TOFA - To'utupu 'Oe Otu Felenite Association, Youth Leaders of the Pacific
P.O.BOX 231202, SACRAMENTO, CA 95823

TOFA Capitol Summer Internship Program
Application Deadline: April 27, 2018

Honorary Board
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Tom Bhe, Ph. D.

TOFA Capitol Summer Internship Program is designed to prepare high school seniors and college students to become future leaders in the State of California. This program provides an opportunity for students to develop their leadership skills, gain public policy experience and become civically engaged.

The internship program will develop:

- Political awareness and civic engagement
- Understanding of government and legislative processes
- Professional and leadership qualities
- Networking skills with other fellow interns

Eligibility

The program is open to all California resident high school seniors, undergraduate and graduate college students with a minimum GPA of 3.0.

Selection Criteria

Applicants will be selected on the basis of:
Demonstrated leadership
Interpersonal skills
Written and verbal communication skills
Teamwork skills
Community Service
Grade point average

Program length and stipend

Orientation will be held on Monday, June 18, 2018.
The program runs from June 18, 2018 through August 10, 2018.
Interns will receive a stipend in the amount of $1,000 after successful completion of the program. **Students are responsible for their own housing, transportation and insurance.**

Requirements

- Work 100 hours minimum in your assigned office.
  The hours are flexible depending on the placement office and must be distributed over the length of the internship program.
- Register ten (10) people to vote.
- Attend mandatory API International Leadership Conference on August 3-5, 2018 at UC Berkeley.

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Requirements (con't)

- Attend Ambassador Leadership Program workshops. Workshops include leadership training, public speaking, voter's registration, personal finance, project assignments and guest speakers.
- Attend weekly meetings with coaches/mentors
- Complete forty (40) community service hours.
- Submit a weekly journal for the duration of the internship program.
- Complete an evaluation form after finishing your requirements.

Deadline

Application materials are due by April 27, 2018
Applicants will be notified of our decision by May 1, 2018.

For questions, please contact Catherine 'Ofa Mann, 916-612-4543, catherine.ofa.mann@gmail.com or Lucy Oback, 916-479-0339, lucyoback@tofainc.org