOT line first to await inspection.

3) **EXHIBITOR CHANGES, PROJECT SUBSTITUTIONS OR PAST DUE ENTRY FORMS** – AFTER BEING PLACED INTO YOUR PROJECT TYPE LINE, the **AST/CEA ONLY** may proceed to the **Salado Office** (Portable Building next to DOT Tent) to submit forms if applicable.

- Forms must be completed and signed by the AST/CEA and any associated fees paid (CASH ONLY).

4) Return to your vehicle after check-in and remain there until directed. (DOT line vehicles must have their exhibitor card before inspection and will be directed to their appropriate project line after completing inspection)

5) In order to receive laminated “Ticket to East Gate” card and be released from Salado, you must have all of the following:

- 1) *Lettered Project Type Hang Tag visible in front window*
 - 2) *Exhibitor Cards for all projects with the vehicle*
 - 3) *Completed Project Release Form (1 per Vehicle with Projects)*
 - 4) *Copy of DOT Trailer Inspection – if applicable*
 - 5) *Final review by Classification Committee (Stamp on Exhibitor Card)*
- (Note: Classification Committee will have FINAL decision on class placement)*

6) After entering East Gate on the Stock Show grounds, stay in the main load-in line until directed.

- **Tractor Unloading:** you will be directed to Lot 5 for unloading. Safety procedures from the Premium List must be followed.
- **All Other Project Unloading:** stay in main line until directed to an appropriate unloading area.
- Once in the unloading area, please ask for assistance from the Ag Mechanics committee for project unloading and placement.
- ***DO NOT LEAVE VEHICLES UNATTENDED! WE CAN AND WILL TOW!***
- Once unloaded, please proceed back to the East Gate & exit the Grounds immediately.
- Vehicles with **exhibitors only** (no projects) should proceed directly to parking, DO NOT ENTER AT EAST GATE!

Other Important Notes:

- Safety First – Our Goal is to get you unloaded and into the barn as safely and quickly as possible.
- Please follow all directions given to you by the Ag Mechanics Committee
- Please do not leave your vehicle unattended in the staging lines or at the unloading area. **Vehicles can and will be towed!**
- Exhibitors will not be permitted to ride on trailers / projects for any reason!
- Please keep fire lanes open at all times