



**OWNER(S) UNDERTAKING
LETTER
FORMING PART OF BUILDING
REGULATION BYLAW NO. 781, 2016**

1. This Appendix “B” document must be:
 - a. Signed by the owner(s) of the property for which a building permit is sought in the presence of a witness; and
 - b. Submitted to the Village prior to issuance of a building permit.
2. This document will have legal consequences for the owner(s). As such, the owner(s) is encouraged by the Village to obtain independent advice from a lawyer prior to signing and submitting this Appendix B document.

ATTENTION: BUILDING OFFICIAL

Dear Sir:

RE: _____ (the
“Property”)
(Legal Description of Property)

Building **Permit** Application No. _____ (the
“Project”)

In consideration of the Village of Cache Creek (“*Village*”) accepting and processing an application for a building **permit** in respect of the Project, and as required by the **Village’s** Building Regulations Bylaw, the following representations, warranties and indemnities are given to the Village.

1. I am:
 - () the/an *owner* of the Property; or
 - () where the Property is owned by a company, I am authorized by the *owner*-company to sign this undertaking letter on behalf of the company.

Name: _____

Address: _____

2. I understand and acknowledge that the **owner** of the Property is fully responsible for carrying out the work, or having the work carried out by a contractor or a registered professional, to ensure compliance with the current version of the **Building Code**, the Village’s Building Regulations Bylaw, other applicable **Village** Bylaws or any other applicable enactments.
3. I understand and acknowledge that **neither**:
 - a) the issuance of a building *permit* by the **Village**,
 - b) the acceptance or review of plans and supporting documents in respect of the Project, nor
 - c) any **monitoring** visits made by **Village Building Officials**,

shall in any way constitute a representation, warranty or statement by or on behalf of the **Village** that the Project complies with current version of the **Building Code**, the **Village** Building Regulations Bylaw, other applicable **Village** bylaws or any other applicable enactments nor relieve the *owner* and/or his or her *agent* from full and complete responsibility to perform the work in strict accordance with **Building Code**, the **Village** Building Regulations Bylaw, other applicable **Village** bylaws or any other applicable enactments respecting safety.

4. I am not in any way relying on **Village** or any of the **Village Building Officials** to protect:

- a) the **owner(s)** or any future *owner(s)* of the Property,
- b) any use or occupier of the Property, or
- c) any other **person(s)** as contemplated in Division 1 of the current version of the **Village's** Building Regulations Bylaw,

from injury or physical harm, property loss or damage, economic loss or any other form of claim or cause of action and I will not make any claim, counterclaim, or initiate Third Party proceedings, alleging responsibility or liability on the part of the **Village** or any of its **Building Officials** in connection with the Project.

5. Where "Letters of Assurance of Professional Design and Commitment for Field Review" are required, I have authorized, and am relying upon the following registered professionals to prepare and submit adequate plans and supporting documents and conduct all appropriate and necessary field reviews in respect of the Project:

(Print Name of each registered professional)

Coordinating: _____

Architectural: _____

Building Envelope: _____

Structural: _____

Mechanical: _____

Plumbing: _____

Fire Suppression Systems: _____

Electrical: _____

Geotechnical – temporary: _____

Geotechnical – permanent: _____

(the "Registered Professionals").

6. I understand and acknowledge that the **Village** will rely solely upon the "Letters of Assurance of Professional Design and Commitment for Field Review" prepared by the Registered Professionals in respect of the Project to ensure compliance with the current version of the **Building Code**.

7. I understand that the word "work" in this document includes all work necessary to complete the Project such that it is compliance with the current version of the **Building Code**, the **Village's Building** Regulations Bylaw, other applicable **Village** bylaws and any other applicable enactments.

8. In the case where the Property is owned by a company, I have been authorized by the **owner**-company to make the representations, warranties and assurances to the **Village** as are contained in this Appendix "B" document.
9. I have been advised by the **Village** that I should obtain independent advice from a lawyer prior to signing and submitting this Appendix "B" document to the **Village**.

<p>Where owner is an individual:</p> <hr/> <p>Signature of Witness</p> <hr/> <p>Witness (print name)</p> <hr/> <p>Address of Witness</p> <hr/> <p>Signature of Witness</p> <hr/> <p>Witness (print name)</p> <hr/> <p>Address of Witness</p>	<hr/> <p>Signature of Owner</p> <hr/> <p>Owner (print name)</p> <hr/> <p><i>(additional owner):</i></p> <hr/> <p>Signature of Owner</p> <hr/> <p>Owner (print name)</p> <hr/> <p>(if required, reproduce and attach another copy of this page for additional <i>owner</i> signatures)</p>
<p>Where owner is a company:</p> <hr/> <p>Signature of Witness</p> <hr/> <p>Witness (print name)</p> <hr/> <p>Address of Witness</p>	<hr/> <p>Name of Company</p> <hr/> <p>Signature of authorized signatory for Company</p> <hr/> <p>Name of authorized signatory for Company</p> <hr/> <p>Title of authorized signatory for Company</p>