

**VILLAGE OF CACHE CREEK, BRITISH COLUMBIA**  
**REGULAR MEETING HELD THE 1<sup>ST</sup> OF NOVEMBER, 2021 VOLUME 36, PAGE 144**

Present: Mayor Santo Talarico  
Councillors Lisa Dafoe, Wendy Coomber, and Sue Peters

Staff:  
Chief Administrative Officer Damian Couture  
Chief Financial Officer Cristina Martini

Press & Media:  
Jessica Clement: The HUB Online Network

1. **ORDER:**

Mayor Talarico called the meeting to order at 6:00 pm.

2. **DELEGATION:**

- A) **DIALOG/Otter Farm and Home Cooperative**  
Kim Russel and Vafa Alizadeh presented regarding the proposed Otter Co-op at 888 Trans Canada Highway. They answered questions from Council regarding accesses, road construction, and issues they have hit along the way. Vafa Alizadeh stated that the delays of the project are mostly due to Covid supply chain issues but they are now in a position to move forward, once they receive approval of their Development Permit Application.

3. **MINUTES:**

- A) **October 4, 2021 Committee of the Whole Meeting**  
Council reconsidered the following motion to adopt the minutes of the Committee of the Whole Meeting held on October 4, 2021.

MOVED by Councillor Dafoe  
SECONDED by Councillor Peters  
THAT the minutes of the Committee of the Whole Meeting held on October 4, 2021 be adopted as presented.

CARRIED UNANIMOUSLY

MOVED by Councillor Dafoe  
SECONDED by Councillor Coomber  
THAT Council rescind the above motion regarding the October 4, 2021 Committee of the Whole Minutes.

CARRIED UNANIMOUSLY

MOVED by Councillor Dafoe  
SECONDED by Councillor Peters  
THAT Council adopt the minutes of the Committee of the Whole Meeting held on October 4, 2021, as amended.

CARRIED UNANIMOUSLY

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B) October 18, 2021 Special Council Meeting

MOVED by Councillor Dafoe  
SECONDED by Councillor Peters  
THAT the minutes of the Special Council Meeting held on October 18, 2021 be adopted as amended.

CARRIED UNANIMOUSLY

C) October 18, 2021 Regular Council Meeting

MOVED by Councillor Dafoe  
SECONDED by Councillor Peters  
THAT the minutes of the Special Council Meeting held on October 18, 2021 be adopted as presented.

CARRIED UNANIMOUSLY

D) October 20, 2021 Special Council Meeting

MOVED by Councillor Dafoe  
SECONDED by Councillor Coomber  
THAT the minutes of the Special Council Meeting held on October 20, 2021 be adopted as presented.

CARRIED UNANIMOUSLY

4. **BUSINESS ARISING FROM DELEGATION:**

5. **BUSINESS ARISING FROM THE MINUTES:**

6. **COMMITTEE REPORTS:**

A) **Economic Development**

- Councillor Peters and Councillor Coomber

1) Development Permit Application for 888 Trans Canada Highway

MOVED by Councillor Peters  
SECONDED By Councillor Dafoe  
THAT Council approve the Development Permit Application for Otter Farm and Home Cooperative at 888 Trans Canada Highway.

CARRIED UNANIMOUSLY

B) **Budget & Administrative Services**

- Councillor Peters and Councillor Coomber

1) Grant Update

CAO Couture reported that the Grant Writer grant has been applied for. If we are successful in securing this grant the job would run from April 1<sup>st</sup>, 2022 to December 16, 2022. It would be a 12 hour per week contract position and the job description will be prepared with in the next week or so

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with the hopes of running interviews in the new year. We will not find out about the success or failure of our grant application until March 31, 2022. Two of the other grants have been researched: Recreational Infrastructure and Economic Infrastructure both have quarterly intakes. Neither of these can be used for operational costs; they can only be used to build something new or renovate something existing. Both provide 70% funding up to \$100,000.00 or 50% funding up to \$300,000.00. To apply the Village would have to have very specific plans on what the funding would be used for. Neither of these two grants will be applied for at this time, until discussions can take place regarding what sort of project should be undertaken and how the Village would come up with the other part of the funding.

The fourth grant that was researched is for Economic Development Capacity Building. This is very similar to the current grant we are working through for the Economic Development Action Plan. The primary goal with this funding opportunity is to hire someone strictly to work on Economic Development within the community. The deadline for application for this grant is the same as the deadline for the Grant Writer. CAO Couture feels both roles would be good for the community but that currently the focus should be on the role of Grant Writer and we should move forward from there.

**C) Policy & Bylaw Review**

- Mayor Talarico and Councillor Peters

- 1) Village of Cache Creek Water Conservation Bylaw No. 3-001, 2021  
Councillor Peters explained that this bylaw had to be brought back because of a misworded sentence in the ticket dispute process of the current draft. It has now been corrected for this version.

MOVED by Councillor Peters  
SECONDED by Councillor Pittman  
THAT the "Village of Cache Creek Water Conservation Bylaw No. 3-001, 2021" be given first reading as revised.

CARRIED UNANIMOUSLY

MOVED by Councillor Peters  
SECONDED by Councillor Pittman  
THAT the "Village of Cache Creek Water Conservation Bylaw No. 3-001, 2021" be given second reading as revised.

CARRIED UNANIMOUSLY

MOVED by Councillor Peters  
SECONDED by Councillor Dafoe  
THAT the "Village of Cache Creek Water Conservation Bylaw No. 3-001, 2021" be given third reading as revised.

CARRIED UNANIMOUSLY

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**D) Public Works & Community Facilities**

- Mayor Talarico and Councillor Dafoe

1) Signage at the Park

MOVED by Councillor Dafoe  
SECONDED by Mayor Talarico  
THAT Council receive and file the information regarding the signage at the park.

CARRIED UNANIMOUSLY

2) Christmas Office Closure

MOVED by Councillor Dafoe  
SECONDED by Mayor Talarico  
THAT Council approve closing the Village office from noon on December 23<sup>rd</sup> to December 31<sup>st</sup> inclusive.

CARRIED UNANIMOUSLY

3) Interior Health Approval for Well #9

MOVED by Councillor Dafoe  
SECONDED by Mayor Talarico  
THAT Council receive and file the notification of approval from Interior Health regarding Well #9.

CARRIED UNANIMOUSLY

**E) Village Services & Liaison**

- Councillor Dafoe and Councillor Coomber

1) BC Transit

Councillor Coomber reported that BC Transit has received some very good applicants for the position of driver for the local transit system. They expect the position to be filled by mid November. The Province Safe Restart funds did provide 2 years of support funding but this will not be included in the 2022 budget. Ridership has not yet returned to pre-covid levels but BC Transit will continue to work with staff to mitigate revenue and budget shortfalls. A new operating agreement will be in place April 1<sup>st</sup>, 2022. Children 12 and under are currently riding for free but it is unclear if that will be a permanent service.

**F) Protective Services**

- Mayor Talarico and Councillor Coomber

1) Update on Donation of Expired Gear

MOVED by Mayor Talarico  
SECONDED by Councillor Dafoe  
THAT Council receive and file the information update from Chief Moe regarding the donation of the expired firefighting gear.

CARRIED UNANIMOUSLY

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2) Update on Engine 2

Councillor Coomber requested an update regarding the donation of Engine 2 to the Bonaparte First Nation. CAO Couture responded that Chief Moe is looking into what the truck needs done to it before it can be sent. Mayor Talarico responded that Public Works would be cleaning it up and getting it ready to go, then Chief Moe would ensure the firefighting capabilities were operational. The Bonaparte Band had previously stated they had a place to stage the Engine at Hat Creek Ranch.

**G) Intergovernmental Relations**

- Mayor Talarico and Councillor Coomber

1) City of Victoria Request for Motion of Support

MOVED by Councillor Coomber

SECONDED by Mayor Talarico

THAT Council receive and file the request for a motion of support from the City of Victoria.

CARRIED UNANIMOUSLY

**H) Landfill Advisory Committee**

- Mayor Talarico and Councillor Coomber

1) Landfill Advisory Committee Meeting

Councillor Coomber provided a verbal report regarding the Landfill Advisory Committee meeting and landfill inspection held in October. She reported that at the Cache Creek Landfill they have finished the replacement/repair of the condensate drain at the flare site and replaced the concrete lid on sump pump one. They have plans for final earthworks and drainage for condensate pipe to replace sump one pump PVC piping with HDPE as well as replacing PVC piping on sump pump two with HDPE. They requested permission to reduce their post-closure annual monitoring program with Golder and received formal acceptance in August to do that.

Councillor Coomber reported that the Campbell Hill Landfill is working on reconfiguring the Forest Service Road, completing the containment berms, and reconfiguring the new entrance into the landfill and they have also been authorized to accept 100 thousand tons of contaminated soil.

The next meeting is in January.

**I) Emergency Management Committee**

- Councillor Dafoe and Councillor Peters

1) Correspondence from Parliamentary Secretary for Emergency Preparedness Jennifer Rice

MOVED by Councillor Peters

SECONDED by Councillor Dafoe

THAT Council receive and file the correspondence from Parliamentary Secretary Rice.

CARRIED UNANIMOUSLY

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- 2) BC Paramedics Meeting  
Councillor Peters reported that she is in the process of scheduling a meeting between the BC Paramedics Union, herself and Councillor Dafoe.

7. **STAFF REPORTS:**

- A) Chief Administrative Officer Status Report

MOVED by Councillor Peters  
SECONDED by Councillor Dafoe  
THAT Council receive and file the status report provided by CAO Couture.  
CARRIED UNANIMOUSLY

8. **INFORMATION CORRESPONDENCE:**

- A) Ashcroft & Area Community Resource Society Christmas Hamper Fund

MOVED by Councillor Peters  
SECONDED by Councillor Dafoe  
THAT Council approve a donation of \$100.00 toward the Christmas Hamper Fund.  
CARRIED UNANIMOUSLY

- B) Thompson View Manor Society

MOVED by Councillor Peters  
SECONDED by Councillor Dafoe  
THAT staff be directed to organize a meeting with the Thompson View Manor Society regarding seniors housing needs.  
CARRIED UNANIMOUSLY

9. **NEW BUSINESS:**

10. **QUESTIONS FROM THE PUBLIC:**

11. **QUESTIONS FROM THE PRESS:**

12. **CLOSED SESSION:**

MOVED by Councillor Dafoe  
SECONDED by Councillor Peters  
THAT Council move to a CLOSED Session pursuant to Section 90 of the *Community Charter* to consider items relating to one or more of the following:

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (c) labour relations or other employee relations;

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- (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- (g) litigation or potential litigation affecting the municipality;
- (l) discussion with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report];

13. **ITEMS RELEASED FROM CLOSED MEETING**

14. **ADJOURNMENT:**

MOVED by Councillor Dafoe  
SECONDED by Councillor Peters  
THAT Council adjourn the meeting at 7:23 pm

CARRIED UNANIMOUSLY

\_\_\_\_\_  
Santo Talarico, Mayor

\_\_\_\_\_  
Damian Couture,  
Chief Administrative Officer

I hereby certify the foregoing to be a true recording of the Minutes of the Regular Meeting of Council held the 1<sup>st</sup> day of November, 2021 E. & O.E.E.

\_\_\_\_\_  
Corporate Officer