

ENROLMENT FORM



COURSE INFORMATION	
Course/Qualification Name:	
Start Date:	

STUDENT INFORMATION	
First Name:	E-mail:
Middle Name:	Address Line 1:
Last Name:	Address Line 2:
Company Name:	Suburb:
Date of Birth:	Post Code:
Job Role:	State:
Phone:	Gender: Male Female Other
HARNESS internal [not for AVETMISS entry]	
Company Address:	Postcode:
Suburb:	Driver's License:
State:	Issuing State:

APPLICATION STATISTICS:	
<i>These are compulsory questions and must be completed as part of your enrolment</i>	
Country of Birth Australia Other:	Do you consider yourself to have a disability, impairment or long term condition? Yes No If Yes: Vision Acquired brain impairment Learning Physical Mental illness Medical condition Hearing/deaf Intellectual Other:
Do you identify as an Aboriginal or Torres Strait Islander origin? No Yes, Aboriginal Yes, Torres Strait Islander Yes, Aboriginal AND Torres Strait Islander	Have you SUCCESSFULLY completed any of the following qualifications? Bachelor degree or higher degree Advanced Diploma or associate degree Diploma [or associate diploma] Certificate IV [or advanced certificate/technician] Certificate III [or trade certificate] Certificate II Certificate I Other education [including certificates of overseas qualifications not listed above]
Of the following categories, which best describes your current employment status? Full time employee Part time employee Self employed - not employing others Employed - unpaid worker in a family business Unemployed - seeking full time work Unemployed - seeking part-time work Unemployed - not seeking employment Employer	
Do you speak a language other than English at home? No Yes, please state:	*Optional NCVET Survey agreement Yes - I would like to participate No - I am not interested *NCVER - National Centre for Vocational Education Research Ltd
What is your highest completed school level? Year 8 or equivalent Year 9 or equivalent Year 10 or equivalent Year 11 or equivalent Year 12 or equivalent Never attended school	USI - Unique Student Identifier No - don't have one yet, but will apply immediately *As of Jan 2018 it is mandatory for all students to hold a USI. Harness Training will not issue a Statement of Attainment/Certificate if this requirement is not met.
YEAR COMPLETED:	

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EMERGENCY CONTACT DETAILS

Name:	Relationship:
Phone:	

COURSE ENROLMENT INFORMATION ENTRY

Which of the following best describes your main reason for undertaking this course?

- | | | |
|---|--|-------------------------------|
| To get a job | To develop my existing business | To start my own business |
| To try a different career | To get a better job or promotion | It is a requirement of my job |
| I want extra skills for my job. | To get into another course of study | |
| For personal interest or self-development | To get skills for community/voluntary work | Other reason |

CONFIDENTIALITY & PRIVACY [NCVER Data Provision Requirements 2012 - <https://docs.education.gov.au/node/37145>]

Privacy Notice NCVER

Under the *Data Provision Requirements 2012*, Harness Pty Ltd is required to collect personal information about you and to disclose that personal information to the National Centre for Vocational Education Research Ltd (NCVER).

Your personal information (including the personal information contained on this enrolment form), may be used or disclosed by Harness Pty Ltd for statistical, administrative, regulatory and research purposes. Harness Pty Ltd may disclose your personal information for these purposes to:

- Commonwealth and State or Territory government departments and authorised agencies; and NCVER.

Personal information that has been disclosed to NCVER may be used or disclosed by NCVER for the following purposes:

- populating authenticated VET transcripts;
- facilitating statistics and research relating to education, including surveys and data linkage;
- pre-populating RTO student enrolment forms;
- understanding how the VET market operates, for policy, workforce planning and consumer information; and
- administering VET, including program administration, regulation, monitoring and evaluation.

You may receive a student survey which may be administered by a government department or NCVER employee, agent or third party contractor or other authorised agencies. Please note you may opt out of the survey at the time of being contacted.

NCVER will collect, hold, use and disclose your personal information in accordance with the *Privacy Act 1988* (Cth), the National VET Data Policy and all NCVER policies and protocols (including those published on NCVER's website at www.ncver.edu.au).

I understand that Harness Pty Ltd may use third party software for various operating requirements and I hereby authorise my data to be used within the parameters of the Harness Privacy Policy. Furthermore, I authorise the issuing of my Certificate or Statement of Attainment to the Organisation or Individual whom organised my training. You can find a copy of our Privacy Policy here:

<https://www.harnessenergy.com.au/privacy-policy/>

Physical condition

I acknowledge that the Harness Training course involves practical work with height safety, confined space and rescue equipment as well as physical exertions in conditions that can be mentally and physically stressful.

I do not suffer from any of the above disorders or any condition that could inhibit my participation during the conduct of this course. I further acknowledge that in admitting me to the course that Harness Training does not assess my physical or mental condition or preparedness for the course but relies on my statement above.

I hereby give my consent for Harness, its representatives and employees the right to take photographs of me in connection with training. I agree that Harness may use such photographs of me with or without my name and for any lawful purpose, including for example such purposes as printed material, advertising and Web content.

Student Handbook

Please make sure you read and understand all parts of this Student Handbook. If there is any aspect with which you are unsure, please contact Harness for clarification. After you have finished reading this Handbook, please complete the section below, sign your name.

Student Handbook link

Please visit <https://www.harnessenergy.com.au/terms-conditions/>

Then click on "Download the student handbook - Harness RTO40521"

I have received access to the Harness Student Handbook. I acknowledge it is my responsibility to read, understand and follow the terms and conditions it sets out. I understand this does not cancel my rights as applicable according to state and/or federal law. I can confirm that all the information provided is true and correct to the best of my knowledge.

Student Signature:

Date: