

Chatham Village Homeowners Association

Board of Directors Meeting Minutes

Monday, January 14, 2019

Board Members Present: **Janice Rucks, President**
 Bob Hawkins, Secretary
 Caroline Dreyfus, Treasurer
 April Barnes
 Jim Giovanetti
 Anita Poppenheimer

Board Members Absent:

Non-Board Members: Kristen Deroche and Kerry Satterfield, Faith Mgmt.

- I.** Call meeting to order- the meeting was called to order by Janice Rucks at 6 p.m.

- II.** Establish quorum- established

- III.** Approval of Minutes from December 10, 2018- a motion was made to approve the Minutes as written by April and seconded by Anita. Motion carried.

- IV.** Old Business

- V.** New Business
 - a. 1184 Lynnfield – plans presented. Caroline April . Motion carried.
 - b. Lawn service proposal- Landscape Services Group submitted a proposal for the lawn care service. The total quote is \$51,495 for a monthly cost of \$4,291.25. Seasonal color is an additional \$765.00. Currently, we are paying \$4354.00 per month to Woods Home & Garden, which includes mulch and seasonal color.
 - c. Annual Meeting – possible dates were discussed. Sunday is a good day for the meeting. March 31st with 2 pm registration and 3 pm meeting.
 - d. 1-bedroom balcony- Contractors Inc provided another quote of \$3,697 for the 2 balconies to be cut off and metal railing installed. We still need to price metal or rot free material for 5883 Park and the balcony flooring.

- e. Chatham/St. Frances fence- plant some holly bushes but do not remove or cut anything back to plant it.
- f. Financials- reviewed by the BOD

A motion was made by Caroline to accept the financials and seconded by April. Motion carried.

VI. Open Forum

Caroline will fill out the form for City Beautiful \$500 grant.

VII. Adjournment -meeting adjourned at 6:48 p.m.

Things for Newsletter-

Remind people of the need to get approval before making any changes.

Mail notice

ACH

Suggestion for people bringing in guests, let your guest go first.

Cats