

MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF BENZONIA
1276 MICHIGAN AVENUE
BENZONIA, MI 49616
MONDAY, March 5, 2018

PRESENT:

PRESIDENT: Flynn
COUNCIL: Bair, Heyn, French, Rankin, Scholten
CLERK: Nye
TREASURER: Flynn
SUPERINTENDENT: Boman
ASST SUPERINTENDENT: Marshall
ZONING ADMIN: Carland
VISITORS: Michelle Leines, Mike Thompson, Sara Kirk,
Mathew Wing
ABSENT: Misner (Excused)

CALL TO ORDER: The regular meeting of the Benzonia Village Council was called to order at 6:00 p.m. by President Flynn.

ATTENDENCE TAKEN BY CLERK

VISITORS:

Mike Thompson, owns parcel adjacent to Killdale Ave, requesting information about acquiring road that appears abandoned by Village:

- Clerk found opinion by attorney Joan McKay referencing Killdale Ave as a road that was never claimed by the Village.
- Indicates road abandonment documents do not exist
- Trustee French suggests a formal request to acquire road be submitted.
- Zoning Administrator Carland states that the process to vacate a road is addressed in the Village General Law Handbook.

Sara Kirk, wondering what was happening on the corner of Lake and Burr Street(s). Zoning Administrator Carland has a meeting with property owner, Al Brown, regarding a small housing development being considered at the site.

Matthew Wing, homeowner on Orchard Street, states that neighbor's yard is an eyesore filled with derelict cars, construction waste, junk and garbage everywhere; considering a privacy fence. Asking that the Council act to remedy situation. The Village has a Blight Ordinance as well as a Municipal Civil Infraction Ordinance to address blighted properties. Superintendent will verify complaint and process set forth in the Blight Ordinance will be initiated. Mr. Wing thanked for bringing the matter to the attention of the Council.

KEN MLCEK, FLEIS & VANDENBRINK, DNR 2018 RECREATION PASSPORT GRANT PROGRAM: April 1, 2018, submission deadline.

- Maximum amount awarded is \$150,000.00
- Minimum match of 25% required; higher match earns more points
- Our area awarded more points based on demographics.
- Grant would allow for resurfacing tennis courts and basketball courts, a new pavilion, walk ability and ADA compliant improvements.
- Public Meeting will be required.
- Eligibility scored on: project need and justification within community, site quality, quality of project, applicant's grant handling history and ownership or lease of project site.
- Additional point earners: recreational committee, signage, municipal cooperation, etc...
- Proposal presented for Fleis & VandenBrink to make application for the grant in the amount of \$2,400.00. Discussion. **Rankin moves, supported by Scholten, to accept the proposal by Fleis & VandenBrink, to make application for the DNR Recreational Passport Grant in the amount of \$2,400.00 as presented. Ayes – Heyn, French, Rankin, Bair, Scholten, Flynn. Nays – None. Motion Carried. Misner – Excused.**
- **Fleis & VandenBrink proposal to be made part of March 2018 Minutes.**

MINUTES:

Regular Meeting Minutes February 2018. **French moves, supported by Rankin, to approve the February 2018 Regular Meeting Minutes as presented. Ayes – All. Nays – None. Motion Carried. Misner Excused.**

02.08.2018 Meeting with Tim Figura re: Trailer Park Water Bill. **Rankin moves, supported by Scholten, to accept the 02.08.2018 Ad Hoc Water Committee Meeting as presented. Ayes – All. Nays – None. Motion Carried. Misner Excused. Matter is NOT resolved. Waiting for a course of action from Attorney Figura. Treasurer reads sample letter to be sent to residents of trailer park if attorney approves. Clerk questions if lien should be placed on property. Trustee Rankin will check with Lakeshore Title regarding placement of lien. Discussion. French moves, supported by Rankin, to place lien on trailer park given absence of any response to repeated notifications, in amount established by Treasurer, with attorney approval. Ayes – All. Nays – None. Motion Carried. Misner – Excused. TABLED TO APRIL 2018 MEETING.**

02.28.2018 FY 2018/19 Budget Workshop/Meeting Minutes. **French moves, supported by Rankin, to approve the 02.28.2018 FY 2018/19 Budget Workshop/Meeting Minutes as presented. Ayes – All. Nays – None. Motion Carried. Misner – Excused. FY 2108/19 Final Budget to be made part of March 2018 Minutes.**

REDEVELOPMENT READY COMMUNITY PROGRESS:

- Zoning Ordinances Being Reviewed and Retyped

- Michelle Leines New Website Administrator
- Clerk proposes Monthly Meeting Review of Ordinances to begin April 2018

CLERK'S CORRESPONDENCE:

- MDOT Annual Rural Elected and Appointed Officials Meeting, Thursday, March 15th, 3p.m. – 5p.m.
- Annual Act 51 Mileage Certification Form – Trustee Rankin signature needed.

FINANCIAL REPORTS:

BILLS LIST:

Heyn moves, supported by French, to approve payment of bills for the month of March in the amount of \$49,676.42. Ayes – Heyn, Rankin, French, Bair, Scholten, Flynn. Nays – None. Motion Carried. Misner – Excused.

TREASURER'S REPORT:

Rankin moves, supported by Bair, to accept the Treasurer's Report through March 5, 2018, as presented. Ayes – All. Nays – None. Misner – Excused. Motion Carried.

SUPERINTENDENT'S REPORT:

- A little snow plowing and sanding
- Working on Well #1 – Bad sample – clean now and handled
- Got trucks fixed
- Frozen service on 6780 Walker Street
- Normal stuff
- Keeping track of trailer park leaks

ASSISTANT SUPERINTENDENT'S REPORT:

- Signed up for water license classes
- Same stuff as Phil

UNFINISHED BUSINESS: Addressed.

NEW BUSINESS:

- Consumer Bill on New Well House – sales tax has been charged since 2014. Clerk to file paperwork for credit to be issued.
- Trustee Bair asks about travel trailer on Lake Street. Owners said that home would be built in the fall of 2017; travel trailer was permitted with construction condition. No construction and travel trailer covered for the winter. Clerk directed to send letter inquiring when travel trailer will be removed.

COMMITTEE REPORTS:

FINANCE: No Report.

STREETS: Area on Walker Street needs to be addressed as soon as Kerby returns from vacation.

PARKS: Discussed.

WATER: Turn off reminders sent out recently – potentially 15 turn offs.
Another delinquent account letter sent to Trailer Park.

EQUIPMENT: Researching tractor purchase.

PLANNING COMMISSION & ZONING:

- Zoning Administrator attended ZA course in January – valuable class.
- Mike Thompson – wants to build pole building; several issues:
 - Neiger allowed questionable building to count as primary
 - Improvements being made without permits
 - Storage v. Commercial Use
 - Land Use Permit has been issued
- Chris Mekes, Victoria's, has submitted plans for a drive through window – no action taken to date.
- Cathy Roberts, requesting fireworks sales be permitted at red house by Tractor Supply. Zoning Administrator would need documentation of MDOT approval before Temporary Use Permit issued.
- Al Brown, proposing 12 lots/12 home development on the corner of Lake and Burr Street(s).
- March 15, 2018, Planning Commission Meeting, 7 p.m.

OTHER BUSINESS: None

Rankin moves, supported by French, to adjourn meeting at 7:52 p.m. Ayes –All. Nays – None. Motion Carried. Misner – Excused.

Respectfully Submitted,

Rhonda Nye
Village Clerk

Minutes Drafted: March 11, 2018
Minutes Approved: April 2, 2018