

(Please open your "header" and on page #1 type in the patient's name and the date. Close the "header" to complete the form. Patient's name will then automatically appear on each page of the Intake Form. Also, please bring any records of previous treatment to the first session.

Patient Name:

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**New Patient Information: Child/Minor Form**

Last:	First:	Middle:
DOB:	Sex: <input type="checkbox"/> M <input type="checkbox"/> F	SS#:
Home Ph.:	Cell:	<b>Email:</b>
Address St.:	City:	Zip:
<b>Emergency Contact</b>		
Last:	First:	Relationship: Ph. #:
<b>Insurance Information</b>		
Primary Insurer:	ID:	Group #:
Secondary Insurer:	ID#:	Group #:
Policy Holder:	Relationship: Father	DOB:
SS #:	Employer:	Ph #:
<b>Office Use Only</b>		
<b>Type of Treatment:</b> <input type="checkbox"/> CBT <input type="checkbox"/> Insight <input type="checkbox"/> Behavioral <input type="checkbox"/> Supportive	<b>Deductibles and co-pays are due at the time services are rendered.</b>	<b>F Code:</b>
<b>Billing Office Use Only : Benefit Verification Information</b>	<input type="checkbox"/> Individual <input type="checkbox"/> Family <input type="checkbox"/> Group	<b>Functioning:</b> Poor, Fair, Good, Very good
<b>Policy Effective Date:</b>	<input type="checkbox"/> Calendar year plan <input type="checkbox"/> Monthly plan	
<b>Copay:</b>	<b>Deductible: \$</b>	<b>Deductible Remaining:</b>
<b>Visit Limitation:</b>	<b>Authorization #:</b>	
<b>Intake Date:</b>		
<b>Clinician Signature:</b>  J. C. Walters, Ph.D. LP electronically signed		<b>Date:</b>
<b>MEDICAL CONCERNS:</b>		
<b>REASON FOR APPOINTMENT:</b>		

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### Financial Policies

Payment of services is considered a part of your treatment and is expected at each session. WE accept most insurances and provide a Pay Pal button on the "Insurance and Billing" page of our website: [www.KenfieldWalters.com](http://www.KenfieldWalters.com) so that the option to use a credit or debit card is available to you 24/7. Make checks payable to "Kenfield Walters Intl LLC."

KWI accepts most insurances but each patient is responsible for payment of services in full at the time that services are rendered until the annual deductible, if applicable, is fully paid, and for co-payments at each session as stipulated in the insurer benefit package.

Please initial in the designated places to signify that you have read and agree to each of the policies below:

X\_\_\_\_\_ I agree to a charge of \$60.00 for missed appointments and for cancellations given within less than a 48-hour notification.

X\_\_\_\_\_ I agree to pay immediately a \$35.00 "returned check fee" in addition to replacing the amount of a check returned by my bank.

X\_\_\_\_\_ I agree to report to KWI any changes in my contact information (address, phone #, etc.), insurance, or responsible party prior to the next session appointment.

X\_\_\_\_\_ I agree that if my account remains unpaid for more than 90 days, and/or exceeds \$200, KWI may add a 1.50% service charge not exceeding 1.50% per month to any balance not received by the *date due* and KWI may take legal action to collect the balance. I agree, as my sole responsibility, to pay all attorney fees and court costs for both parties in any dispute.

X\_\_\_\_\_ I understand that I am financially responsible for services provided, whether reimbursed by my insurer or not. Any service charges not covered by my insurer are my responsibility. Additional service fees are published below:

<b>A FEE MAY BE CHARGED FOR ADDITIONAL SERVICES</b>
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<b>X Patient Initials:</b>
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<b>Date:</b>
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<b>Initialed Acknowledgement of Receipt of HIPAA Privacy Practices</b>
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X_____ I hereby <b>initial</b> here to acknowledge that I have been apprised of the availability of a copy of Kenfield Walters Intl LLC "Privacy Policy" that can be downloaded in its entirety at <a href="http://www.kenfieldwalters.com">http://www.kenfieldwalters.com</a> on the "New Patient Forms" page."
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<b>Consent for Treatment</b>
<p><b>X</b> _____ hereby consent to receive treatment for therapeutic/psychological services through Kenfield Walters Intl LLC. I have been notified that the "Consent for Treatment" form can be downloaded at <a href="http://www.kenfieldwalters.com">http://www.kenfieldwalters.com</a> on the "New Patient Forms" page."</p>

<b>Coordination of Care with Primary Care Physician</b>
<p>I, <b>X (Patient/Guardian Initials)</b> _____ <input type="checkbox"/> Authorize / <input type="checkbox"/> Do Not Authorize, the release of any information to my physician by Kenfield Walters Intl LLC and the release of any information to Kenfield Walters Intl LLC by:</p>

Physician Name:	Ph. #:	Fax #:	
Address:	City:	MI	Zip:
<b>X Patient/Guardian Signature:</b> _____			<b>X Date:</b>

**Please Check Current Symptoms**

<input type="checkbox"/> Anger <input type="checkbox"/> Anxiety <input type="checkbox"/> Appetite Change <input type="checkbox"/> Crying Spells <input type="checkbox"/> Decreased Concentration <input type="checkbox"/> Excessive Worry <input type="checkbox"/> Feeling Hopeless <input type="checkbox"/> Weight Change <input type="checkbox"/> Depression <input type="checkbox"/> Delusions <input type="checkbox"/> Self-esteem issues <input type="checkbox"/> Leaves Home	<input type="checkbox"/> Hyperactivity <input type="checkbox"/> Irritability <input type="checkbox"/> Mood Swings <input type="checkbox"/> Paranoia <input type="checkbox"/> Racing Thoughts <input type="checkbox"/> Sleep Problems <input type="checkbox"/> Suicidal Feelings <input type="checkbox"/> Homicidal Thoughts <input type="checkbox"/> Overwhelmed <input type="checkbox"/> Hallucinations <input type="checkbox"/> Grief/loss <input type="checkbox"/> Cutting	<input type="checkbox"/> Abuse History: _____ <input type="checkbox"/> Academic Issues <input type="checkbox"/> Behavior Issues <input type="checkbox"/> Financial Problems <input type="checkbox"/> Health Issues <input type="checkbox"/> Legal Issues <input type="checkbox"/> Grief/Loss <input type="checkbox"/> Relationship Issues <input type="checkbox"/> Sexual Issues <input type="checkbox"/> Substance Abuse: _____ <input type="checkbox"/> Work Issues
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<b>Patient Mental Health Questionnaire – Circle one answer/number for each question.</b>				
Over the past two weeks, how often have you been troubled by any of the following problems?				
	<b>Not at all</b>	<b>Several days</b>	<b>More than half of the time</b>	<b>Nearly every day</b>
1. Little interest in doing things.	0	1	2	3
2. Feeling down, depressed, or hopeless.	0	1	2	3
3. Trouble falling or staying asleep.	0	1	2	3
4. Feeling tired or having little energy.	0	1	2	3
5. Poor appetite or overeating.	0	1	2	3
6. Feeling bad about yourself or that you are a failure or have let yourself or your family down.	0	1	2	3
7. Trouble concentrating on things, such as reading.	0	1	2	3
8. Moving or speaking so slowly that other people could have noticed, or being so fidgety that you have been moving around a lot more than usual.	0	1	2	3
9. Thoughts that you would be better off dead, or hurting yourself.	0	1	2	3
Office Use Only: Column Totals				
<b>SOCIAL INFORMATION</b>				
1. Do you usually spend leisure time: <input type="checkbox"/> Alone <input type="checkbox"/> With family <input type="checkbox"/> With friends				
2. Describe your strengths: _____				
3. List your hobbies: _____				
<b>SUICIDAL ISSUES</b>				
1. Have you ever thought about suicide? <input type="checkbox"/> No <input type="checkbox"/> Yes				
2. Do you have a history of suicide attempts? <input type="checkbox"/> No <input type="checkbox"/> Yes Date of most recent if yes: _____ How?: _____				
3. Do you currently feel suicidal? <input type="checkbox"/> No <input type="checkbox"/> Yes Explain: _____				
<b>EDUCATION</b>				
<input type="checkbox"/> Did not complete High School <input type="checkbox"/> High School Diploma <input type="checkbox"/> GED <input type="checkbox"/> Vocational Training <input type="checkbox"/> Associate's Degree <input type="checkbox"/> Bachelor's Degree <input type="checkbox"/> Master's Degree <input type="checkbox"/> Doctorate / Psy D. <input type="checkbox"/> MD/DO School: _____ Major: _____ Final GPA: _____				
1. Have you experienced academic difficulties? <input type="checkbox"/> No <input type="checkbox"/> Yes If, yes, When?: _____				
2. Have you experienced behavior problems in school? <input type="checkbox"/> No <input type="checkbox"/> Yes _____				

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<b>OCCUPATION</b>			
<input type="checkbox"/> Student <input type="checkbox"/> Homemaker <input type="checkbox"/> Retired <input type="checkbox"/> Unemployed <input type="checkbox"/> Employed   Name of Employer: _____   Job Title: _____ Primary Sources of support: <input type="checkbox"/> Self-support <input type="checkbox"/> Full/Part Time Job <input type="checkbox"/> Parents <input type="checkbox"/> Spouse <input type="checkbox"/> Retirement <input type="checkbox"/> Disability			
<b>MILITARY SERVICE</b>			
Have you ever been in the military? <input type="checkbox"/> No <input type="checkbox"/> Yes: <input type="checkbox"/> Army <input type="checkbox"/> Air Force <input type="checkbox"/> Coast Guard <input type="checkbox"/> Navy <input type="checkbox"/> Marines Enlistment Date: _____ (Circle): Honorable / Dishonorable Discharge Date: _____			
<b>FAMILY INFORMATION</b>			
Marital Status: <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Partnered <input type="checkbox"/> Separated <input type="checkbox"/> Divorced <input type="checkbox"/> Widow(er) Children: <input type="checkbox"/> I do not have children			
Name	Age	Biological/Step/Adopted	Lives with you?
SPOUSE:			<input type="checkbox"/> No <input type="checkbox"/> Yes
Children:			<input type="checkbox"/> No <input type="checkbox"/> Yes
			<input type="checkbox"/> No <input type="checkbox"/> Yes
			<input type="checkbox"/> No <input type="checkbox"/> Yes
SIBLINGS:			<input type="checkbox"/> No <input type="checkbox"/> Yes
			<input type="checkbox"/> No <input type="checkbox"/> Yes
			<input type="checkbox"/> No <input type="checkbox"/> Yes
			<input type="checkbox"/> No <input type="checkbox"/> Yes
			<input type="checkbox"/> No <input type="checkbox"/> Yes
			<input type="checkbox"/> No <input type="checkbox"/> Yes
			<input type="checkbox"/> No <input type="checkbox"/> Yes
			<input type="checkbox"/> No <input type="checkbox"/> Yes
			<input type="checkbox"/> No <input type="checkbox"/> Yes
<b>Describe your relationships with family members:</b>			
At Childhood: <input type="checkbox"/> Poor <input type="checkbox"/> Strained <input type="checkbox"/> Good <input type="checkbox"/> Excellent At Adulthood: <input type="checkbox"/> Poor <input type="checkbox"/> Strained <input type="checkbox"/> Good <input type="checkbox"/> Excellent At Present: <input type="checkbox"/> Poor <input type="checkbox"/> Strained <input type="checkbox"/> Good <input type="checkbox"/> Excellent			
<b>RELIGION</b>			
Were you raised in a home that practiced a religion? <input type="checkbox"/> No <input type="checkbox"/> Yes Do you currently practice a religion? <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> Catholic <input type="checkbox"/> Christian <input type="checkbox"/> Hindu <input type="checkbox"/> Jewish <input type="checkbox"/> Protestant <input type="checkbox"/> Muslim <input type="checkbox"/> Other: _____			

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<b>ETHNIC GROUP</b>
<input type="checkbox"/> African-American/Black <input type="checkbox"/> Asian <input type="checkbox"/> Caucasian <input type="checkbox"/> Hispanic <input type="checkbox"/> Native American <input type="checkbox"/> Other: _____
<b>LEGAL HISTORY</b>
(Circle) Are you <u>currently</u> and/ or have been <u>in the past</u> involved in a: <input type="checkbox"/> Custody Suit, Date: _____ <input type="checkbox"/> On Probation, Date(s): _____ <input type="checkbox"/> DUI/OWI Conviction(s), Date(s): _____ <input type="checkbox"/> Divorce(s), Date(s): _____ <input type="checkbox"/> Other: _____

**MEDICAL HISTORY**

<b>Describe Your current health:</b> <input type="checkbox"/> Poor <input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Very good	<b>Are you experiencing physical pains at this time?</b> <input type="checkbox"/> No <input type="checkbox"/> Yes: Where? _____		
<b>Check all that apply to yourself or an immediate family member:</b>			
	<b>Myself - Insert Dates Below</b>	<b>Family Member</b>	
	<b>Current/Recent</b>	<b>Past</b>	<input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Sibling
Abuse: Emotional/Physical/Sexual			<input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Sibling
Alcohol Abuse...&/or Inpatient hospitalization...			<input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Sibling
ADD/ADHD			<input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Sibling
Anxiety			<input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Sibling
Asthma			<input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Sibling
Appendicitis			<input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Sibling
Bed wetting			<input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Sibling
Birth defects			<input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Sibling
Bulimia			<input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Sibling
Cancer			<input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Sibling
Chest pain			<input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Sibling
Constipation			<input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Sibling
Chicken Pox			<input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Sibling
Diabetes			<input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Sibling
Diarrhea			<input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Sibling
Fainting			<input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Sibling
Hearing			<input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Sibling
High blood pressure			<input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Sibling
Migraines			<input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Sibling
Nausea			<input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Sibling
Psychiatric hospitalization			<input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Sibling
Stroke			<input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Sibling

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Other hospitalization(s)			<input type="checkbox"/> Mother	<input type="checkbox"/> Father	<input type="checkbox"/> Sibling
Other Issues:			<input type="checkbox"/> Mother	<input type="checkbox"/> Father	<input type="checkbox"/> Sibling

**MEDICATION LOG**

List Prescribed or over-the-counter medication(s) or herbal supplements you currently take:

Medication	Dosage	Frequency	Prescriber

Allergies/Side Effects: \_\_\_\_\_

**SURGERIES**

List any major accidents or surgeries:  Not applicable

Surgeries(s): Type: \_\_\_\_\_ Reason: \_\_\_\_\_ Date: \_\_\_\_\_

Type: \_\_\_\_\_ Reason: \_\_\_\_\_ Date: \_\_\_\_\_

Accidents(s): Type: \_\_\_\_\_ Reason: \_\_\_\_\_ Date: \_\_\_\_\_

Type: \_\_\_\_\_ Reason: \_\_\_\_\_ Date: \_\_\_\_\_

**MEDICAL HISTORY - CONTINUED**

**FOOD**

Do you have any diet or nutritional concerns:  No  Yes: \_\_\_\_\_

Have you gained weight in the last 60 days:  No  Yes: \_\_\_\_\_

Have you lost weight in the last 60 days:  No  Yes: \_\_\_\_\_

Do you ever:  overeat  induce vomiting  Use laxatives  Exercise to get rid of calories  Skip meals

**SUBSTANCE USE**

**ALCOHOL USE:**

Do you currently drink?  No  Yes What is your consumption weekly?

Have you ever been told to cut down on your drinking?  No  Yes

Have you ever felt bad about your drinking habits?  No  Yes

Have you ever attended an AA group?  No  Yes: When: \_\_\_\_\_

Have you ever been convicted of an:  MPI  DWI  OWI? When? \_\_\_\_\_

Have you been treated as an *outpatient* for alcohol use:  No  Yes - Dates: \_\_\_\_\_ Therapist: \_\_\_\_\_

Have you been treated as an *inpatient* for alcohol use?  No  Yes - Dates: \_\_\_\_\_ Facility? \_\_\_\_\_

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<p><b>DRUG USE:</b></p> <p>Do you / have you use/(d) illegal drugs, or non-prescription medication now or in the past? <input type="checkbox"/> No <input type="checkbox"/> Yes</p> <p>Drugs Used: <input type="checkbox"/> Amphetamines <input type="checkbox"/> Crack/Cocaine <input type="checkbox"/> Heroin/Opiates <input type="checkbox"/> Marijuana <input type="checkbox"/> Over-the-counter</p> <p>Have you ever attended an NA meeting? <input type="checkbox"/> No <input type="checkbox"/> Yes Date(s): _____</p> <p>Have you ever been treated as an <i>outpatient</i> for drug use? <input type="checkbox"/> No <input type="checkbox"/> Yes Date(s): _____</p> <p>Have you ever been treated as an <i>inpatient</i> for drug use? <input type="checkbox"/> No <input type="checkbox"/> Yes Date(s): _____</p>
<p><b>CAFFEINE USE:</b> <input type="checkbox"/> Not applicable</p> <p>Coffee: Cups per day <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4+</p> <p>Tea: Cups per day: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4+</p> <p>Energy Drinks: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4+</p>
<p><b>SMOKING:</b> Check the response that best summarizes your cigarette smoking status:</p> <p><input type="checkbox"/> Never smoked <input type="checkbox"/> Former smoker: Month/Year Quit: _____</p> <p><input type="checkbox"/> Current Smoker: Average number of cigarettes smoked per day: _____</p>
<p style="text-align: center;"><b>THERAPY GOALS</b></p> <p style="text-align: center;"><b>Please list what you hope to accomplish during therapy</b></p>
1.
2.
3.

X \_\_\_\_\_  
**Patient & Guardian Signatures**

**Date:** \_\_\_\_\_