

# INFORMATION FORM

Today's Date: \_\_\_\_\_

## Client Information

Name: \_\_\_\_\_  
First
Last
M.I.

Address: \_\_\_\_\_  
Street and Number
City
State
Zip

Phone: \_\_\_\_\_ Age: \_\_\_\_\_ Social Security No.: \_\_\_\_-\_\_\_\_-\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Gender: \_\_\_\_\_ Marital Status: \_\_\_\_\_

Did someone refer you? Yes/No If yes, who? \_\_\_\_\_

May we send a thank you to whom ever referred you? Yes/No

A second phone number in case of an emergency: \_\_\_\_\_

Name of person: \_\_\_\_\_ Relationship to you: \_\_\_\_\_

## Billing Information

### Responsible Party #1

Name: \_\_\_\_\_  
First
Last
M.I.

Address: \_\_\_\_\_  
Street and Number
City
State
Zip

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

### Responsible Party #2

Name: \_\_\_\_\_  
First
Last
M.I.

Address: \_\_\_\_\_  
Street and Number
City
State
Zip

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Insurance Information

Primary Insurance:

Insurance Company: \_\_\_\_\_ Plan Name: \_\_\_\_\_

Address: \_\_\_\_\_

Street and Number

\_\_\_\_\_

City

State

Zip

Policy #: \_\_\_\_\_ Group: \_\_\_\_\_ Insured's ID #: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Insured Information

Name of Person Insured: \_\_\_\_\_

First

Last

MI

SSN: \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Insured's Address: \_\_\_\_\_

Street and Number

City

State

Zip

Birth Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Gender: \_\_\_\_Male \_\_\_\_Female

# CHILDHOOD HISTORY FORM

Child's Name \_\_\_\_\_ Date \_\_\_\_\_

Birthdate \_\_\_\_\_ Age \_\_\_\_\_ Sex \_\_\_\_\_

Adopted \_\_\_ yes \_\_\_ no Is your child aware of adoption? \_\_\_ yes \_\_\_ no

Others in Household:	Relationship to child	Age
----------------------	-----------------------	-----

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Briefly state your main concerns about your child:

Have any of the child's blood relatives experienced similar problems?

Did the child's mother or the child experience any complications during pregnancy/delivery?

**MEDICAL HISTORY** Please note the age and any other pertinent information. Use back if necessary.

Childhood diseases: \_\_\_\_\_

Operations: \_\_\_\_\_

Other hospitalizations: \_\_\_\_\_

Head injuries: \_\_\_\_\_

Convulsions/seizures: \_\_\_\_\_

Persistent high fevers: \_\_\_\_\_

Eye problems: \_\_\_\_\_

Tics (eye blinking, sniffing, or any repetitive movement): \_\_\_\_\_

Ear problems: \_\_\_\_\_

Allergies or asthma: \_\_\_\_\_

Sleep problems (restless, night waking, sleepwalking): \_\_\_\_\_

Bedwetting or soiling pants in daytime: \_\_\_\_\_

Describe the child's appetite: \_\_\_\_\_

Please list other doctors or professionals consulted: \_\_\_\_\_

Current medications and dose: \_\_\_\_\_

Counseling: \_\_\_\_\_

## FAMILY/SOCIAL HISTORY

Include any brothers or sisters you (the parent) have/had as well as your (the parent) natural parents (In other words, YOUR childhood history). Be sure to include PAST or PRESENT behavior.

### Birth Mother Childhood History (Check all that apply)

- |  |  |
|--|--|
| <input type="checkbox"/> Alcoholism        | <input type="checkbox"/> Drug Usage        |
| <input type="checkbox"/> Physical Abuse    | <input type="checkbox"/> Domestic Violence |
| <input type="checkbox"/> Sexual Abuse      | <input type="checkbox"/> Mental Illness    |
| <input type="checkbox"/> Criminal Activity | <input type="checkbox"/> Homosexuality     |

### Birth Father Childhood History (Check all that apply)

- |  |  |
|--|--|
| <input type="checkbox"/> Alcoholism        | <input type="checkbox"/> Drug Usage        |
| <input type="checkbox"/> Physical Abuse    | <input type="checkbox"/> Domestic Violence |
| <input type="checkbox"/> Sexual Abuse      | <input type="checkbox"/> Mental Illness    |
| <input type="checkbox"/> Criminal Activity | <input type="checkbox"/> Homosexuality     |

### Step-Mother Childhood History (Check all that apply)

- |  |  |
|--|--|
| <input type="checkbox"/> Alcoholism        | <input type="checkbox"/> Drug Usage        |
| <input type="checkbox"/> Physical Abuse    | <input type="checkbox"/> Domestic Violence |
| <input type="checkbox"/> Sexual Abuse      | <input type="checkbox"/> Mental Illness    |
| <input type="checkbox"/> Criminal Activity | <input type="checkbox"/> Homosexuality     |

### Step-Father Childhood History (Check all that apply)

- |  |  |
|--|--|
| <input type="checkbox"/> Alcoholism        | <input type="checkbox"/> Drug Usage        |
| <input type="checkbox"/> Physical Abuse    | <input type="checkbox"/> Domestic Violence |
| <input type="checkbox"/> Sexual Abuse      | <input type="checkbox"/> Mental Illness    |
| <input type="checkbox"/> Criminal Activity | <input type="checkbox"/> Homosexuality     |

### Adopted Mother Childhood History (Check all that apply)

- |  |  |
|--|--|
| <input type="checkbox"/> Alcoholism        | <input type="checkbox"/> Drug Usage        |
| <input type="checkbox"/> Physical Abuse    | <input type="checkbox"/> Domestic Violence |
| <input type="checkbox"/> Sexual Abuse      | <input type="checkbox"/> Mental Illness    |
| <input type="checkbox"/> Criminal Activity | <input type="checkbox"/> Homosexuality     |

### Adopted Father Childhood History (Check all that apply)

- |  |  |
|--|--|
| <input type="checkbox"/> Alcoholism        | <input type="checkbox"/> Drug Usage        |
| <input type="checkbox"/> Physical Abuse    | <input type="checkbox"/> Domestic Violence |
| <input type="checkbox"/> Sexual Abuse      | <input type="checkbox"/> Mental Illness    |
| <input type="checkbox"/> Criminal Activity | <input type="checkbox"/> Homosexuality     |

Which family member has the best relationship with the patient? \_\_\_\_\_

## INFANCY - TODDLERHOOD

Were any of the following present during the first few years?

- |                              |                                    |
|------------------------------|------------------------------------|
| _____ did not enjoy cuddling | _____ was not calmed by being held |
| _____ difficult to comfort   | _____ colic                        |
| _____ excessive restlessness | _____ excessive irritability       |
| _____ frequent head banging  | _____ constantly into everything   |

TEMPERAMENT: please rate the following as you child appeared in infancy and toddlerhood:

- Activity level: \_\_\_\_\_ underactive    \_\_\_\_\_ average activity level    \_\_\_\_\_ overactive  
Adaptability: \_\_\_\_\_ adapted easily to change    \_\_\_\_\_ resisted change  
Intensity: \_\_\_\_\_ average    \_\_\_\_\_ feelings were often intense  
Mood: \_\_\_\_\_ often happy    \_\_\_\_\_ average range of moods  
          \_\_\_\_\_ often dissatisfied or irritable

## DEVELOPMENTAL MILESTONES

As best you can recall, list age of development, or check item at right:

	Age	or	Early	Normal	Late
Walked without assistance	_____		_____	_____	_____
Spoke first words	_____		_____	_____	_____
Any speech/articulation problems?					
Toilet trained daytime	_____		_____	_____	_____
Toilet trained nighttime	_____		_____	_____	_____

## COORDINATION

Rate your child on the following skills:

	Good	Average	Poor
Walking	_____	_____	_____
Running	_____	_____	_____
Throwing	_____	_____	_____
Catching	_____	_____	_____
Shoelace tying	_____	_____	_____
Writing	_____	_____	_____
Athletic abilities	_____	_____	_____

## COMPREHENSION AND UNDERSTANDING

Do you consider your child to understand directions and situations as well as other children his/her age?

---

How would you rate your child's overall level of intelligence?

- \_\_\_\_\_ Below average    \_\_\_\_\_ Above average    \_\_\_\_\_ Average

## PEER RELATIONSHIPS

How does your child get along with others his/her age? Describe any problems.

## SCHOOL HISTORY

School currently attending: \_\_\_\_\_ Grade level \_\_\_\_\_

Is your child in any resource or special classes? \_\_\_\_\_

Has your child ever repeated a grade? If so, which? \_\_\_\_\_

Briefly describe your child's school progress. Note usual grades, any problems or successes, strong subjects and weak subjects:

Preschool - K \_\_\_\_\_

1st - 5th \_\_\_\_\_

6th - 8th \_\_\_\_\_

9th - 12th \_\_\_\_\_

Describe any conduct problems your child has had in school:

How would you rate your child's homework/study skills? \_\_\_ Good \_\_\_ Average \_\_\_ Poor

Describe difficulties: \_\_\_\_\_

Has your child had tutoring or remedial work? \_\_\_\_\_

Does your child like to read? Yes No

How often (circle one) Never Seldom Occasionally Often

Please rate reading ability as \_\_\_\_\_ good \_\_\_\_\_ fair \_\_\_\_\_ poor

Any other comments on your child's performance and behavior:

## HOME BEHAVIOR AND MOOD

Check which of the following applies to your child:

- |   |  |
|---|--|
| <input type="checkbox"/> frequently irritable or moody                          | <input type="checkbox"/> nervous, anxious  |
| <input type="checkbox"/> can't seem to enjoy doing anything                     | <input type="checkbox"/> frequent headaches  |
| <input type="checkbox"/> sad spells   | <input type="checkbox"/> frequent stomachaches   |
| <input type="checkbox"/> crying spells  | <input type="checkbox"/> has had a panic attack (rapid heartbeat, sweaty palms, feeling something bad about to happen)   |
| <input type="checkbox"/> easily bored   | <input type="checkbox"/> difficulty sleeping:<br><input type="checkbox"/> goes to sleep very late<br><input type="checkbox"/> hard to get up in morning<br><input type="checkbox"/> very restless sleep<br><input type="checkbox"/> bad dreams |
| <input type="checkbox"/> poor or low motivation                                 | <input type="checkbox"/> acts like driven by a motor   |
| <input type="checkbox"/> low self-esteem (makes negative statements about self) | <input type="checkbox"/> doesn't seem to learn from experience   |
| <input type="checkbox"/> can't seem to concentrate                              | <input type="checkbox"/> very disorganized (loses things, has very messy room)   |
| <input type="checkbox"/> has had thoughts of or made comments about suicide     | <input type="checkbox"/> has ever been physically or sexually abused   |
| <input type="checkbox"/> other: _____   | <input type="checkbox"/> drug or tobacco use: _____  |
| <input type="checkbox"/> eats (too much) or (too little)                        | <input type="checkbox"/> argues with or rude to teachers   |
| <input type="checkbox"/> frequent arguing at home                               |  |
| <input type="checkbox"/> fearfulness  |  |

If your child experienced any stressful or traumatic situations in the past few months or in the last few years please describe:

Any additional comments you would like to make about your child (mood, behavior, personality, etc.):

Thank you for the time and effort you gave in completing this form. Please also complete any check lists which accompany this history form.

## ATTENTION CHECKLIST

Name \_\_\_\_\_

Please circle the number corresponding to the degree the following characteristics have been experienced.

	None	Just A little	Pretty much	Very much
Often fails to give close attention to details or makes careless mistakes in schoolwork, work, or other activities.	0	1	2	3
Often has difficulty sustaining attention in tasks or play activities	0	1	2	3
Often does not seem to listen when spoken to directly	0	1	2	3
Often does not follow through on instructions and fails to finish schoolwork, chores, or duties in the workplace	0	1	2	3
Often has difficulty organizing tasks and activities	0	1	2	3
Often avoids, dislikes, or is reluctant to engage in tasks that require sustained mental effort	0	1	2	3
Often loses things necessary for tasks or activities ( in play, school, or work )	0	1	2	3
Is often easily distracted by sounds, noises, movements unrelated to the task at hand (listening in class, studying)	0	1	2	3
Is often forgetful in daily activities	0	1	2	3
Often fidgets with hands or feet or squirms in seat	0	1	2	3
Often leaves seat in classroom or in other situations in which it is inappropriate	0	1	2	3
Often has difficulty playing or engaging in leisure activities quietly	0	1	2	3
Is often "on the go" or often acts as if "driven by a motor"	0	1	2	3
Often talks excessively	0	1	2	3
Often blurts out answers before questions are completed	0	1	2	3
Often has difficulty awaiting turn	0	1	2	3
Often interrupts or intrudes on others	0	1	2	3

How long have the above marked symptoms been evident?

\_\_\_ by school age (6 or 7)     \_\_\_ by high school

Other:

Does your child show these symptoms in more than one setting (i.e. home, school, public)?

\_\_\_\_\_ yes     \_\_\_\_\_no



## MOOD RATING SCALE

Name \_\_\_\_\_

Carefully consider which apply to your child or teenager. Circle the corresponding number.

Depressed mood (sad, gloomy, forlorn)

1. None
2. Mild
3. Moderate (brief periods of unhappiness or no emotion)
4. Severe (often looks sad or withdrawn)

Weeping

1. None
2. Normal for age
3. Seems to cry more frequently than peers
4. Cries frequently

Self Esteem

1. Child describes self in mostly positive terms
2. Little or no evidence of lowered self esteem
3. Describes self in some positive, some negative terms
4. Positive and negative terms, but mostly negative
5. Refers to self in derogatory terms, or avoids the question

Morbid thinking (death, violence)

1. None apparent
2. Some morbid thoughts - related to actual events
3. Somewhat more than usual morbid thoughts
5. Elaborate or extensive morbid thinking

Suicide and Suicide Ideation

1. None apparent
2. Has thought of suicide - usually when angry
3. Recurrent thoughts of suicide
4. Thinks about suicide and names methods
5. Has recently attempted suicide

Irritability (whining, chip on shoulder, hostility)

1. None
2. Normal amount
3. Occasional-slightly more than normal
4. Episodic - comes and goes
5. Frequent
6. Constant

Schoolwork

1. Performing at or above expected level
2. Not working to capacity or recent disinterest
3. Doing poorly in most subjects or major decline

Capacity to have fun

1. Interests & hobbies appropriate for age
2. Some interests but mostly passive, lacks enthusiasm
3. Easily bored, "Nothing to do"
4. No initiative, watches others or only TV, has to be coaxed to be involved in any activities.

Social Withdrawal

1. Enjoys good friendships with peers
2. Has several friends, not very close
3. Is passive in getting friends
4. Rejects opportunities for interaction
5. Does not relate to other children

Expressive communication

1. Expresses self fairly well
2. Not very talkative, but will talk
3. Withdrawn, very reluctant to talk

Sleep

1. Occasional or no difficulty sleeping
2. Mild but frequent difficulty sleeping
3. Moderate difficulty sleeping almost every night
  - a. problem getting to sleep
  - b. problem waking at night
  - c. Problem waking in morning

Disturbance of eating

1. No problem
2. Mild\_\_\_\_\_ Too little\_\_\_\_\_ Too much\_\_\_\_\_
3. Moderate\_\_\_\_\_ Too little\_\_\_\_\_ Too much\_\_\_\_\_

Frequent Physical Complaints (head, stomach)

1. No complaints
2. Mild, occasional complaints
3. Frequent complaints,
4. Preoccupies with aches and pains

General Somatic

1. Normal
2. Occasional complaints of fatigue
3. Frequent complaints of being tired

Activity Level

1. Activity at usual level
2. Slight reduction of activity level
3. Activity greatly reduced from usual

Completed by: \_\_\_\_\_

Comments:

## TAYLOR SCREENING CHECKLIST

Name \_\_\_\_\_

Please rate your child's natural tendencies for each trait listed.

More Like This	No Trend	More Like This
A.	B.	C.
A quiet person		A noisy and talkative person
Voice volume is soft or average		Voice generally is too loud
Few mouth or body noises		Makes lots of sounds with mouth or body
Walks at appropriate times		Flits around, runs ahead, jumpy
Keeps hands to self		Pokes, touches, feels, grabs
Appears calm, can be still		Always moving, fidgets, squirmy
Can just sit		Has to be doing something; quickly bored
Slow to react; deliberate; not impulsive		Too quick to react, engages mouth or muscles
Understands why parents or teachers are displeased after misbehavior		Feels picked on, is surprised and confused about why others are displeased
Planful; thinks ahead to consequences before acting		Does things without considering consequences
Avoids other children's mischief		Gets involved in mischief; attracted to or starts
Concerned about punishment and consequences		Pretends to have an "I don't care" attitude
Obeys directions and follows orders		Disobeys; needs supervision or reminding
Constant mood with mild or slow mood changes		Mood unpredictable; quick to anger or tears
Easygoing; handles frustration without much anger		Irritable; impatient; easily frustrated
Emotions are reasonable and controlled, are not extreme, and don't disrupt relationships		Emotions are extreme and poorly controlled; no damper on emotion; explosive tantrum-like
Cooperates with, obeys and enforces rules		Argues and gripes about the rules; wants to be the exception
Gives up when denied a requested privilege, item, or activity		Badgers, pesters, won't give up or take no for an answer
Concentrates and blocks out distraction when working on something of medium interest		Easily distracted by noises and people nearby; short attention span
Follows through, has an organized approach		Flits from activity to activity, does not finish things
Does not try to bother or hurt others with words		Needles, teases, has to have the last word

Most children exhibit, at one time or another, one or more of the symptoms listed below. Place a P next to those that your child has exhibited in the PAST and N next to those that your child exhibits NOW. Only mark those symptoms that have been or are present to a significant degree over a period of time. Only check as problems behaviors that you suspect are unusual or atypical when compared to what you consider to be normal for your child's age.

_____		_____	Preoccupied with food--	_____	Frequent headaches
_____	Thumb-sucking	_____	what to eat and what not	_____	Frequent stomach aches
_____	Baby Talk	_____	to eat	_____	Frequent nausea and vomiting
_____	Overly dependent for age	_____	Preoccupation with bowel movements	_____	Often complains of bodily aches and pains
_____	Frequent tantrums	_____	Constipation	_____	Worries over bodily illness
_____	Excessive silliness and clowning	_____	Encopresis (soiling)		
_____	Excessive demands for attention	_____	Insomnia (difficulty sleeping)	_____	Poor motivation
_____	Cries easily and frequently	_____	Enuresis (bed wetting)	_____	Apathy
_____	Generally immature	_____	Frequent nightmares	_____	Takes path of least resistance
_____	Eats non-edible substances	_____	Night terrors (terrifying night time out bursts)	_____	Ever trying to avoid responsibility
_____	Overeating with overweight	_____	Sleepwalking	_____	Poor follow through
_____	Eating binges with overweight	_____	Excessive sexual interest and preoccupation	_____	Low curiosity
_____	Under eating with underweight	_____	Frequent sex play with other children	_____	Open defiance of authority
_____	Long periods of dieting and food abstinence with underweight	_____	Excessive masturbation	_____	Blatantly uncooperative
		_____	Frequently likes to wear clothing of the opposite sex	_____	Persistent lying
		_____	Exhibits gestures and intonations of the opposite sex	_____	Frequent use of profanity to parents, teachers, and other authorities

_____	Truancy from school	_____	friendships	_____	Suspicious, distrustful
_____	Runs away from home	_____	Rarely sought by peers	_____	Aloof
_____	Violent outbursts of rage	_____	Not accepted by peer group	_____	"Wise-guy" or smart aleck attitude
_____	Stealing	_____	Selfish	_____	Braggs or boasts
_____	Cruelty to animals, children, and others	_____	Argumentative	_____	Bribes other children
_____	Destruction of property	_____	Does not respect the rights of others	_____	Excessively competitive
_____	Criminal and/or dangerous acts	_____	Wants things own way with exaggerated reaction if thwarted	_____	Often cheats when playing games
_____	Trouble with the police	_____	Trouble putting self in other person's position	_____	"Sore Loser"
_____	Violent assault	_____	Egocentric (self-centered)	_____	"Does not know when to stop"
_____	Fire setting	_____	Frequently hits other children	_____	Poor common sense in social situations
_____	Little, if any, guilt over behavior that causes others pain and discomfort	_____	Excessively critical of others	_____	Often feels cheated or gyped
_____	Little, if any, response to punishment for antisocial behavior	_____	Excessively taunts other children	_____	Feels others are persecuting him when there is no evidence for such
_____	Few, if any, friends	_____	Ever complaining	_____	Typically wants his or her own way
_____	Does not seek	_____	Is often picked on and easily bullied by other children	_____	Very stubborn

_____	Obstructi	_____	new	_____	Stutterin
_____	on-istic	_____	situations	_____	g
_____	Negativis	_____	strangers	_____	Depressio
_____	tic (does	_____	being	_____	n
_____	just the	_____	alone	_____	Frequent
_____	opposite	_____	death	_____	crying
_____	of what is	_____	separatio	_____	spells
_____	requested	_____	n from	_____	Suicidal
_____	)	_____	parent	_____	preoccupa
_____	Quietly.	_____	school	_____	tion,
_____	or often	_____	visiting	_____	gestures,
_____	silently,	_____	other	_____	or
_____	defiant of	_____	children's	_____	attempts
_____	authority	_____	homes	_____	Excessive
_____	Feigns or	_____	going	_____	desire to
_____	verbalizes	_____	away to	_____	please
_____	complianc	_____	camp	_____	authority
_____	e or	_____	animals	_____	"Too
_____	cooperati	_____	other	_____	Good"
_____	on but	_____	fears	_____	Often
_____	does not	_____	(name)	_____	appears
_____	comply	_____	Anxiety	_____	insincere
_____	with	_____	attacks	_____	and/or
_____	requests	_____	with	_____	artificial
_____	Drug	_____	palpitatio	_____	Too
_____	abuse	_____	ns (heart	_____	mature,
_____	Alcohol	_____	pounding),	_____	frequentl
_____	abuse	_____	shortness	_____	y acts
_____	Very	_____	of breath,	_____	older than
_____	tense	_____	sweating,	_____	actual age
_____	Nail	_____	etc.	_____	Excessive
_____	biting	_____	Disorgani	_____	guilt over
_____	Chews on	_____	zed	_____	minor
_____	clothes,	_____	Excessive	_____	indiscreti
_____	blankets,	_____	worrying	_____	ons
_____	etc.	_____	over	_____	Asks to
_____	Head	_____	minor	_____	be
_____	banging	_____	things	_____	punished
_____		_____	Tics such	_____	Low self-
_____	Hair	_____	as eye	_____	esteem
_____	pulling	_____	blinking,	_____	Excessive
_____	Picks on	_____	grimacing,	_____	self-
_____	skin	_____	or other	_____	criticism
_____	Speaks	_____	spasmodic	_____	Very poor
_____	rapidly	_____	repetitio	_____	toleration
_____	and under	_____	s	_____	of
_____	pressure	_____	movement	_____	criticism
_____	Irritabilit	_____	s	_____	Feelings
_____	y, easily	_____	Involunta	_____	easily
_____	"flies off	_____	ry grunts,	_____	hurt
_____	the	_____	vocalizati	_____	Dissatis-
_____	handle"	_____	ons	_____	faction
_____		_____	(understa	_____	with
_____		_____	ndable or	_____	appearanc
_____	dark	_____	not)	_____	

**FEARS/PHOBIAS**

_____	e or body part(s)	_____	singing, laughing, etc.	_____	Sees visions
_____	Excessive modesty or exposure	_____	Recoils from affection		
_____	Perfectionist, rarely satisfied with performance	_____	Withdrawn		
_____	Frequently blames others as a cover up for own shortcomings	_____	Fears asserting self		
_____	Little concern for personal appearance or hygiene	_____	Inhibits open expression of anger		
_____	Little concern for or pride in personal property	_____	Allows self to be easily taken advantage of		
_____	"Gets hooked" on certain ideas and remains preoccupied	_____	Frequently pouts and/or sulks		
_____	Compulsive repetition of seemingly meaningless physical acts	_____	Mute (refuses to speak) but can be gullible/naive		
_____	Shy	_____	Passive and easily led		
_____	Inhibited self expression in dancing,	_____	Excessive fantasizing, "lives in his (her own world"		
			Flat emotional tone		
			Speech is non-communicative or poorly communicative		
			Hears voices		

### Self-Pay Fee Scales

Fees are as follows:

1 Hour: ..... \$70.00  
1/2 Hour: ..... \$40.00

### Cancellation Policy

Scheduling appointments can be made over the phone or in person. The parent is primarily responsible for scheduling appointments and keeping blocked out times up-to-date. Your time has been reserved exclusively for you and I do not double book appointments; therefore, **I reserve the right to bill for missed appointments or cancellations within 24 hours.**

I do not charge extra for the initial assessment, family therapy, conjoint sessions, or inpatient visits. This tends to simplify my billing practices and reduces confusion over the various billing codes.

Payments are expected at the time of your visit unless previously arranged. Please do not let financial concerns restrict your participation in the child's treatment.

### Emergency Situations

After Hours Emergency calls into the office will go to my cell phone number (334) 328-9134. If I am not immediately available, I will call you at the number you leave on my cell number.

### Client Responsibilities

Clients are expected to follow all office procedures for scheduling and keeping appointments, payment of services, and notification or termination of primary mental health professional previous to the initial assessment. Clients are also expected to be motivated for treatment and show improvement in overall functioning over time. If for some reason the patient does not show improvement over a determined amount of time and/or in your opinion treatment is ineffective you will be referred to another qualified professional.

### Medical Records Policy

A child's medical record will only be released with the signature of both natural parents or legal guardians.