

WORDUP! Open Mic

5249 Delmar

3/7/2021

RE: COVID RE-OPENING PLAN

WORDUP! Is a platform that prides itself on providing a safe place for Artists and Guests to come together and share in their love for Art. In order to ensure that we hold true to our standards of safety, especially during a pandemic, we have trained our staff in the best practices that apply to the different challenges and factors that play into the foreseeable health risks of hosting a weekly in- person event. We are committed to mitigating the spread of Covid-19 by maximizing the role we play in health and safety compliance so we can minimize the disruption of our weekly event.

Our 5 hour showcase is hosted inside of a venue where is space rented on an on-going basis. As a precaution the venue has upgraded HVAC systems and installed new ultraviolet, germicidal irradiation lights to combat air borne pathogens, mold, fungi and bacteria. They have also installed a Plexiglas perimeter around the bar to protect bar staff. The entry ways, bathrooms undergo deep cleaning and receive comprehensive viral disinfectant spraying when applicable. Rental chairs and tables endure rigorous daily cleaning using products that meet EPA guidelines with increased disinfecting procedures on all high touch surfaces. Capacity is at 50% as mandated by law.

A signed contract outlines the specific responsibilities of the venue staff to ensure a safe experience for all events hosted within the venue and also details our contribution in support of the staff. As a weekly event, we follow up behind the standard venue regulations already in place to do additional sanitization before we begin set up. We do so by implementing a socially distanced seating floor plan, always have a supply of disposable masks available at the door, do mandatory temperature screenings, increased the number of sanitization stations, heavily market contactless payment ensure minimal contact for guests, and use wipes, spray and coverings for mic every use.

All employees, vendors and patrons are required to wear protective face coverings while at our event. All attendees are subject to our routine temperature checks upon entering the venue. We reserve the right to refuse service to any guest who chooses not to comply with our Covid-19 protocols. In the event that symptoms are observed, the attendee will be asked to leave the premises with a credit to attend the show but at a later date.

To ensure proper contact tracing, we require all guests, vendors and staff to provide full contact information upon entering the venue using a POS system that intakes and stores this data.

We provide to the best of our ability a contact-less experience by displaying visible signage like outdoor/indoor ground markings to respect social distancing, one way directional arrows to avoid crowds at points of entry, ensure a minimum of 6 ft social distance between personnel and require those less than 6ft apart to wear acceptable face coverings, discourage visitors from congregating in high-traffic areas near the bar, bathrooms, and restaurant order window.

We place a heavy emphasis on our preference for touch-less environments and transactions by encouraging our guests to take advantage of our online ticketing system and have timed entry ticketing by prioritizing guests who have purchased tickets online.

Staff has been trained in appropriate effective ways to communicate our strategies and policies including informing guests that bandanas, plastic face shields and masks with exhalation valves are not acceptable as face coverings for entry.

Staff is encouraged to report any changes in health immediately and are recommended to stay home if feeling sick. A questionnaire and temperature check is conducted on-site.

Our platform supports all forms of Artistry and even holds space for a 3 vendor covid-friendly marketplace. Not your average open mic, any given Tuesday night supporters come out to enjoy live music poetry and comedy. We showcase up and coming local talent, enjoy a monthly improv comedy night and also host a cash prize comedy competition.

In order to train our staff properly we stay up to date with news and resources that have guidelines and recommendations from reputable sources like, Americansforthearts.com, stlartresources.org, and the missouriartscouncil.org.

If exposed to a case of Covid-19, for the safety of our staff and guests we will postpone all events for a time frame compliant with the recommended regulations set by the CDC, OSHA, State and local government public health officials. Ticket holders will be notified via email, and social sites will be updated to reflect the closure dates. Ticket holders will be credited for entry to an event at a later date. This would also require the need to re-evaluate procedures and safety standards. Modifications will be made to improve effectiveness. Any changes will be posted online and sent out via email. To help prevent the spread of covid-19 we make the best efforts to collect and maintain a continuous log of every person who

may have had close contact with individuals at our event. We are obligated to notify state and local health departments of exposure to a worker who tests positive and will cooperate with contact tracing efforts, including notification of potential contacts while maintaining required confidentiality.

In addition we will add a liability waiver or signage that makes clear the responsibility of any visitors, guests, vendors, patrons, and staff in enjoying an in-person event that will detail the need for compliance of our listed and enforced protocols.

The only way to continue to provide our standard of safety that helps us maintain our good standing with the community that we serve and ensure that we may Create Safely, Present Safely, and Attend Safely, we pledge to:

Facial coverings

Social distancing

Health checks

Contact tracing

Contactless experience

Reduced capacity

Enhanced sanitation

Training in COVID-19 safe practices