Wellesbourne Bowls Club Management Committee

8 October 2025

Attended

Andy, Carol, Chris, David V, Malcolm, Marilyn, Richard.

Notes/actions

1. Apologies – Anne, Geoff, Pat, Peter, Denise

2. Minutes of the Management Committee on 4/9/25 and matters arising		
These were agreed and adopted as an accurate record. There were no matters arising.		
Decisions/actions	**Who**	**When**
a) None.	-	-

3. Finance		
Andy presented the provisional end of year position. This showed a net deficit of £2,240, the reasons for this having been discussed at the last meeting. The bank account balance was relatively healthy, but there was very little wriggle room going forward. He would bring a final version to the next meeting for further discussion before the AGM (note – the AGM papers are due for circulation before the next meeting). Andy added that he had purchased a second Sum-up machine for the kitchen and events charges, for which he would set up a second account to differentiate from bar sales. Andy also presented the latest version of the provisional break-even budget for 2025/26. It was much the same as the version reviewed at the last meeting. There was a discussion about membership fees and match fees for 2026, decisions on which are below. Andy confirmed that he would now put his name forward for Treasurer for 2025/26, given discussions he'd had with Chris and Carol in particular about changes to cash handling and other processes for next season. The Committee thanked him.		
Decisions/actions	**Who**	**When**
a) Agreed to recommend to the AGM the following membership fees for 2026/27: • Full members - £100 (£50 for new members) • Junior members - £10 (£5 for new members) • Social members - £20	Andy	22/11/25
b) Agreed to the following match fees for 2026/27 (AGM approval not required): • KDL - £4 • Pickering, Herald and friendlies - £3	-	April 2026
c) Agreed to move to a system of invoicing for match fees at the end of each month, with payment by BACS.	Andy/Captains-	April 2026
d) Re-affirmed the previous decision to increase the hourly hall hire charge for regular hires to £12 and for ad-hoc bookings to £15 from 1/1/26. Bar and kitchen hourly hire charges to stay at £5 each.	Carol/Andy	1/1/26
e) Agreed that the provisional budget did not need to be presented to the AGM – just those items requiring AGM approval.	Andy/Richard	22/11/25

4. Governance		
Richard ran through the latest position on nominations for officers and other positions for 2025/26. He would circulate this to members soon to allow for further nominations, plus proposers/seconders to be listed. Richard and Chris gave an update on the discussions at meeting they had attended with the Parish Council and others regarding the proposal to locate a scout hut next to the Cricket Club, and the associated improvements/changes to the parking arrangements/layout between the Bowls and Cricket Clubs. Essentially, the cricket and bowls car parks would be combined, a new surface installed and the access/egress off Loxley Close widened to 2-way. The timescales were unclear and the clubs would be consulted in due course. Richard also gave updates on the requests from the County associations for 2026 comp entries which were being handled by the respective/prospective captains.		
Decisions/actions	**Who**	**When**
a) Nominations list to be circulated to members w/c 13/10/25. It was agreed to add the positions of Assistant Steward, Assistant Fixture Secretary and Development Officer.	Richard	13/10/25
b) Agreed that Chris, Peter and Pat represent the Club at the WCBA AGM on 29/11/25 (only 2 can vote)	Chris, Peter, Pat	29/11/25
c) Agreed that we wouldn't send a representative to the WCBA Annual Luncheon.	-	-

5. Green and external maintenance		
Malcolm reported that Avonmore had completed the Autumn work and that, as discussed at the last meeting, no top dressing had been applied. He would make arrangements to call a working party for later in the month to carry out pre-winter work around the green. He added that he would attempt to repair the temperamental sprinkler head in order to avoid a replacement cost of £1,000		
Decisions/actions	**Who**	**When**
a) Update noted.	-	-
b) Richard to put a bid into the PC for a grant to replace the old entry gate.	Richard	31/10/25

6. Clubhouse		
There was a discussion about the frequency of PAT testing, given that it wasn't a legal requirement. It was agreed that it should be every 2 years, meaning that the next one would be due in July 2026. Chris added that he was still progressing the electrical advice to understand why one of the ovens was tripping a fuse.		
Decisions/actions	**Who**	**When**
a) Agreed that the next PAT tests be booked for July 2026.	Club Steward	July 2026

7. Fixtures		
Marilyn circulated the draft fixture list for 2026, which included the mostly confirmed KDL fixtures and some friendlies. The Pickering and Herald fixtures would be available in early 2026. The Committee was happy with the position and thanked Marilyn and Anne for their work so far.		
Decisions/actions	**Who**	**When**
a) None.	-	-

8. Women's Captain		
Carol reported that there had been no response yet on the Club's application for re-entry to the Herald League. Chris would see what he could do to nudge it along.		
Decisions/actions	**Who**	**When**
a) None.	-	-

9. Presentation evening and social events		
Decisions/actions	**Who**	**When**
a) Agreed that the Presentation Evening be held on Saturday, 15 November at 7pm. Also agreed that the there be a charge to cover the food.	Carol + support	15/11/25
b) Agreed that the Whitehouse Triples runner-up Cup be repaired at a cost of £30.	-	15/11/25
c) Agreed that one other social event be organised before the end of the year (now the Quiz Night on 12/12/25)	Various	22/11/25

10. AOB		
Noted that the 2026 Beer Festival and Holidays at Home dates had been confirmed.		
Decisions/actions	**Who**	**When**
a) Agreed that the Club Calendar be opened up on the website for all to see.	Richard	-
b) Chris to investigate the cost of installing key pads on the doors to allow more members to access the clubhouse and reduce reliance on key holders. Irrespective of that, it was agreed to increase the number of key holders prior to next season.	Chris/Club Steward	By April 2026.
c) Agreed that an invite be extended to a local First Responder to come along and offer guidance to the club and interested members.	Marilyn	TBC

11. Next meeting
12/11/25 at 3pm