

MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF BENZONIA
1276 MICHIGAN AVENUE
BENZONIA, MI 49616
MONDAY, September 10, 2018

PRESENT:

PRESIDENT: Flynn
COUNCIL: Heyn, Misner, Bair, French, Scholten
CLERK: Nye
TREASURER: Flynn
SUPERINTENDENT: Boman
ASST SUPERINTENDENT: Marshall
ZONING ADMIN: Carland
VISITORS: Steve Stephens, Amy Thomason, Wakako
Wynkoop
ABSENT: Rankin

CALL TO ORDER: The regular meeting of the Benzonia Village Council was called to order at 6:00 p.m. by President Flynn.

ATTENDANCE TAKEN BY CLERK

VISITORS:

Amy Thomason (John Collier residence), requesting a payment plan on delinquent water bill in the amount of \$769.80. Last payment received in March 2018. Community organizations that offer assistance in these situations have not been contacted to date. Currently Ms. Thomason is not able to make a payment on the account; feels overwhelmed with the situation and that former owner of the home, Jerry Cole, passed the water bill along without paying it. President Flynn notes that the issue still exists with the car repair business operating out of their yard – conduct will be addressed with a Municipal Civil Infraction Violation. Ms. Thomason walks out of meeting; Trustee Misner talks with her outside. Payment plan discussed. **Misner moves, supported by French, to approve the following payment plan:**

- **If payment received on Thursday, September 14th, 10 days granted to receive assistance**
- **\$100.00/month payment on delinquent portion of bill approved**
- **All future bills will be due on time**
- **If no payment received on Thursday, September 14th, water will be shut off**
- **Amy Thomason will be contacted and made aware of payment plan being offered.**

Ayes – All. Nays – None. Motion Carried. Rankin - Excused.

Steve Stephans – master gardener and community volunteer has been working on gardens; currently focused on gardens by the post office. Shares pictures of improved flower beds. Shares plans to move plants around and put color in the beds. Council expresses gratitude for Mr. Stephans efforts. On October 5th he will have the help of 10 high school students. Clerk will have the following posted on website: Anyone Interested in Assisting a Volunteer Master Gardener with Community Gardens in Benzonia Please Contact Steve Stephans 231.882.7756.

Coury Carland, County Commissioner, updates Council on matters at the County level:

- Currently setting the budget
- Attended meeting in Muskegon regarding adequate indigent defense
- Benzie Summit – educational opportunity October 30th

Wakako Wynkoop, kindergarten teacher at Crystal Lake Elementary, organizing a field trip at Mills Community House October 2nd. ‘Pop-Up Museum’ will last one hour with approximately 11 specialty vehicles; requesting the Village salt truck be brought to the event. Superintendent will do his best to have it there.

MINUTES:

Regular Meeting Minutes August 2018. **Heyn moves, supported by Misner, to approve the August 2018 Regular Meeting Minutes as presented. Ayes – All. Nays – None. Motion Carried. Rankin – Excused.**

North Street Line Meeting Notes 09.05.2018. **French moves, supported by Heyn, to approve the North Street Line Meeting Notes 09.05.2018 as presented. Ayes – All. Nays – None. Motion Carried. Rankin – Excused.**

KEN MLCEK:

Proposal to Complete a USDA Funding Application for a Water System Project. Proposal to be made part of the September 2018 Minutes. Discussion. **French moves, supported by Misner, to accept the proposal from Fleis & VandenBrink in the amount of \$10,000.00 as presented. Ayes – Heyn, Misner, French, Bair, Scholten, Flynn. Nays – None. Motion Carried. Rankin – Excused.**

CLERK’S CORRESPONDENCE:

- 1) Edward Jones Simple IRA Summary Plan Description and Employer Contribution Notice.
- 2) Bryan Mauro, Cellular Lease Consultants, asking if the Council would look at an offer or two for our water tower leases. Consensus to take no action.
- 3) Email from Pablo Majano regarding RRC progress. Clerk will contact and report status.

FINANCIAL REPORTS:

BILLS LIST:

Misner moves, supported by French, to approve payment of bills for the month of September in the amount of \$32,485.33. Ayes – Heyn, Misner, French, Bair, Scholten, Flynn. Nays – None. Motion Carried. Rankin – Excused.

TREASURER'S REPORT:

French moves, supported by Misner, to accept the Treasurer's Report through September 10, 2018, as presented. Ayes – All. Nays – None. Motion Carried. Rankin – Excused.

SUPERINTENDENT REPORT:

- Been mowing grass
- Fixed washouts
- Fixing trucks
- Put lights up on well house shop
- Trees in park
- Did lead and copper sample
- Met with Scott Conradson
- Got bid from Kerby to continue street repairs. Discussion. **Heyn moves, supported by French, to accept Kerby's proposal to repair several Major and Local streets in the Village in the amount of \$13,640.00. Ayes – Heyn, Misner, French, Bair, Scholten, Flynn. Nays – None. Motion Carried. Rankin – Excused.**
- Got bid from Deering Tree Service to remove dead trees. Discussion. **French moves, supported by Scholten, to accept Deering Tree Service proposal to remove a list of dead trees within the Village in the amount of \$8,500.00. Ayes – Heyn, Misner, French, Bair, Scholten, Flynn. Nays – None. Motion Carried. Rankin – Excused.**

ASSISTANT SUPERINTENDENT'S REPORT:

Silversmith Data Computer Program for Asset Tracking in the Water System with GPS. Discussion. **French moves, supported by Scholten, to approve and implement the Water System Asset Manager Computer Program at a start up cost of \$4,400.00 and \$1,100.00 annually thereafter. Ayes – Heyn, Misner, French, Bair, Scholten, Flynn. Nays – None. Motion Carried. Rankin – Excused.**

UNFINISHED BUSINESS:

- Citizen Planner Course – Shane Iverson, Cynthia Lonero, Denise Bair will attend.

- No Contact from Traci Cruz – Clerk directed to ask Dick Figura how to proceed. **TABLED TO OCTOBER MEETING.**
- Three Blight Letters sent Certified Mail – none have been signed for to date.
 - 7440 River Street
 - 1416 Michigan Ave
 - 1141 Michigan Ave

NEW BUSINESS:

- Vigland Lane Issue – Homes on Vigland Lane that have had US 31 addresses are being changed to Vigland Lane addresses by the Benzie County Equalization Department; document to be made part of the September 2018 Minutes. Ann Bourne indicated she is going to protest change; asks that Council vote to absolve the name of the alley to make this situation go away. Discussion. Decided to take no action at this time and **TABLE MATTER TO OCTOBER MEETING.**
- Letter received from Shane Iverson, Secretary of Benzonia Planning Commission requesting Item Prioritization from the Council. Discussion. ZA Coury Carland shares he will be applying for a Rotary Seed Grant to apply to Master Plan efforts. **Heyn moves, supported by French, to direct the Planning Commission to make the Village Master Plan the priority at this time. Ayes – All. Nays – None. Motion Carried. Rankin – Excused.**

COMMITTEE REPORTS:

FINANCE: Audit done.
 STREETS: Excused.
 PARKS: Waiting for grant award.
 WATER: Discussed.
 EQUIPMENT: No Report.

PLANNING COMMISSION & ZONING:

- Vigland Lane discussed.
- Chris Petrik has applied for a fence permit.
- Interest being shown in store between Township Hall and resale shop.
- Jason Ingersoll requesting permit to build a pole building; plans exceed allowance of total 960’ building footprint. Underlying reason to grant variance doesn’t seem to exist. ZA will be in touch with Ingersoll.
- Master Plan will be the focus of the Planning Commission.

OTHER BUSINESS:

- Meeting at the Township Hall Thursday September 20th at 1:00 to review MDOT US 31 Corridor Project.
- Trustee Misner asks that the following matters be added to the agenda for October Meeting:
 - Junk Store
 - Enforcing Ordinances – retaining deputy

**Misner moves, supported by Scholten, to adjourn meeting at 8:06 p.m. Ayes –All.
Nays – None. Motion Carried. Rankin – Excused.**

Respectfully Submitted,

Rhonda Nye
Village Clerk

Minutes Drafted: September 16, 2018

Minutes Approved: October 1, 2018