



Meeting Plan: _____

Week __ Date _____



ACTIVITY	DESCRIPTION	RUN BY	TIME*	
Preopening __ minutes before meeting			_____	
Opening Ceremony __ minutes	Flag presentation Oath and Law Uniform inspection		_____	
Group Instruction __ minutes	<ul style="list-style-type: none"> • • • • 		_____	
Skills Instruction __ minutes <div style="display: flex; align-items: center; justify-content: center; margin: 10px 0;"> <div style="width: 20px; height: 20px; border-radius: 50%; background-color: #90EE90; margin-right: 10px;"></div> <ul style="list-style-type: none"> • • • • </div> <div style="display: flex; align-items: center; justify-content: center; margin: 10px 0;"> <div style="width: 20px; height: 20px; background-color: #0070C0; margin-right: 10px;"></div> <ul style="list-style-type: none"> • • • • </div> <div style="display: flex; align-items: center; justify-content: center; margin: 10px 0;"> <div style="width: 20px; height: 20px; background-color: black; margin-right: 10px;"></div> <ul style="list-style-type: none"> • • • • </div>	<ul style="list-style-type: none"> • • • • 		_____	
	<ul style="list-style-type: none"> • • • • 			
	<ul style="list-style-type: none"> • • • • 			
Breakout Groups __ minutes (Patrol Meetings)			_____	
Game (or Challenge) __ minutes			_____	
Closing __ minutes	Announcements Leader's minute Closing		_____	
Total 90 minutes of meeting				
After the Meeting __ minutes	Leadership team review plans for the next meeting and for the main event.			