



# Wellesbourne BC Health and Safety Policy

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## 1. Introduction

- 1.1. Wellesbourne Bowls Club recognises its responsibilities under Health and Safety at Work and Leisure legislation to:
- Provide and maintain a safe clubhouse, safe green equipment and a safe environment for its members, including volunteers working for the Club and its guests.
  - Ensure hazards and risks are identified and that there is a regular and recorded risk assessment of the facilities and activities undertaken by the Club.
  - Ensure the Club takes appropriate preventative and protective measures.
  - Promote awareness of Health and Safety encouraging best practice to all members.
  - Ensure the policy is reviewed regularly and monitored for effectiveness.

## 2. Organisation and Responsibilities

- 2.1. Responsibility for ensuring that the Club complies with Health and Safety legislation, is vested in the Club's Management Committee. They will conduct a periodic pre-season risk assessment to ensure appropriate measures are in place to eliminate/mitigate risk. In addition, the Club appoints one member as Health and Safety Officer, whose function is at any time to draw to the Committee's attention any risks/hazards.
- 2.2. As a Club Member you have a duty to:
- Take reasonable care for your own health and safety and that of others who may be affected by what you do or do not do.
  - Comply with the Club's Health and Safety Policy.
  - Use all equipment provided by the Club correctly and safely.
  - Not interfere with or misuse anything provided for your health and safety.
  - Wear suitable footwear on the green, either bowling shoes or, for guests, flat soled shoes (no sandals).
  - Take care on walkways and surrounds and take special care when stepping onto or off the green.
  - Take care when using electrical equipment and not use damaged or suspect equipment. Defective equipment should be taken out of use immediately and reported to a member of the Committee.
  - Not lift beyond their capacity and assistance should be sought when lifting, moving heavy furniture or other equipment.
  - Store bowls and other equipment safely.
  - Take extra care when storing and accessing pushers and two metre sticks on their rails.
  - Always conduct their activities in a way to minimize the risk of fire. They have a duty to report immediately any fire, smoke, or potential fire hazards. Make sure you are aware of where Fire Extinguishers are placed in the clubhouse.

## 3. Measures in Place to Mitigate Risk

- Fire extinguishers are inspected annually and serviced by qualified personnel.
- Electrical installations and portable electrical equipment are subject to periodic inspection and testing.
- Chemicals, petrol and fertilizers are held securely under lock and key.

- First Aid box to be checked every 4-6 weeks by the Health and Safety Officer. Location made clear to members.
- Accident Book displayed by the First Aid box.