

Chatham Village Homeowners Association

Board of Directors Meeting Minutes

Wednesday, April 3, 2019

Board Members Present: **Janice Rucks, President**
 Bob Hawkins, Secretary
 Caroline Dreyfus, Treasurer
 Jim Giovanetti
 Sue Nolan
 Anita Poppenheimer

Board Members Absent:

Non-Board Members: Kristen Deroche and Kerry Satterfield, Faith Mgmt.

- I.** Call meeting to order- the meeting was called to order by Janice Rucks at 6:10 p.m.

- II.** Establish quorum- established

- III.** Approval of Minutes from February 11, 2018- a motion to approve the Minutes as corrected was made by Anita and seconded by Caroline. Motion carried.

- IV.** Old Business
 - a. City Beautiful Grant- A \$500 grant was awarded and an anonymous \$500 donation was contributed. Caroline recommends Indian hawthorns; miniature roses be used in areas where new landscaping will be done. We will be doing a section in front of the office and on the Chamberlain side. We need to be removing old and replacing new throughout the property so we are always making improvements.

- V.** New Business
 - a. Financials- reviewed by the BOD.
Covered parking was discussed. Anyone that is behind in parking or fees should be given a 10-day notice to pay or space will be re-assigned. If they continue to get behind, they will lose the space. Caroline suggested we have a form for the covered parking waiting list that also specifies that once a space is assigned, it must be paid on time or they will automatically lose the space. A written covered parking policy will be written and be restructured.

The Chatham Village Condominium sign in black and gold will be investigated. Also, the CV on the gates would look nice. Management will get pricing.

Anita says we need patio inspections as some are very bad. The debris attracts rodents and snakes. She has seen some that are horrible.

VI. Adjournment – with no other items to discuss, the meeting adjourned at 8:15 p.m.